

ABINGTON TOWNSHIP

MAY 10, 2018



BOARD AGENDA



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS *Regular Public Meeting*

A G E N D A **May 10, 2018** **7:30 PM**

CALL TO ORDER

ROLL CALL MYERS, ROTHMAN, DiPLACIDO, SANCHEZ, THOMPSON,
SCHREIBER, HECKER, SPIEGELMAN, VAHEY, GILLESPIE, ZAPPONE,
BOWMAN, KLINE, LUKER

PLEDGE OF ALLEGIANCE

BOARD PRESIDENT ANNOUNCEMENTS

a. PRESENTATIONS

b. PUBLIC COMMENT ON AGENDA ITEMS

c. CONSENT AGENDA

- a. **MINUTES** Motion to Approve the Minutes from the Board of Commissioners Meeting of April 12, 2018.
- b. **PW-01-051018** Motion to approve contract with McMahon Associates, Inc. in the amount of \$25,500.00 for Traffic Engineering Design Services at Fitzwatertown Road and Woodland Road/North Hills Avenue intersection improvement project for the 2016 cycle award of the Green Light Go Grant. And authorizing the Township Manager to execute the contract and related documents.
- c. **PW-02-051018** Motion to establish a possible Mill Road Sewer District project and to authorize the solicitor to prepare the necessary documents and the Township Manager to execute the appropriate documents.



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS *Regular Public Meeting*

A G E N D A **May 10, 2018** **7:30 PM**

- d. **PW-03-051018** Motion to appoint:
McMahon Associates as the Primary Traffic Engineer, and;
Traffic Planning and Design as the conflict traffic engineer, and;
Pennoni Associates as reviewing traffic engineer for Traffic Safety matters, and;
BCM Engineers for storm water management and general consulting Engineers, and;
Boucher and James Consulting Engineers as general consulting engineer and conflict storm water management engineer.
All firm's rates are to be no greater than the rates provided in Exhibit 1: Approved consulting engineer's firm rates.
- e. **ACL-01-051018** Motion to approve the Land Development Application submitted by ABH Builders, Inc. for the Vacant Property located at 1043 Easton Road, Abington, PA 19001.
- f. **PA-01-051018** Motion to support the (TTF) Tookany /Takony-Frankford Watershed Partnership project and offer an in-kind contribution of \$20,000.00.
- g. **PA-02-051018** Motion to approve submitting a letter of intent to apply for 2019 Tree Vitalize grant in the amount of \$16,000.00. \$8,000.00 from Tree Vitalize and \$8,000.00 from Township (cash/in-kind). Our Letter of Intent (LoI) was submitted on May 1st (deadline). This in no means commits us to accepting or applying for the grant.
- h. **PA-06-051018** Motion to appoint Specific Boards, Commissions and Committees:
Library Board of Trustees – Lauren Greaves – Term ending 12-31-2020
Shade Tree Commission – Collin Watson – Term ending 12-31-2022
Environmental Advisory Council – John Sorrentino – Term ending 12-31-2020
- i. **FC-01-041718** Motion to approve investments for the month of March as previously circulated to the Board. It was noted that investments for the month totaled \$5,210,000.00. Interest rate yields ranged from 1.750% to 2.50%.
- j. **FC-03-041718** Motion to approve the Advance and Travel Expense activity for March 2018 as previously circulated to the Board. Advance and Travel Expense reports were \$0.00 and \$1,635.27 respectively. Three-month expenses totaled \$6,271.85.



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS Regular Public Meeting

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k. **FC-04-041718**

Motion to approve the Clearing Fund, the Deferred Revenue/Expense activity and Petty Cash balances for the month of March as previously circulated to the Board. Clearing fund receipts and disbursements for the month of March 2018 were \$815.33 and (\$6,344.01), respectively. Deferred Revenue/Expense receipts and disbursements for the month of March 2018 were \$1,750.00 and (\$0.00) respectively.

d. **UNFINISHED BUSINESS**

e. **NEW BUSINESS**

a. **PUBLIC AFFAIRS COMMITTEE** **COMMISSIONER JOHN SPIEGELMAN, CHAIR**

PA-03-051018

Motion to adopt Ordinance No. 2154 adopting a certain intermunicipal agreement for the purchase of pool chemicals and supplies among numerous municipalities and authorizing the Township Manager to execute said intermunicipal agreement.

PA-04-051018

Motion to advertise Ordinance # 2156, amending Chapter 126 - "Real Estate Registry - Vacant Properties," at Section 126-4 - "Registration Statement and Fees; Local Agent," Subsection D - "Waiver of Registration Fee."

PA-05-051018

Motion to approve a memorandum of understanding between the Pennsylvania Human Relations Commission (hereinafter "PHRC") and Abington Township Human Relations Commission (hereinafter "ATHRC").
Joanne Kleiner, Member HRC



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS *Regular Public Meeting*

A G E N D A **May 10, 2018** **7:30 PM**

b. **FINANCE COMMITTEE** *VICE-PRESIDENT STEVEN KLINE, CHAIR*

Approve the Treasurer's Report: Township Treasurer, Jay W. Blumenthal

FC-02-041718

Motion to approve the March expenditures as previously circulated to the Board, in the amount of \$1,995,696.15 and salaries and wages in the amount of \$2,897,932.21, and authorizing the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of June 2018.

(Motion and Roll Call)

PUBLIC COMMENT

ADJOURNMENT



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS Regular Public Meeting

A G E N D A
May 10, 2018
7:30 PM

BOARD POLICY ON AGENDA ITEMS

For information Purposes Only

Board President Announcements

This item on the Board of Commissioners Agenda is reserved for the Board President to make announcements that are required under law for public disclosure, such as announcing executive sessions, or for matters of public notice.

Public Comment

Public Comment on Agenda Items is taken at the beginning of regularly scheduled Public Meetings prior to any votes being cast. When recognized by the presiding Officer, the commenter will have three minutes to comment on agenda items at this first public comment period. All other public comment(s) not specific to an agenda item, if any, are to be made near the end of the public meeting prior to adjournment. Public comment on agenda items at regularly scheduled Board of Commissioner Committee meetings will be after a matter has been moved and seconded and upon call of the Chair for public comment.

Presentations

Should the Board of Commissioners have an issue or entity that requires time to present an issue to the Board, that is more than an oral description relating to an agenda item under consideration, The Board may have that matter listed under Presentations. If nothing is listed under presentations, then there is no business to conduct in that manner.

Consent Agenda

Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Board of Commissioner Members, that item is to be identified by the Board member and will be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

Unfinished Business

Items for consideration as unfinished business are matters that have been considered for action at a public Board Meeting and have not been tabled to a date certain or voted upon.

New Business

Items for consideration as new business are matters that have been considered for action at the Board Committee Meeting. It is Board practice to not introduce new business at Board Committee Meetings.



TOWNSHIP OF ABINGTON

BOARD OF COMMISSIONERS *Regular Public Meeting*

A G E N D A
May 10, 2018
7:30 PM

BOARD POLICY ON PUBLIC PARTICIPATION

For information Purposes Only

The Township shall conduct business in accordance with the Commonwealth of Pennsylvania Laws governing the conduct of public meetings and only establish guidelines that shall govern public participation at meetings consistent with the law.

Each commenter shall:

- Direct their comments to the Presiding Officer;
- Speak from the podium or into a microphone designated by the presiding officer;
- State their name for the record;
- Either orally or in writing provide their address for the record;
- Have a maximum of three minutes to make their comments. Each commenter when speaking to a specific agenda item, is to keep their comments relative to that identified agenda item;
- Speak one time per agenda item;
- When commenting on non-agenda items, the commenter is to keep their comments related to matters of the Township of Abington, Montgomery County, Pennsylvania.
- State a question to the Presiding Officer after all commenters have spoken, and;
- Be seated after speaking or upon the request of the presiding officer;
- Not engage in debate, dialogue or discussion;
- Not disrupt the public meeting, and;
- Exercise restraint and sound judgement in avoiding the use of profane language, and the maligning of others.

CONSENT AGENDA



PUBLIC WORKS COMMITTEE

AGENDA ITEM

4-24-18

DATE

Public Works

DEPARTMENT

PW-01-051018

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes



No



PUBLIC BID REQUIRED

Cost > \$20,100

Yes



No



AGENDA ITEM:

Recommendation to Enter into a Contract with McMahon Associates, Inc. for Traffic Engineering Design Services for Fitzwatertown Road and Woodland Road/North Hills Avenue Green Light Go Grant.

EXECUTIVE SUMMARY:

Per PennDOT grant requirements, Request for Qualifications for Engineering Design Services were sent out to three (3) companies. Three (3) proposals were received back from McMahon Associates, Traffic Planning and Design and Pennoni Associates. All three proposals were reviewed and staff recommended to engage in contract negotiations with McMahon Associates, Inc. This decision was based on an outstanding working relationship with McMahon Associates on multiple successful projects over the years. We currently have (4) projects working where McMahon is our consultant and this is working out well for the township as there is some overlapping of the projects which could be very confusing with various consultants. McMahon Associates has been very responsive to the township's needs at a very fair and competitive rate. As outlined in McMahon's proposal they will provide a topographic survey, ADA ramp design and PennDOT Highway Occupancy Permit, preparation of a traffic signal permit plan and preparation of a construction plan and bid documents for the anticipated improvements that include the construction of ten (10) ADA curb ramps, the installation of new traffic signal equipment and installation of painted pedestrian crosswalks.

PREVIOUS BOARD ACTIONS:

August 10, 2017 Motion approved to accept the Green Light Go Grant in the amount of \$373,100.00 and enter into a contract with PennDOT to upgrade the intersection.
December 14, 2017 Resolution #17-032 approved granting the township manager the authority to execute agreements between the township and PennDOT.

RECOMMENDED BOARD ACTION:

Recommendation to enter into a contract with McMahon Associates, Inc. in the amount of \$25,500.00 for Traffic Engineering Design Services at Fitzwatertown Road and Woodland Road/North Hills Avenue intersection improvement project for the 2016 cycle award of the Green Light Go Grant. And authorizing the Township Manager to execute the contract and related documents.



TOWNSHIP OF ABINGTON

Office of the Township Manager

Richard J. Manfredi
Township Manager

FISCAL NOTE

AGENDA ITEM NUMBER: PW-01-051018

DATE INTRODUCED: 3/21/18

FISCAL IMPACT AMOUNT: \$74,620.00

FUND: 03-13-146-5304

FISCAL IMPACT:



YES



NO

FISCAL IMPACT

Cost > \$10,000.

Yes



No



SUMMARY

The grant has a 20% match which the township committed to fund.

ANALYSIS

The grant will be a municipal managed project and a reimbursable grant where we pay for the work and PennDOT reimburses the township. A large portion of the match will be through in kind services using the township's manpower allowing the township to accomplish the work with minimal costs to the township.



PUBLIC WORKS COMMITTEE

AGENDA ITEM

4-24-18

DATE

PW-02-051018

AGENDA ITEM NUMBER

Engineering and Code

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Mill Road Sewer District Project -- Contract No. 152

EXECUTIVE SUMMARY:

Ward Commissioner, Steven Kline received inquiries from residents in the area inquiring about connecting to the public sewer. Township Engineering examined areas and determined the properties that are not served by public sewer, and discussed the feasibility of providing public sewer to these properties.

Letters were sent to the seven properties within proposed sewer district to meet and gauge their interest. A meeting was held with residents on March 15, 2018 resulting Four in favor, Two not in favor and One no response.

Given the majority were in favor, the matter is being presented to the Board for consideration.

PREVIOUS BOARD ACTIONS:

N/A

RECOMMENDED BOARD ACTION:

Motion to establish a possible Mill Road Sewer District project and to authorize the solicitor to prepare the necessary documents and the Township manager to execute the appropriate documents.



PUBLIC WORKS COMMITTEE

AGENDA ITEM

4-24-18

DATE

Public Works

DEPARTMENT

PW-03-051018

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Appointment of firms to provide consulting engineering services.

Note: These services are supplemental and do not replace the in house Township Engineer.

EXECUTIVE SUMMARY:

The Township has, for many years, engaged the services of consulting engineer firms in order to assist the Township by providing general, traffic, storm water and project management services. In order to establish a more current rate structure for all engineering services being provided to the Township. Proposals were requested for the various areas of engineering services from seven firms; including those who have been providing those many years. Those firms are:

1. BCM Engineers, ATC Group Services LLC
2. Boucher & James, Inc. Consulting Engineers
3. McMahon Associates, Inc.
4. Traffic Planning and Design, Inc.
5. Pennoni Associates, Inc.
6. Carroll Engineering Corporation
7. Kimley-Horn and Associates, Inc.

McMahon Associates has provided traffic and project management engineering services to the Township and worked closely with the Public Works department. Traffic Planning and Design has provided traffic engineering services for planning and land use reviews, and BCM has provided storm water management for number of years as well. It is recommended that we retain McMahon Associates as the Primary Traffic Engineer, with Traffic Planning and Design as the conflict engineer and Pennoni Associates as the Traffic Safety matters reviewing engineer where necessary, and that we retain BCM Engineers for stormwater services and Boucher & James, Inc , based on need, for alternative stormwater services.

PREVIOUS BOARD ACTIONS:

N/A

RECOMMENDED BOARD ACTION:

Consider a motion to appoint:

McMahon Associates as the Primary Traffic Engineer, and;

Traffic Planning and Design as the conflict traffic engineer, and;

Pennoni Associates as reviewing traffic engineer for Traffic Safety matters, and;

BCM Engineers for storm water management, and;

Boucher and James Consulting Engineers as general consulting engineer and conflict storm water

management engineer. All firms rates are to be no greater than the rates provided in Exhibit 1: Approved consulting engineers firm rates.

EXHIBIT 1



TOWNSHIP OF ABINGTON

Administration

Engineering Services Price Comparison of Firms Selected

	<u>Boucher & James, Inc.</u>	<u>BCM Engineers</u>	<u>McMahon Associates</u>	<u>TPD</u>	<u>Pennoni</u>
Principal	\$120.00		\$195.00	\$270.00	\$215.00
Senior V.P.				\$215.00	
Senior Project Manager		\$110.00 - \$118.00	\$165.00	\$190.00	
Project Manager/Section Manager		\$125.00-160.00	\$155.00	\$165.00	
Senior Technical Professional		\$95.00 – \$130.00			\$120.00
Technical Professional		\$80.00 - \$105.00			\$115.00
Staff Professional					\$110.00
Associate Professional					\$100.00
Graduate Professional					\$90.00
Engineer I	\$100.00	\$115.00	\$130.00		\$135.00
Engineer II	\$95.00		\$120.00		
Engineer III	\$90.00		\$95.00		
Designer I	\$75.00			\$115.00	
Designer II	\$73.00			\$110.00	
Designer III	\$70.00			\$100.00	
Design/Planning Specialist 2		\$90.00		\$95.00	
Design/Planning Specialist 1				\$85.00	
CAD Designer 4		\$95.00		\$95.00	



TOWNSHIP OF ABINGTON

Administration

	<u><i>Boucher & James, Inc.</i></u>	<u><i>BCM Engineers</i></u>	<u><i>McMahon Associates</i></u>	<u><i>TPD</i></u>	<u><i>Pennoni</i></u>
CAD Designer 3				\$85.00	
CAD Operator I	\$65.00			\$75.00	
CAD Operator II	\$60.00			\$65.00	
Chief Surveyor	\$90.00		\$155.00		
Surveyor	\$82.00				
Survey Technician I	\$58.00		\$80.00		
Survey Technician II	\$55.00				
Technical Specialist		\$65.00 - \$85.00		\$75.00	
Technician	\$52.00	\$40.00 - \$75.00	\$50.00	\$60.00	\$85.00
Construction Services Technician				\$55.00	
Field Technician					\$78.00
Survey Crew	\$120.00				\$180.00 (2 person survey crew)
Survey Crew w/Robotics	\$115.00				
GIS Analyst II					
GIS Analyst I					
Party Chief I, II, III					



TOWNSHIP OF ABINGTON

Administration

	<u><i>Boucher & James, Inc.</i></u>	<u><i>BCM Engineers</i></u>	<u><i>McMahon Associates</i></u>	<u><i>TPD</i></u>	<u><i>Pennoni</i></u>
Instrument Person					
Planner/Landscape Architect I	\$100.00			\$160.00	
Planner/Landscape Architect II	\$95.00				
Planner/Designer I	\$90.00				
Planner/Designer II	\$85.00				
Project Manager 4				\$145.00	
Project Manager 3				\$140.00	
Project Manager 2				\$130.00	
Project Manager 1				\$120.00	
Construction Coordinator (Representative)	\$85.00	\$50.00 - \$75.00		\$140.00	
Assistant Construction Manager				\$95.00	
Construction Observer I	\$65.00			\$125.00	
Construction Observer II	\$60.00			\$110.00	
Chief Construction Observer	\$68.00				



TOWNSHIP OF ABINGTON

Administration

	<u><i>Boucher & James, Inc.</i></u>	<u><i>BCM Engineers</i></u>	<u><i>McMahon Associates</i></u>	<u><i>TPD</i></u>	<u><i>Pennoni</i></u>
Environmental Services Manger				\$115.00	
Environmental Scientist	\$85.00			\$100.00	
Senior Analyst				\$110.00	
Environmental Technician	\$60.00				
Administrative Assistant	\$45.00	\$35.00-\$75.00			
Senior Staff		\$125.00 - \$175.00			
Transp. Construction Manager				\$95.00	
Transp. Constr. Insp. Supervisor				\$85.00	
Transp. Construction Inspector				\$80.00	
Vehicles		\$0.53.5/mile + \$35.00/day	\$0.54/mile	Mileage: IRS approved rate	Does not bill for travel
Postage			8.5x11: \$.10 B/W \$1.00/color 11x17: \$0.15 B/W \$1.50/color	8.5x11: \$.11 B/W \$.33/color 22x34: \$0.50 B/W \$1.00/color Mylar \$5.00/sheet Boards: \$25.00/board	Does not bill for postage



TOWNSHIP OF ABINGTON

Administration

	<u><i>Boucher & James, Inc.</i></u>	<u><i>BCM Engineers</i></u>	<u><i>McMahon Associates</i></u>	<u><i>TPD</i></u>	<u><i>Pennoni</i></u>
Annual increase					2% - 4% annual increase
Tolls, meals				At Cost	
Equipment				Hourly rate	
Intersection Turning Movement Counts					
Automatic Tube Counts					



6.0 FEES

BCM Engineers will perform the services described in this proposal, or, in the absence of a proposal, as defined in writing and approved by BCM and Abington in accordance with the terms of BCM's current Schedule of Billing Charges, which is attached in **Appendix B**. Services will be performed on a Time and Materials basis with payment to BCM for Labor and Other Direct Costs according to this Schedule of Billing Charges.

Specific personnel that historically work on the Township's projects are identified herein along with their current billing rates charged the Township.

Personnel	Rate
Michael Filmyer, P.E. Senior Project Manager	\$118/hr.
Jeffery Skinner, P.E., PLS Senior Project Manager	\$105/hr.
Charlie Liu, P.E. Senior Project Manager	\$110/hr.
John Rapp, P.E. Structural Engineer	\$115/hr.
Christopher Bialowas Structural CADD Designer	\$95/hr.
Patrick Gorman, EIT Project Specialist	\$75/hr.
John Brandenburger CADD Designer	\$95/hr.
George Keyser Project Specialist	\$90/hr.
John Borders CADD Designer	\$65/hr.

BCM has had minor 2-3 percent fee increases for municipal clients in the past five (5) years. This may also be negotiated with each individual municipality and is not necessarily "across the board" increases.

Rate Schedule



Boucher & James, Inc.
CONSULTING ENGINEERS

ABINGTON TOWNSHIP 2018 RATE SCHEDULE

101	Engineer I	\$ 100.00
102	Engineer II	\$ 95.00
103	Engineer III	\$ 90.00
141	Designer I	\$ 75.00
142	Designer II	\$ 73.00
143	Designer III	\$ 70.00
151	CAD Operator I	\$ 65.00
152	CAD Operator II	\$ 60.00
200	Chief Surveyor	\$ 90.00
201	Surveyor	\$ 82.00
211	Survey Technician I	\$ 58.00
212	Survey Technician II	\$ 55.00
215	Technician	\$ 52.00
232	Survey Crew	\$ 120.00
234	Survey Crew w/Robotics	\$ 115.00
401	Planner/Landscape Architect I	\$ 100.00
402	Planner/Landscape Architect II	\$ 95.00
411	Planner/Designer I	\$ 90.00
412	Planner/Designer II	\$ 85.00
500	Construction Coordinator	\$ 85.00
501	Construction Observer I	\$ 65.00
502	Construction Observer II	\$ 60.00
505	Chief Construction Observer	\$ 68.00
600	Environmental Hydrogeologist	\$ 90.00
601	Environmental Scientist	\$ 85.00
630	Environmental Technician	\$ 60.00
901	Principal	\$ 120.00
920	Administrative Assistant	\$ 45.00

Reimbursable expenses to be billed with a 15% administrative processing fee.

*Note: Rate increases for Municipal Clients are evaluated annually. Any proposed increases are discussed in advance with our Municipal Clients and range between 3% and 5%. Our rates are never increased in consecutive years. Historically, increases are requested every two to three years.



| Township Rates

PERSONNEL

Senior Project Manager
Project Manager/Survey Chief
Senior Project Engineer
Project Engineer
Staff Engineer/Party Chief
Technician/Word Processor/Survey Tech
Field Personnel

HOURLY RATES

\$165
\$155
\$130
\$120
\$95
\$80
\$50

Principal and Associate time will be billed at a rate of **\$195** per hour, when involvement is requested by the client, or project needs dictate. Project expenses such as reproduction, postage, graphics, mileage, parking, tolls are reimbursable at cost. Please see our attached Standard Provisions for more information (see Attached). Currently, the IRS-approved mileage rate is \$0.54 per mile. Reproduction charges are typically only billed for reports and other significant documents/plans (8 ½" x 11": \$0.10 per B/W copy, \$1.00 per color copy; 11" x 17": \$0.15 per B/W copy, \$1.50 per color copy). Postage for packages and overnight deliveries are also billed as costs are incurred. McMahon does not provide additional multipliers or overhead charges, nor is a minimum billing or retainer required.



TRAFFIC PLANNING AND DESIGN, INC.

WWW.TRAFFICPD.COM

Traffic Planning and Design, Inc. (TPD) Schedule of Charges for Services and Expenses - 2018

TPD's charges for professional services are based on the following hourly rates:

President	\$270	Sr. Construction Manager	\$140
Senior Vice President	\$215	Construction Manager 2	\$125
Senior Project Manager 2	\$190	Construction Manager 1	\$110
Senior Project Manager 1	\$165	Asst. Construction Manager	\$95
Design/Construction Manager	\$160	Transp. Construction Manager 2	\$95
Project Manager 4	\$145	Transp. Construction Manager 1	\$95
Project Manager 3	\$140	Transp. Constr. Insp. Supervisor 2	\$85
Project Manager 2	\$130	Transp. Constr. Insp. Supervisor 1	\$85
Project Manager 1	\$120	Transp. Construction Inspector 3	\$80
Design/Planning Specialist 5	\$115	Transp. Construction Inspector 2	\$80
Design/Planning Specialist 4	\$110	Transp. Construction Inspector 1	\$80
Design/Planning Specialist 3	\$100	Construction Services Technician	\$55
Design/Planning Specialist 2	\$95	Environmental Services Manager	\$115
Design/Planning Specialist 1	\$85	Senior Environmental Scientist	\$100
CADD Designer 4	\$95	Senior Analyst	\$110
CADD Designer 3	\$85	Technician Manager	\$75
CADD Designer 2	\$75	Technician	\$60
CADD Designer 1	\$65	Clerk	\$60

TPD's charges for typical expenses are based on the following:

Copies (black & white)	\$0.11 per copy
Copies (color)	\$0.33 per copy
Plan Print (22"x34", black & white)	\$0.50 per square foot
Plan Print (22"x34", color)	\$1.00 per square foot
Mylar Originals	\$5.00 per sheet
Presentation Boards	\$25.00 per board
Mileage	At current IRS-approved rate
Tolls	At cost to TPD
Meals & Lodging	At cost to TPD
Mail & Overnight Delivery	At cost to TPD
ATR Equipment	\$30 per counter per day, up to a max of \$120 per deployment
ATC Equipment (Full Intersection)	\$60 per hour
ATC Equipment (Per Lane Hour)	\$6 per lane hour per unit deployed
Trimble Geo 7X GPS Unit	\$20 per hour up to a max of \$100 per day
Noise Meter	\$30 per device per day up to a max of \$180

TPD Corporate Headquarters:

2500 E. High Street, Suite 650
Pottstown, PA 19464

Phone: 610-326-3100
Fax: 610-326-9410

F. Fees

Please find below our proposed rates for 2018. Our standard fees for services are billed on an hourly basis for the actual time on the assignment, or on an agreed upon lump sum for individual projects. Please find below our rates for 2018:

General Municipal Engineering & Municipal Traffic Engineering Services

CLASSIFICATION	RATE
Township Engineer\Traffic Engineer	\$135.00
Senior Professional	\$120.00
Project Professional	\$115.00
Staff Professional	\$110.00
Associate Professional	\$100.00
Graduate Professional	\$90.00
Technician	\$85.00
Field Technician	\$78.00
2 Person Survey Crew	\$180.00

We do not bill for travel expenses, nor do we bill for postages, travel, reasonable phone conversations, reproduction, or clerical work associated with day-to-day correspondence.

We can provide the Township with a separate monthly invoice for each project. We can also provide field reports for all site inspections to the Township with each monthly invoice.

Over the past five years, we increased our rates by approximately 2% to 4% annually.



ADMINISTRATIVE CODE AND LAND DEVELOPMENT

AGENDA ITEM

4/24/18

DATE

ACL-01-051018

AGENDA ITEM NUMBER

Engineering and Code

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Mr. Arthur B. Herling and ABH Builders, Inc., 1043 Easton Road

EXECUTIVE SUMMARY:

The property owner is Joseph & Ellen Staerk and the proposed developer is ABH Builders, Inc. The developer proposes to improve the vacant parcel with a two-story four-unit apartment structure. The plan calls for on-site storm water management, an on-site parking lot for eleven vehicles and additional plantings with the required buffers.

PREVIOUS BOARD ACTIONS:

The Planning Commission of the Township of Abington reviewed this proposal at their meeting held on February 28, 2018 with their attached recommendation. The Montgomery County Planning Commission review letter dated February 23rd is attached. The plan has been revised to address various review comments. The Applicant has been before the ACL Committee on February 28 and April 4. The review letter dated April 10, 2018 is attached. No recommendation has been made to the Board.

RECOMMENDED BOARD ACTION:

Motion to approve the Land Development Application submitted by ABH Builders, Inc. for the vacant property located at 1043 Easton Road, Abington, PA 19001.



TOWNSHIP OF ABINGTON

Office of the Township Manager

Richard J. Manfredi
Township Manager

FISCAL NOTE

AGENDA ITEM NUMBER: ACL-01-051018

DATE INTRODUCED: April 18, 2018

FISCAL IMPACT AMOUNT:

FUND:

FISCAL IMPACT:

☐

YES

☒

NO

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

SUMMARY

The application of Mr. Arthur B. Herling & ABH Builders, Inc. for the property located at 1043 Easton Road, Abington, PA 19001. The applicant proposes to develop the vacant property and construct a two-story four-unit apartment building. The plan also proposes eleven on-site parking stalls, on-site storm water management and additional landscaping within the required buffers. This is a vacant tract of ground located on eastern side of Easton Road, north of Edge Hill Road and south of Tyson Avenue. The property is zoned within the Main Street Village Center District of Ward No. 11 of the Township of Abington

ANALYSIS


The Planning Commission reviewed the application at their meeting on February 28, 2018 and recommended the approval of the plan and the waivers except for the landscape plan. The landscape plan has been prepared based on their comments. The issues raised by the Planning Commission and Staff have been addressed.

Township of Abington
APPLICATION FOR MODIFICATION OF PLAN

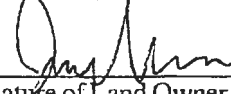
Submission Date 1/16/2018 Application No. LD-18-01

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for modification of plan application requirements as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991', and any supplements and amendments thereto.



Signature of Applicant



Signature of Land Owner

Title of Plan Submitted: Land Development Plan prepared for Tax Block 195 Unit 15

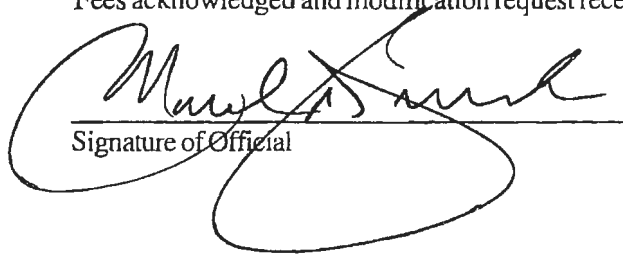
A. Plan Type:

☐ Minor Subdivision
☐ Preliminary Major Subdivision
☐ Final Major Subdivision
☐ Preliminary Major SD & LD

☒ Minor Land Development
☐ Pre Major Land Development
☐ Final Major Land Development
☐ Final Major SD & LD

<u>Regulation Topic</u>	<u>Section #</u>	<u>Extent of Modification Requested</u>
Utilities	146-11.B.(7)	(Partial Waiver) From the requirement to show public utilities within 400 feet of the site except as requested by the Twp. Eng.
Parking	146-28.A	To permit parking spaces 9 feet wide by 18 feet long

.....
Fees acknowledged and modification request received:



Signature of Official

Date

RECEIVED
JAN 16 2018

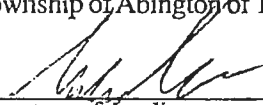
BY: 

Township of Abington
APPLICATION FOR APPROVAL OF PLAN

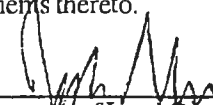
Submission Date 11/16/2018 Application No. LD-18-01

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for approval of plan type as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991', and any supplements and amendments thereto.



Signature of Applicant



Signature of Land Owner

Title of Plan Submitted: Land Development Plan prepared for Tax Block 195 Unit 15

A. Plan Type:

<input type="checkbox"/> Minor Subdivision	<input checked="" type="checkbox"/> Minor Land Development
<input type="checkbox"/> Preliminary Major Subdivision	<input type="checkbox"/> Pre Major Land Development
<input type="checkbox"/> Final Major Subdivision	<input type="checkbox"/> Final Major Land Development
<input type="checkbox"/> Preliminary Major SD & LD	<input type="checkbox"/> Final Major SD & LD

B. Plan Identification:

Plan Dated: 12/29/17 Engineer: Nick T. Rose, P.E., ProTract Engineering, Inc.

Plan Proposes: Brief narrative of the proposed activity. Commercial applications to include building square footage and specific uses; Residential applicants to include number of lots and amount of dwelling unit types:

Proposed two-story, 4-unit apartment building with a proposed driveway and parking area.

C. Property Identification:

Address/Location Easton Road, Tax Block 195 Unit 15

between streets Edge Hill Road and Tyson Avenue

(continued on next page)

D. Applicant Identification:

Applicant Arthur Herling, ABH Builders

Address 775 Penllyn-Blue Bell Pike, Blue Bell, PA 19422

Phone 215-643-2500

Land Owner Joseph & Ellen Staerk

Address 442 Easton Road, Glenside, PA 19038

Phone 215-887-0626

Equitable Land Owner _____

Address _____

Phone _____

Architect _____

Address _____

Phone _____

Engineer Nick T. Rose, P.E., ProTract Engineering, Inc.

Address P.O. Box 58, Hatboro, PA 19040

Phone 215-442-9230

Attorney _____

Address _____

Phone _____

IMPROVEMENTS PROPOSED

UNITS

ESTIMATED COST

Streets _____

Street Widening _____

Street Signs _____

Street Lighting _____

Curbs _____

Sidewalks _____

Storm Sewers _____

Water Supply _____

Fire Hydrants _____

Sanitary Sewers _____

Monuments _____

Shade Trees _____

Open Space _____

Park Lane _____

Other _____

Total Cost: _____

.....
Fees received from applicant:

Application Fee

300.00

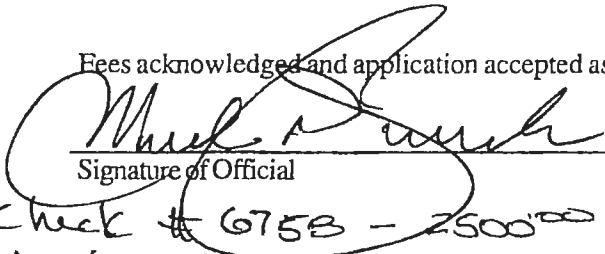
Review Escrow

2,500.00

Total

\$2,800.00

Fees acknowledged and application accepted as complete:


Signature of Official

Date

JAN 16 2018

BY: 

check # 6758 - 2500.00 - #881401

check # 6759 - 300.00 - #881402

Township of Abington Planning Commission Recommendation Form

Application Number: LD-18-01

Date: February 27, 2018

Applicant's Name: Arthur B. Herling & ABH Builders, Inc.

Applicant's Address: 775 Penllyn-Blue Bell Pike, Blue Bell, Pa. 19422

Recommendation: ☒ APPROVED ☐ DENIED **VOTE:** 6 of 6

Over View:

PC1: This is the application of **Mr. Arthur B. Herling & ABH Builders, Inc.** for the property located at 1043 Easton Road, Abington, Pa. 19001. The applicant proposes to develop the vacant property and construct a two story four unit apartment building. The plan also proposes eight on-site parking stalls, on-site storm water management and additional landscaping within the required buffers. This is a vacant tract of ground located on eastern side of Easton Road, north of Edge Hill Road and south of Tyson Avenue. The property is zoned within the Main Street Village Center District of Ward #11 of the Township of Abington.

Conditions:

1. The items listed within the Staff Review letter dated February 7, 2018 are to be taken under consideration and addressed to satisfaction of the Board of Commissioners of the Township of Abington.
2. In the event that this application is approved, the Township of Abington is unable to record the approve plan until such time that the sanitary sewer connections have been approved by DEP.
3. The applicant must install a crosswalk at base of the driveway to connect the newly installed sidewalks.
4. Parking light lighting must be to comply with the requirements of the Zoning Ordinance.

5. The street trees are to be installed within the side yard areas and not between the front building façade and the proposed retaining wall.
6. The portion of the hashed area within the parking lot not used for the required ADA parking stall should be converted to green space.
7. Install a sidewalk behind the building to connect all the rear entry doors from the parking lot to the public sidewalk. This walkway should also be large enough to store the unit's trash cans.
8. Revise the on-site storm water management system to include the increase in impervious coverage from the added walkways and trash can pads.
9. The applicant should schedule a meeting with our Refuse Department to discuss the best way to handle waste collection from this site.
10. The plan must be revised to comply with the zoning requirements as listed in the staff review letter.

The following waivers have been requested.

- A. **Section 146-11.A - Property Identification Plan** – The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application. Yes {X} No { }
- B. **Section 146-11.B – Existing Features Plan** – The plan is required to plot the location of all utilities on the sites and within 400 feet of the properties involved in this application. Yes {X} No { }
- C. **Section 146-11.C – Proposed Layout Plan** – The plan is required to plot the location of all existing utilities, to include the size, type and depth of all existing improvements proposed to remain and be removed. Yes {X} No { }
- D. **Section 146-11.L – Architectural Plan** – Architectural plans have not been submitted. No development is proposed with this application. Yes {X} No { }.
- E. **Section 146-11.G – Utility Plan** - The applicant is required to provide detail on the type, size, depth and location of all utilities. Yes {X} No { }.

- F. **Section 146-11.H – Landscaping & Shade Tree Plan** – The applicant is required to submit a landscaping plan that plots the location of all trees proposed to be removed. The plan should also plot the location of tree protection methods to be used and the size, type and location of all proposed plant growth to be installed. Yes { } No {X}.
- G. **Section 146.11.J – Recreational Facilities Plan** – No portion of this pending development is proposed to offered as public open space. Yes {X} No { }

MAPenecale
2/27/2018



Township of Abington

Wayne C. Luker, *President*

Steven N. Kline, *Vice President*

Richard J. Manfredi, *Manager*

Jay W. Blumenthal, *Treasurer*

Mr. Arthur Herling
ABH Builders, Inc.
775 Penllyn Blue Bell Pike
Blue Bell, Pa. 19442

February 7, 2018

**Re: Land Development Plan submitted for Parcel #300014488008, Block #195, Unit #015,
known as Application LD-18-01.**

Dear Mr. Herling,

Staff of the Township of Abington have received and reviewed the land development submission packet for the four unit apartment building on Parcel #300014466008. The property is zoned within the Main Street Village District of Ward #11 of the Township of Abington. The plan proposes the development of a four unit apartment building with on-site parking and storm water management on the vacant tract. The following is a listing of the staff review comments that need to be addressed to the satisfaction of the Board of Commissioners of the Township of Abington. Several of the conditions listed within this staff review letter are permit related comments and must be addressed at the time permits are submitted for review. Those comments will be clearly marks with a (BP).

Engineering Department:

1. Sanitary sewer is available for this development and will flow through Abington Township to Abington Township Waste Water Treatment Facility. The applicant should contact Mr. George Wrigley, Director of Waste Water Utilities, at 215-886-0934 with questions concerning either the Planning Module or Exemption Mailer.
2. The property will be addressed as 1034 Easton Road, Abington, Pa. 19001
3. Easton Road is a County Road. Any work that is proposed within either the roadway or the right-of-way must be permitted and/or approved by Montgomery County Roads & Bridges Department. {BP}
4. The stormwater management methods and report submitted for review is acceptable. The stormwater management permit and fee will need to be submitted before any construction permits are approved. Attached is the application and fee schedule for your

review and use. You can find additional information on our MS4 Ordinance and related stormwater information on our website: <http://www.abington.org/resident/stormwater-management>>.

5. The Engineer & Code Office requires a \$5,000.00 escrow for stormwater management, erosion control installation and the required inspections. The escrow must be submitted prior to the release of any permits and will be held until ground cover is in place at the completion of the project. These funds will be used in the event that applicant fails to maintain soil erosion controls and the site becomes unsafe or fall below the minimum requirements of the approved plan.
6. The applicant is required to submit an as-built plan to the Engineering/Code Office upon completion of the project.
7. Please relocate all signature blocks to the bottom of the sheet.

Fire Marshal's Office:

8. The applicant is required to add fire lanes and fire access walkways as per the requirements of Section 146-41 of the Subdivision & Land Development Ordinance. In the alternative, a waiver is required to be obtained.
9. The plan needs to be revised to plot the location of the Fire Department Connection {FDC}. The placement of the existing fire hydrant can be found on the Location Map in the upper right hand corner of Sheet #1. Contact the Fire Marshal's Office for approval of the FDC location.
10. This building is required to be protected with a sprinkler system, Knox Box and a fire alarm system. {BP}

Waste Water Treatment Facility:

11. This plan has been reviewed by Mr. Wrigley and the applicant has submitted an ACT 537 Exemption Mailer to DEP for review and approval.

Code Enforcement Department:

12. Please be aware that all proposed construction, alterations and additions must comply with the requirements of the 2009 International Building Code as amended by Abington Township Ordinance 1684. (BP)

13. All proposed alterations must comply with the 2009 International Construction Code for accessibility. (BP)
14. Also please be aware that all plumbing work within the Township of Abington is governed by 2009 International Plumbing Code, electrical work must conform the 2009 National Electrical Code, all mechanical work must comply with the 2009 International Mechanical Code and Abington Township enforces the 2009 International Energy Conservation Code. {BP}
15. All contractors and sub-contractors working on this site are required to be registered with the Township of Abington. Valid liability and worker's compensation insurance is required. (BP)
16. Plumbing work is proposed in connection with this application. All plumbing work proposed is required to be applied for and completed by a Master Plumber that is registered with this office. (BP)

Planning & Zoning Office:

17. The property is zoned within the Main Street Village District and the proposed use of the property as a Use H-1 Apartment Building is a use-by-right.
18. The applicant submitted a dimensional requirements chart on Sheet #1 that shows compliance with the dimensional requirements of Figure 10:20 of the Zoning Ordinance. However, this office is unable to confirm compliance with the requirements of Section 1007 {Design Standards} of the Zoning Ordinance. The applicant is required to submit the required detailed plans so that a compliance review can be completed.
19. The applicant has not provided any detail on the existing tree growth on the property, any tree(s) proposed to be removed or any detail on the required landscape buffers as per the requirements of Section 2403.B of the Zoning Ordinance.
20. Sidewalks and street trees are required to be installed along the 100 foot frontage of this property.
21. The request to allow for on-site parking stalls of 9 feet in width by 18 feet depth requires a dimensional variance from the Zoning Hearing Board. I would suggest that this application be placed on hold until the required relief is obtained from the Zoning Hearing Board.

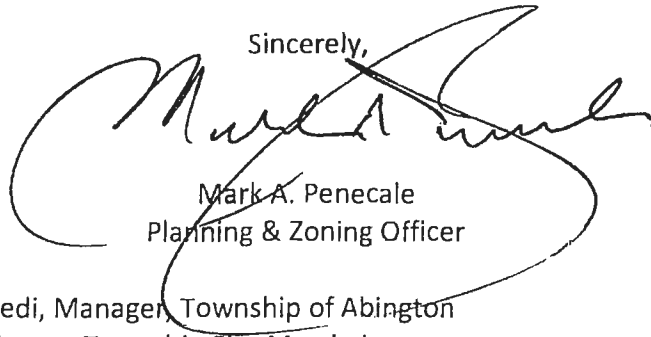
22. In order to improve the sight line of the proposed driveway for traffic traveling north on Easton Road, this office suggests the proposed retaining wall not be extended into the public right-of-way .
23. In the event that the Board of Commissioners of the Township of Abington approve this plan, the final plan will not be signed by the Township of Abington until such time that the applicant has DEP approval for the required EDU's and Highway Permit from Montgomery County.
24. I am unable to locate a trash containment area on the plan. Please provide detail of how solid waste will be addressed for this development. If a dumpster is proposed, details on the location, construction and screening is required to be submitted.
25. The applicant is required to provide detail on the proposed parking lot lighting.
26. This application was reviewed as a final minor land development plan. This application will require waivers from the following Sections of the Subdivision & Land Development Ordinance of the Township of Abington:
 - A. **Section 146-11.A - Property Identification Plan** – The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application.
 - B. **Section 146-11.B – Existing Features Plan** – The plan is required to plot the location of all utilities on the sites and within 400 feet of the property involved in this application.
 - C. **Section 146-11.C – Proposed Layout Plan** – The applicant is required to provide detail on the type, size, depth and location of all utilities.
 - D. **Section 146-11.G – Utility Plan** - The applicant is required to provide detail on the type, size, depth and location of all utilities
 - E. **Section 146-11.H – Landscaping & Shade Tree Plan** – The applicant is required to submit a landscaping plan that plots the location of all trees proposed to be removed. The plan should also plot the location of tree protection methods to be used and the size, type and location of all proposed plant growth to be installed.
 - F. **Section 146.11.J – Recreational Facilities Plan** – No portion of this pending development is proposed to offered as public open space.

G. **Section 146-11.K – Planning Module** – The applicant has submitted an ACT 537 exemption mailer that has been forwarded to Mr. Wrigley for review. That application is currently under review by DEP.

H. **Section 146.11.L – Architectural Plan** – The applicant is required to submit tentative architectural plan of the proposed new building. These plan are required to ensure compliance with the requirements of Section 1007 of the Zoning Ordinance.

This application is scheduled to be reviewed by the Planning Commission of the Board of Commissioners of the Township of Abington. Any revisions to the plans submitted must be received by my office at least 14 days prior to the next scheduled meeting. If there are any questions pertaining to the comments listed above, I would ask that you contact the reviewing department directly or I can be reached at 267-536-1017.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. Penecale', is written over a large, loopy circular flourish.

Mark A. Penecale
Planning & Zoning Officer

Cc: Richard J. Manfredi, Manager, Township of Abington
John Rohrer; Abington Township Fire Marshal
George Wrigley, Director, Waste Water Treatment Facilities
Scott Marlin; Engineering & Code Office
Ofc. Al Freed; Abington Police Department/Community Policing
File Copy (2)



Township of Abington

Wayne C. Luker, *President*

Steven N. Kline, *Vice President*

Richard J. Manfredi, *Manager*

Jay W. Blumenthal, *Treasurer*

STORMWATER MANAGEMENT PERMIT APPLICATION FOR NON-RESIDENTIAL PROPERTIES

Engineering Department, Abington Township, PA
267-536-1044

Date: _____ Property Location: _____

Parcel No.: _____ Owner(s): _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone #: _____

PLEASE NOTE: SOIL EROSION CONTROL methods are required for ANY earth disturbance project. It is the responsibility of the homeowner for the upkeep of all storm water management control facilities on their property during the construction and after the project is completed. This includes but is not limited to:

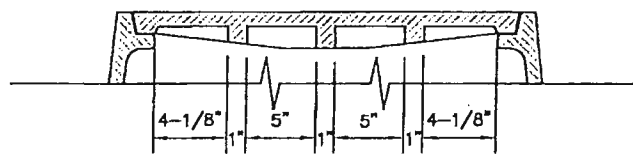
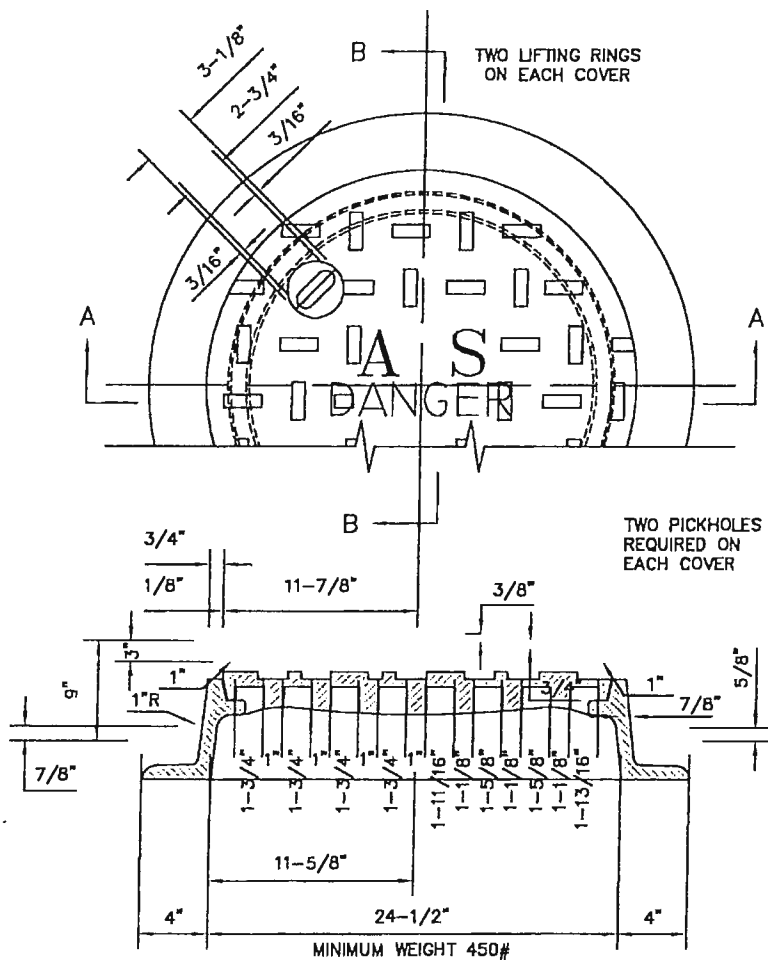
- ☐ Weekly weeding and watering (Rain Garden)
- ☐ Annual mulching, pruning and replanting should occur (Rain Garden)
- ☐ Sediment removal after large storm events and during extreme weather
- ☐ Inspect after large storm events for blockages from downspouts and to clean-out to the pit
- ☐ Clear all debris, as necessary
- ☐ Replace piping and stone when system is overflowing frequently

Application Fee:	<u>\$250.00</u>	Escrow: ten (10) years for future inspections: (\$200 per inspection x 10 years =) \$2,000* *This is a separate check to be deposited into a non-interest bearing account.
Inspection Fee: (\$100/hr.)	\$ _____	
Soil Erosion Control Escrow: (to be returned if there is no problems during construction)	\$ _____	
TOTAL DUE:	\$ _____	

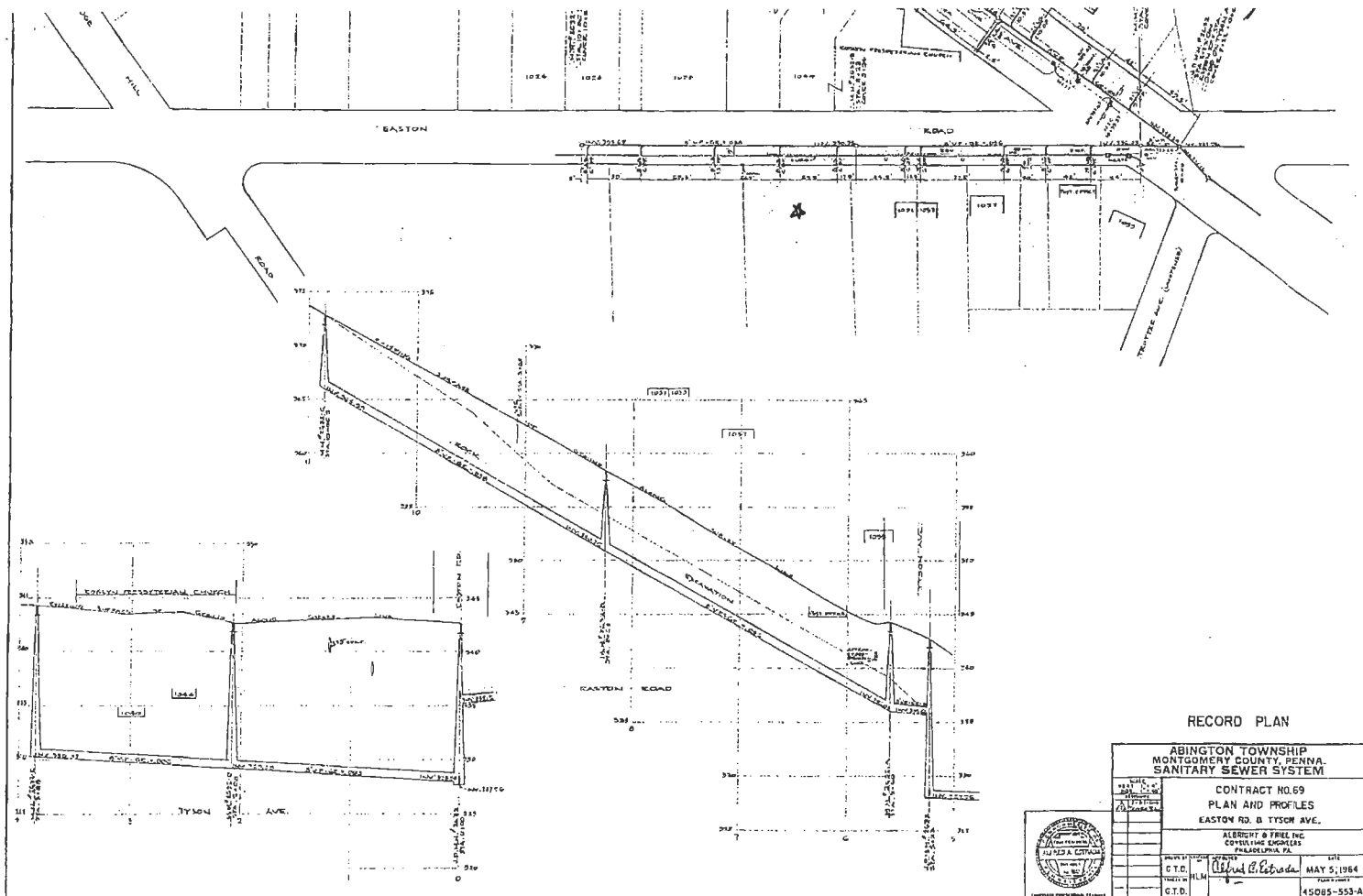
Engineering Dept. (not approved unless signed)

Applicant

STORMWATER MANAGEMENT PERMIT APPLICATION FOR NON-RESIDENTIAL PROPERTIES SCHEDULE OF FEES		
	Residential	Commercial/ Industrial
1. Filing fee	\$100	\$250
2. Proposed land use		
a. Subdivision, campgrounds, mobile home parks, and multi-family dwelling where the units are located in the same local watershed	\$100	\$0
b. Multi-family dwelling where the designated open space is located in a different local watershed from the proposed units	\$100	\$0
c. Commercial/Industrial	\$0	\$250
d. Other	\$50	\$0
3. Relative amount of earth disturbance		
a. Residential		
Road <500 l.f.	\$100	\$200
Road 500 - 2,640 l.f.	\$150	\$250
Road >2,640 l.f.	\$200	\$300
b. Commercial/Industrial and Other		
Impervious area <3,500 s.f.	\$100	\$200
Impervious area 3,500 - 43,560 s.f.	\$200	\$250
Impervious area >43,560 s.f.	\$300	\$300
4. Relative size of project		
a. Total tract area < 1 acre	\$50	\$100
Total tract area 1 - 5 acres	\$100	\$150
Total tract area 5 - 25 acres	\$150	\$200
Total tract area 25 - 100 acres	\$200	\$250
Total tract area 100 - 200 acres	\$250	\$300
Total tract area >200 acres	\$300	\$350
5. Storm water control measures		
a. Detention basins and other controls which require a review of hydraulic routings (\$ per control)	\$ 75/hr.	\$ 100/hr.
b. Other control facilities which require Storage volume calculations but no Hydraulic routings (\$ per control)	\$ 50/hr.	\$ 75/hr.
6. Site inspection (\$ per inspection)	\$ 75/hr.	\$ 100/hr.
7. Yearly Operation/Maintenance Inspection	\$50/yr. x 10 yrs.	\$200/yr. x 10 yrs.
	\$500 escrow	\$2,000 escrow



NO SCALE



**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR
KENNETH E. LAWRENCE, JR., VICE CHAIR
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO BOX 311
NORRISTOWN, PA 19404-0311
610-278-3722
FAX: 610-278-3941 • TDD: 610-631-1211
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP
EXECUTIVE DIRECTOR

February 23, 2017

Mr. Mark A. Penecale, Zoning Officer
Abington Township
1176 Old York Road
Abington, Pennsylvania 19001-3713

Re: 18-0015-001
Easton Road Tax Block 195 Unit 15
(4 Dwelling Units on 0.44 acres)
Situate: Edge Hill Road (N), Easton Road (E)
Abington Township

Dear Mr. Penecale:

We have reviewed the above-referenced land development in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on January 19, 2018. We forward this letter as a report of our review.

BACKGROUND

Arthur Herling, the applicant, has submitted a plan for a land development of four multifamily units in a two-story building. The applicant has submitted a preliminary and final plan. The proposed development is served by public sewer and water.

RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issues that the applicant and Township may wish to consider prior to final plan approval. Our comments are as follows:

REVIEW COMMENTS**SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO)**

- A. Public Improvements. Based on the material submitted, it appears the applicant has submitted a minor land development plan. The SALDO describes a minor plan as one which proposes no public improvements. However, this application requires a sidewalk be constructed, which is a public improvement.
- (1) Landscaping Plan [§146-11.H]. At a minimum, we suggest that the applicant submit a landscaping plan. This would show which vegetation is proposed as plantings and which is proposed for removal. Among other features, this would show the woodland area, proposed street trees, parking lot landscaping and buffer areas.
- B. Sidewalk. We strongly recommend that a sidewalk be constructed, consistent with §146-27.A. The site is part of the Main Street-Village Center zoning district, the intent of which is to “place a premium on pedestrian accessibility...” in and near the village of Roslyn [§1003.D]. The site is located just a couple blocks from Roslyn Regional Rail station; this development should be transit-supportive by constructing a sidewalk.
- (1) The building must be directly connected to the street [§2504.C], and must have a sidewalk constructed along the full extent of its front façade.
- (2) The sidewalk is required to have a decorative verge [§2504.E].

ZONING

- A. Will the building meet the design requirements of §1007? (front door, roof, window area and building design features?) [§146-11.L]. Where will the trash be located?
- B. Parking. The applicant is required to provide 5.3 parking spaces, but proposes 11. We recommend reducing the number of proposed parking spaces in order to reduce disturbance of vegetation and slopes [see attached illustration]. We also suggest the applicant pursue shared parking, which may be used to reduce the required side yard through the bonus mechanism [§1007.O]. An island is required to separate inbound from outbound traffic at parking lot entrances [Fig. 10.20].
- C. Tree Preservation and Vegetation.
- (1) The applicant is required to preserve trees 6” or greater when at least 500 s.f. of new impervious coverage is added [§1603.A, §2401.A]. Do such trees exist on-site? We recommend preserving as much of the existing woodland as possible. How much will be preserved?
- (2) Existing vegetation must be shown [§1605.A]

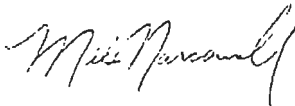
CONCLUSION

We wish to reiterate that MCPC generally supports the applicant's proposal, but we believe that our suggested revisions will better achieve the Township's planning objectives for multifamily development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Sincerely,



Mike Narcowich, AICP, Principal Planner II
610.278.5238 - mnarcowi@montcopa.org

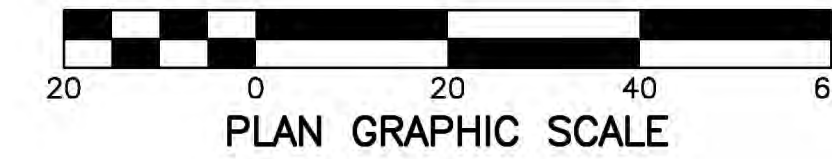
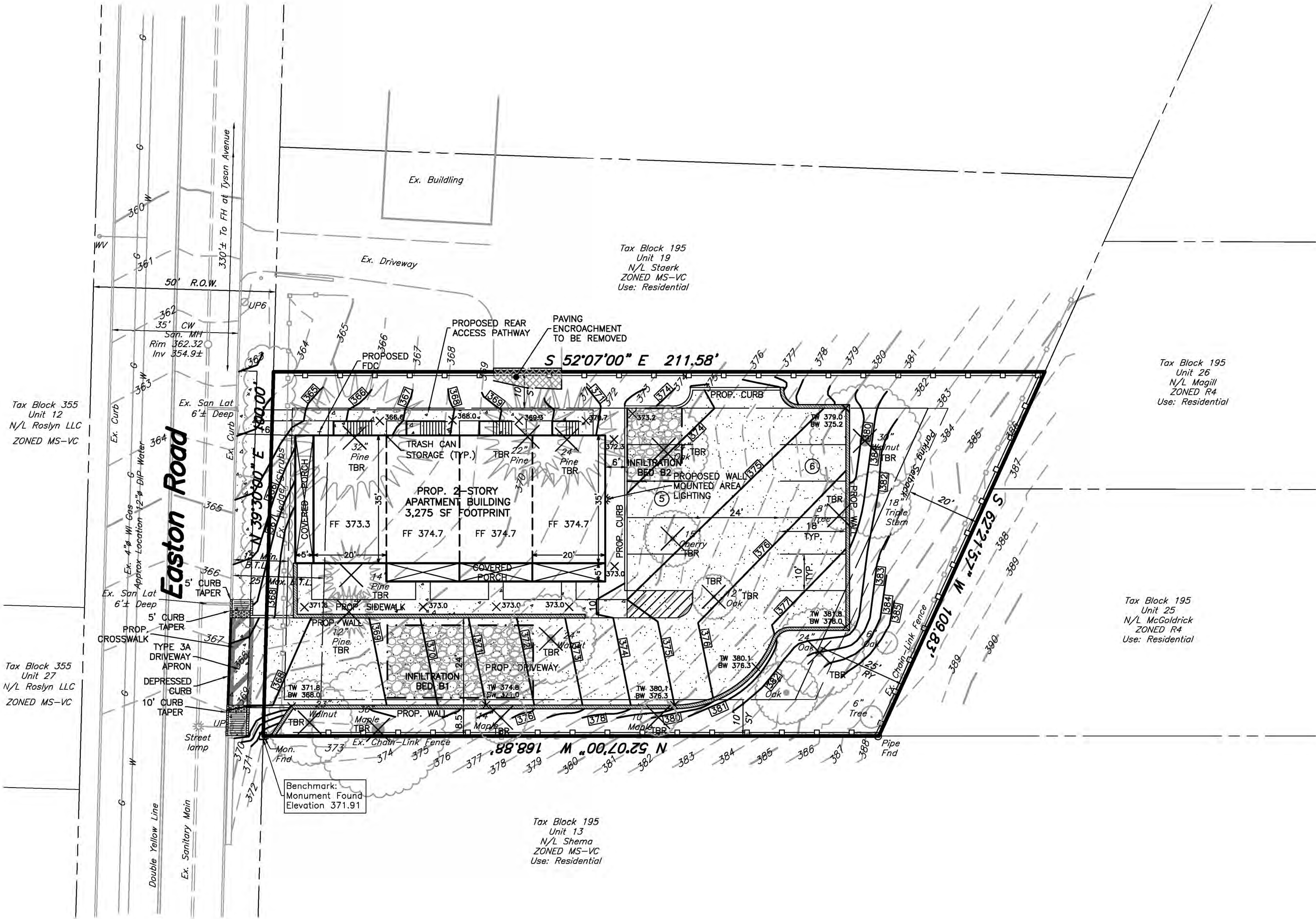
c: Arthur Herling, Applicant
Nicholas T. Rose, P.E., ProTract Engineering, Inc., Applicant's Representative
Richard J. Manfredi, Township Manager
Michael E. Powers, P.E., Township Engineer
Michael P. Clarke, Esq., Rudolph Clarke, LLC, Township Solicitor

Attachments: Applicant's Plan
Aerial Image

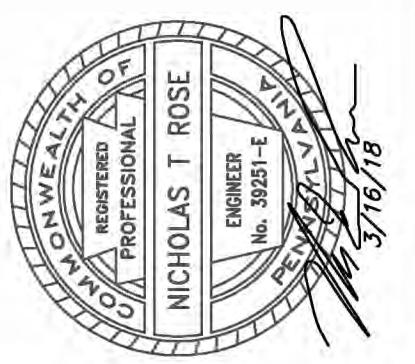
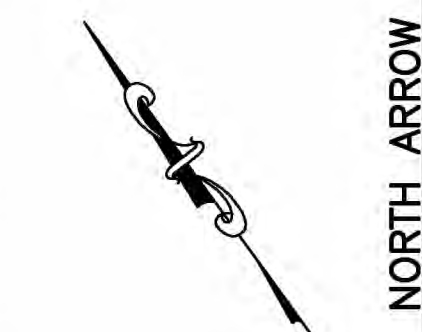
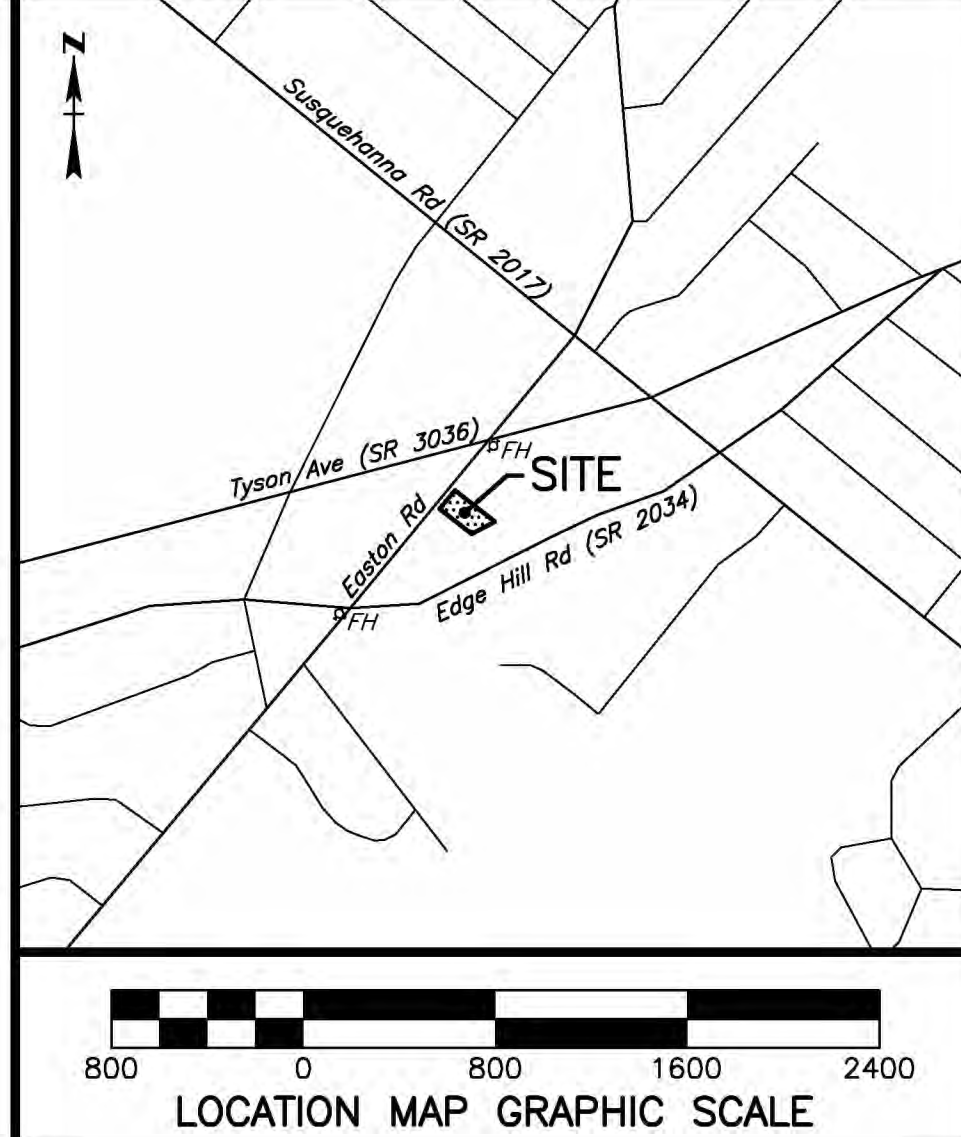
LEGEND

EX. BOUNDARY
EX. ADJACENT OWNER
EX. RIGHT-OF-WAY
EX. CONTOUR - 1' INTERVAL
EX. CONTOUR - 5' INTERVAL
BUILDING SETBACK LINES
EX. BUILDING
EX. EDGE OF PAVING
EX. CURB
EX. FENCE
EX. SANITARY

PROP. BUILDING
PROP. DRIVEWAY
PROP. CONCRETE
PROP. CONTOURS



SHEET INDEX:
SHEET 1 of 5 - LAND DEVELOPMENT PLAN
SHEET 2 of 5 - CONSTRUCTION AND E&S PLAN
SHEET 3 of 5 - STORMWATER MANAGEMENT PLAN
SHEET 4 of 5 - DETAIL PLAN
SHEET 5 of 5 - LANDSCAPE & LIGHTING PLAN
SHEET 6 of 5 - UTILITY PLAN



www.paonecall.org
SERIAL No. 20173461491

- NOTES:
- OWNER:
JOSEPH V. & ELLEN T. STAERK
442 EASTON ROAD
GLENESIDE, PA 19038
 - TRACT IDENTIFICATION:
1043 EASTON ROAD, ABINGTON, PA 19001
TAX BLOCK 195 UNIT 15
PARCEL ID 30-00-14488-00-8
DEED BOOK 5484 PAGE 01311
TOTAL LOT AREA = 19,015 SF (0.4365 ACRES)
 - BOUNDARY AND FEATURES AS SHOWN TAKEN FROM DEEDS AND PLANS OF RECORD, AND FROM A FIELD SURVEY PERFORMED BY PROTRACT ENGINEERING, INC. IN OCTOBER 2017. DATUM IS USGS BENCHMARK IS A MONUMENT IN EASTON ROAD AT THE WESTERLY CORNER OF THE LOT WITH ELEVATION 371.91 FEET.
 - PROTRACT ENGINEERING, INC. DOES NOT GUARANTEE THE ACCURACY OF LOCATIONS FOR EXISTING SUBSURFACE UTILITY STRUCTURES SHOWN ON THE PLANS, NOR DOES PROTRACT ENGINEERING, INC. GUARANTEE THAT ALL SUBSURFACE STRUCTURES ARE SHOWN. TO COMPLY WITH ACT 187 THE CONTRACTOR SHALL VERIFY THE LOCATION AND ELEVATION OF ALL UNDERGROUND UTILITIES BEFORE THE START OF WORK.
 - ZONING REQUIREMENTS: ZONED MS-VC VILLAGE CENTER DISTRICT
- | CATEGORY | REQUIRED | PROPOSED |
|-------------------------------|-----------|-----------|
| MAX DENSITY | 10 DU/AC | 9.2 DU/AC |
| MIN LOT AREA | 10,000 SF | 19,015 SF |
| MIN LOT WIDTH | 50 FT | 100 FT |
| MIN BUILD-TO-LINE (FROM CURB) | 15 FT | 16 FT |
| MAX BUILD-TO-LINE (FROM CURB) | 25 FT | 16 FT |
| MIN SIDE YARD SETBACK | 10 FT | 20.9 FT |
| MIN REAR YARD SETBACK | 25 FT | 84.1 FT |
| MAX BUILDING FOOTPRINT | 10,000 SF | 3,275 SF |
| MAX BUILDING HEIGHT | 35 FT | ≤ 35 FT |
| MIN GREEN AREA | 10 % | 45.4 % |
| MAX IMPERVIOUS | 90 % | 54.6 % |
- SITE IS OUTSIDE THE FEMA 100-YEAR FLOODPLAIN AS SHOWN ON FIRM PANEL 382 OF 451 PREPARED FOR MONTGOMERY COUNTY PA, MAP DATED MARCH 2, 2016.
 - SOILS DATA WAS OBTAINED FROM THE USDA/NRCS SOIL SURVEY OF MONTGOMERY COUNTY PA, VERSION 10, DATED SEPTEMBER 19, 2016. ALL SOILS ON SITE ARE CLASSIFIED AS U₁KD - URBAN LAND-EDGEMONT COMPLEX, 8 TO 25 PERCENT SLOPES.
 - SITE IS SERVED BY PUBLIC WATER AND PUBLIC SEWER.
 - EXISTING VEGETATION PROVIDES SUFFICIENT SCREENING FOR REQUIRED MEDIUM INTENSITY BUFFER.
 - THE FOLLOWING WAIVERS FROM THE PROVISIONS OF THE ABINGTON TOWNSHIP SUBDIVISION & LAND DEVELOPMENT ORDINANCE ARE REQUESTED:
SECTION 146-11.A - PARTIAL WAIVER FROM THE REQUIREMENT TO SHOW TAX PARCEL INFORMATION WITHIN 400 FEET OF THE SITE EXCEPT AS SHOWN OR REQUESTED BY THE TOWNSHIP ENGINEER.
SECTION 146-11.B - PARTIAL WAIVER FROM THE REQUIREMENT TO SHOW PUBLIC UTILITIES WITHIN 400 FEET OF THE SITE EXCEPT AS SHOWN OR REQUESTED BY THE TOWNSHIP ENGINEER.
SECTION 146-11.C - PARTIAL WAIVER FROM THE REQUIREMENT TO SHOW TYPE, SIZE, DEPTH AND LOCATION OF UTILITIES EXCEPT AS SHOWN OR REQUESTED BY THE TOWNSHIP ENGINEER.
SECTION 146-11.D - PARTIAL WAIVER FROM THE REQUIREMENT TO SHOW TYPE, SIZE, DEPTH AND LOCATION OF UTILITIES EXCEPT AS SHOWN OR REQUESTED BY THE TOWNSHIP ENGINEER.
SECTION 146-11.E - FROM THE REQUIREMENT TO SHOW RECREATIONAL FACILITIES. NO RECREATIONAL FACILITIES ARE PROPOSED.
SECTION 146-11.F - THE REQUIREMENT TO SUBMIT A PLANNING MODULE. AN APPLICATION FOR EXEMPTION IS IN PROCESS.
SECTION 146-11.G - FROM THE REQUIREMENT TO SUBMIT AN ARCHITECTURAL PLAN OTHER THAN AS SUBMITTED.

OWNER'S ACKNOWLEDGEMENT:

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF MONTGOMERY:

On the _____ day of _____, A.D. _____, before me, the Subscriber, a Notary Public of the Commonwealth of Pennsylvania, residing in _____, personally appeared _____, known to me (or satisfactorily proven) to be the person(s) whose name(s)(is/are) subscribed to the foregoing plan, and acknowledged that (he, she, they)(is/are) the owner(s) of the designated land, that all necessary approval of the plan has been obtained and is endorsed thereon, and that (he, she, they) desire that the foregoing plan may be duly recorded.

Notary Public

My Commission Expires _____

APPROVAL OF TOWNSHIP:

Approved by the Board of Commissioners of the Township of Abington on this _____ day of _____.

President

Secretary

Engineer

CERTIFICATION FOR RECORDING:

Recorded In the Office for the Recording of Deeds for Montgomery County at Norristown, Pennsylvania, in Plan Book _____, Page No. _____, on this _____ day of _____.

BY: _____
Recorder of Deeds

LAND DEVELOPMENT PLAN

TAX BLOCK 195 UNIT 15



64 East Merkleland Avenue, P.O. Box 68
Hathorse, Pennsylvania 19040
Phone (215)442-9250
Fax (215)442-9258

ABINGTON

MONTGOMERY

12-23-17

1"=20'

Sheet Number

1 of 6

Form No.

1

Date

03-06-18

Project Number

H2423

Scale

1"=20'

File Name

BASE.DWG

Drawn/Engineer

JBG/NTR

By

BLH

Description

1

PER REVIEW LETTER COMMENTS

PER REVIEW COMMENTS

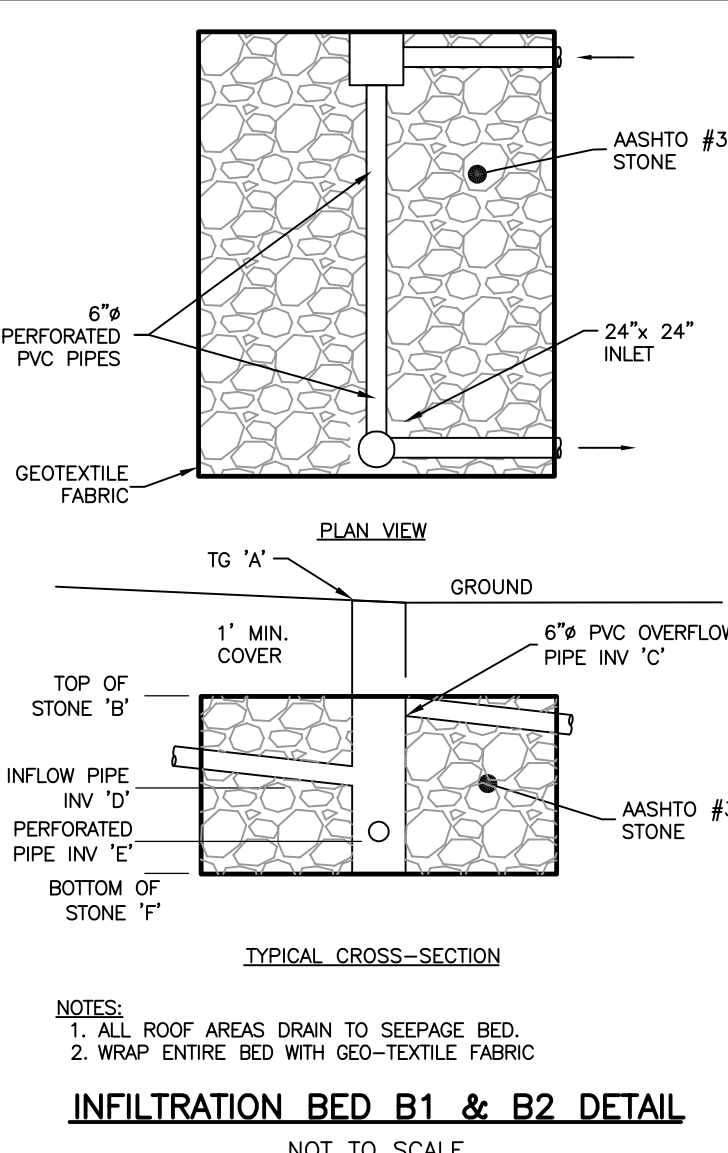
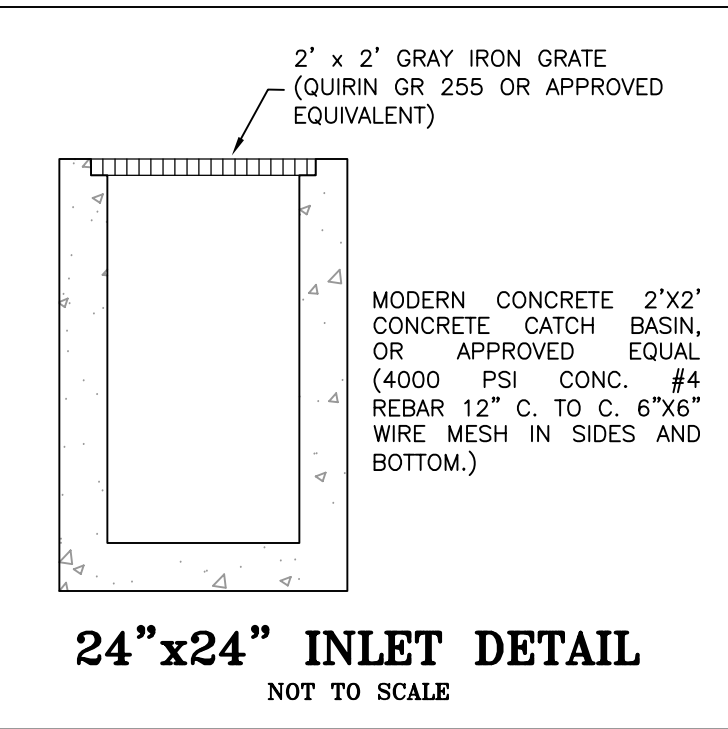
Category

REQUIRED

PROPOSED

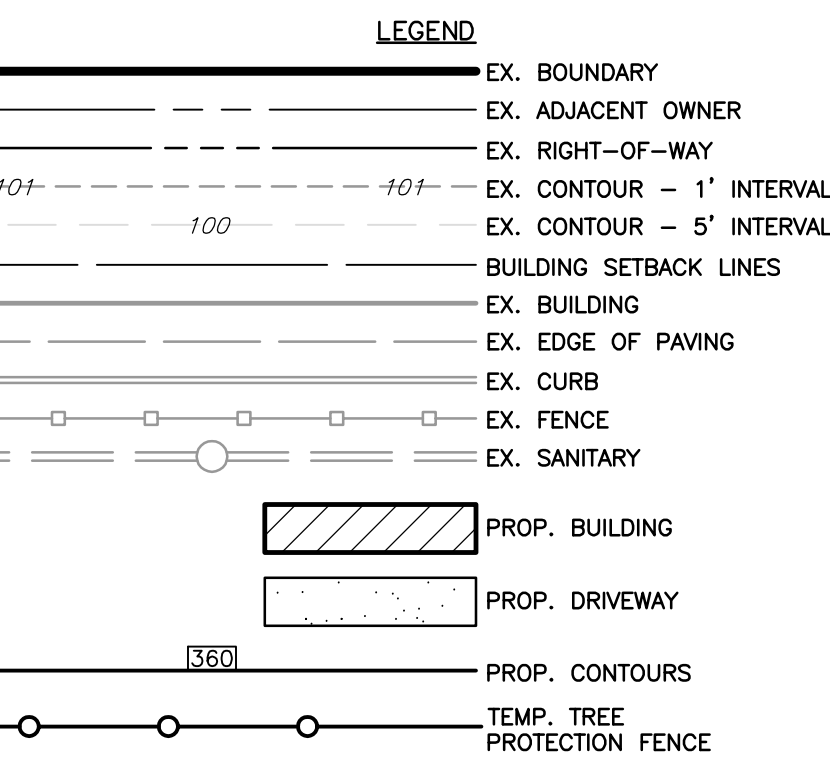
MAX DENSITY

 10 DU/AC | 9.2 DU/AC | MIN LOT AREA | 10,000 SF | 19,015 SF | MIN LOT WIDTH | 50 FT | 100 FT | MIN BUILD-TO-LINE (FROM CURB) | 15 FT | 16 FT | MAX BUILD-TO-LINE (FROM CURB) | 25 FT | 16 FT | MIN SIDE YARD SETBACK | 10 FT | 20.9 FT | MIN REAR YARD SETBACK | 25 FT | 84.1 FT | MAX BUILDING FOOTPRINT | 10,000 SF | 3,275 SF | MAX BUILDING HEIGHT | 35 FT | ≤ 35 FT | MIN GREEN AREA | 10 % | 45.4 % | MAX IMPERVIOUS | 90 % | 54.6 % |



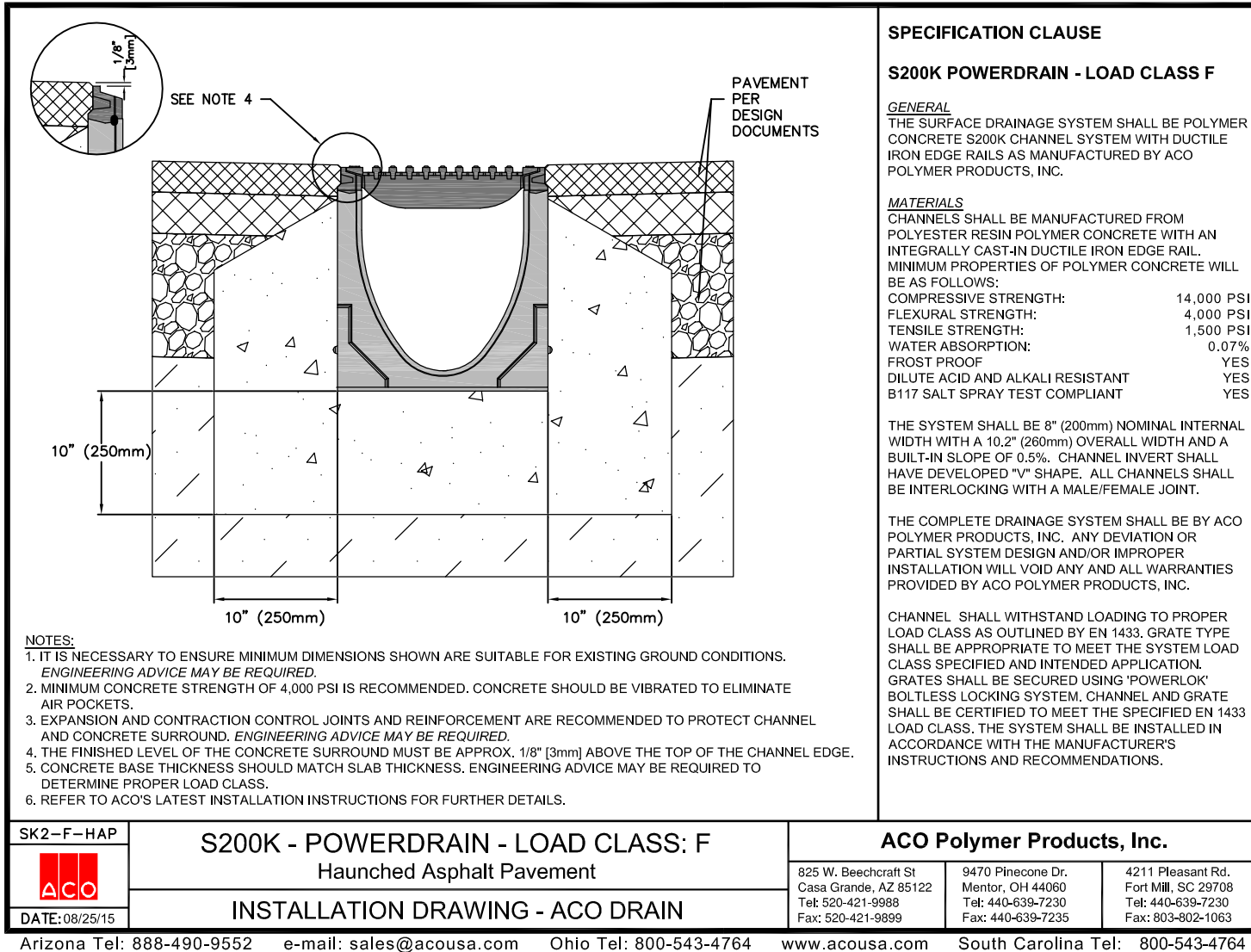
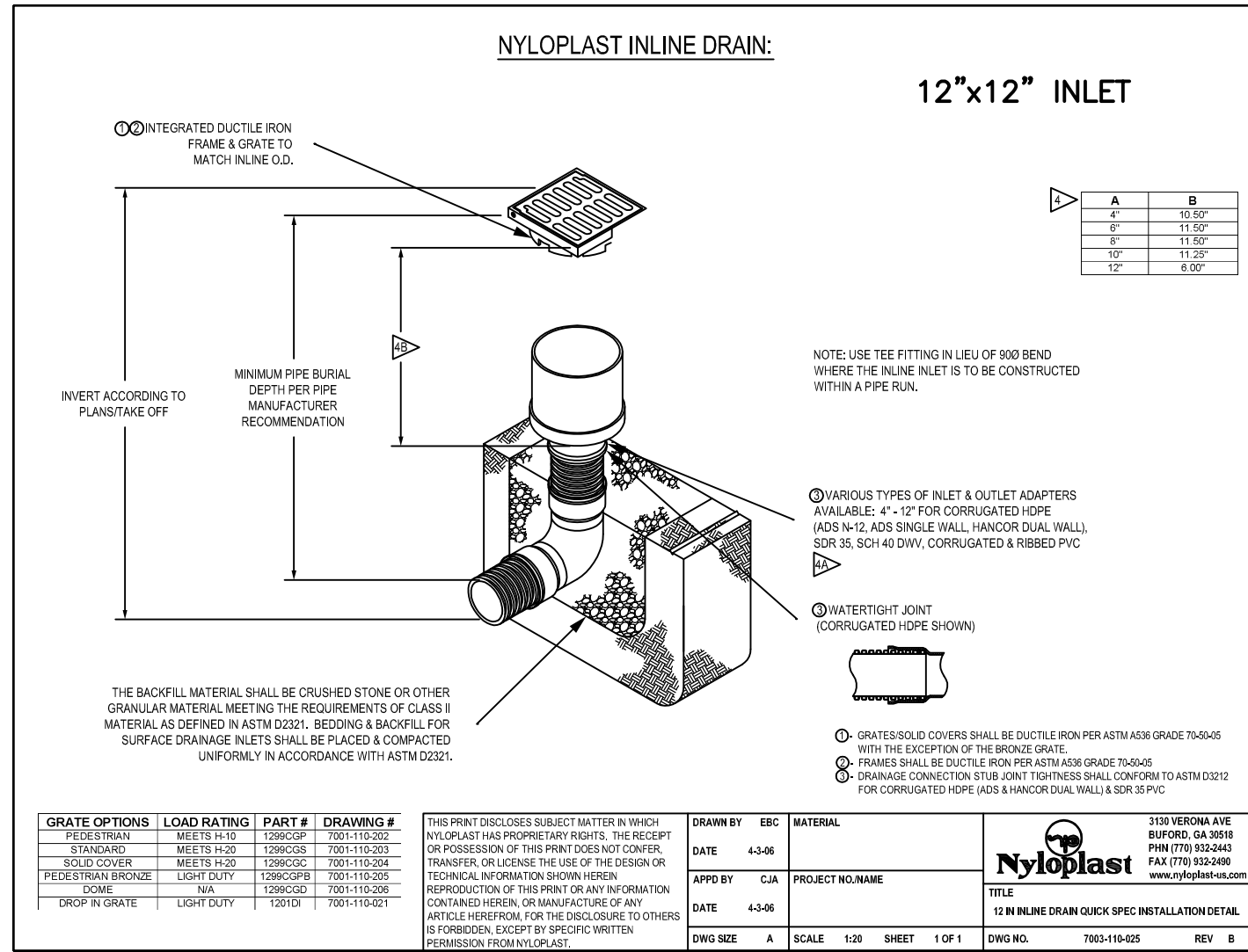
INFILTRATION BED DIMENSIONS

	B1	B2
INFILTRATION BED		
BED WIDTH x LENGTH x DEPTH	15 x 20 x 3.0	20 x40 x 2.0
VOLUME = L*W*D*0.4(VOIDS) CF	360	640
'A' TOP OF GRATE	369.2	373.2
'B' TOP OF STONE	368.0	372.0
OVERFLOW PIPE SIZE	6"Ø	6"Ø
'C' OVERFLOW INVERT	N/A	372.5
'D' INFLOW INVERT	366.0	369.5
'E' DISTRIBUTION PIPE INVERT	366.5	369.5
'F' BOTTOM OF STONE	366.0	369.0

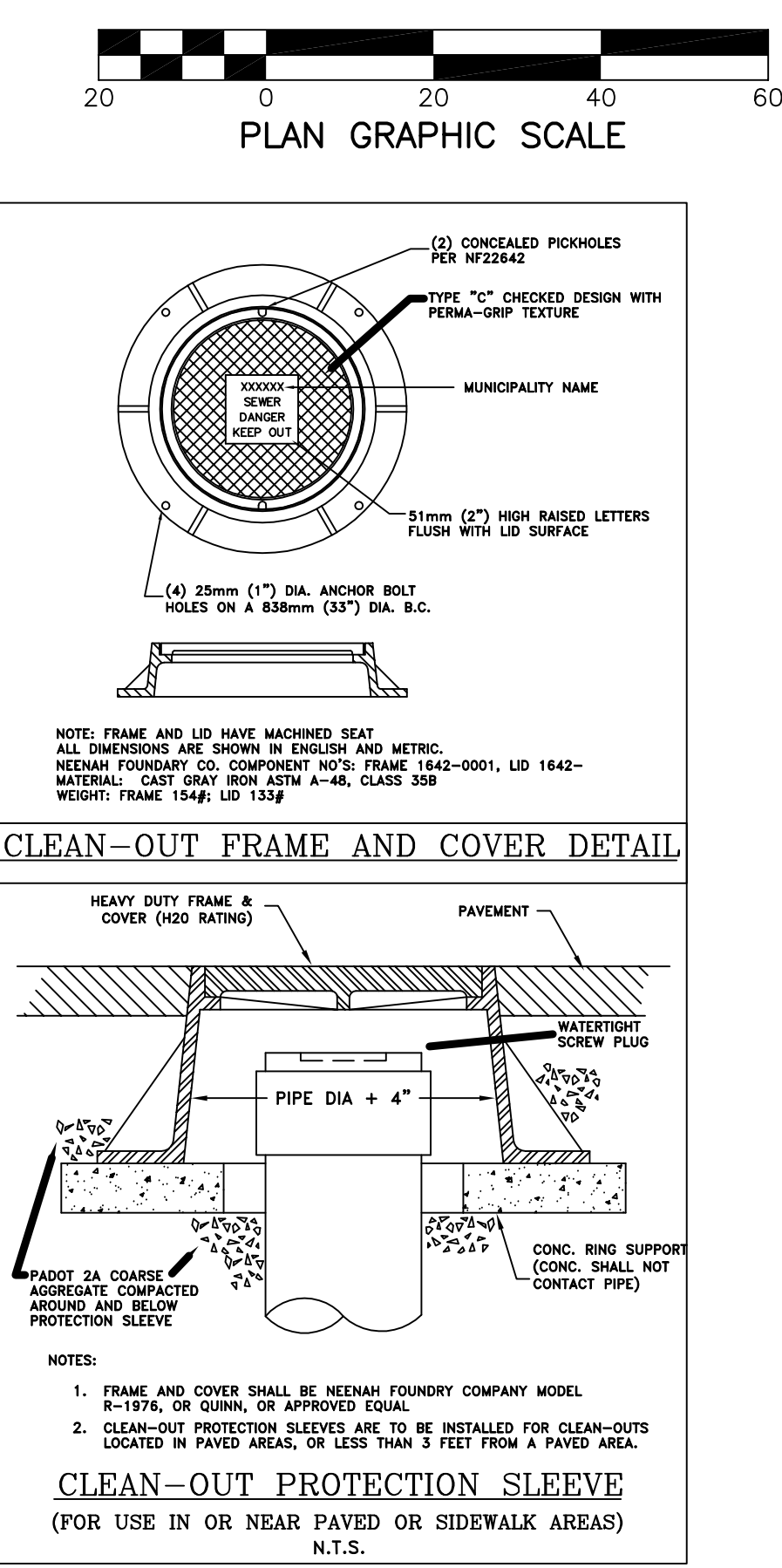


All soils within the site are classified as follows by the Soils Survey of Montgomery County September 2016:

Symbol	Description	Group	Limitations	Resolutions
UekD	Urban land - Edgemont complex, 8 to 25 % slopes	B	Curbs/cave, corrosive to concrete, droughty, hydric inclusions, slow percolation, poor as topsoil, frost action.	Trench protection, protect concrete, pump groundwater in excavations to a suitable silt control or dirt bag, provide erosion blanket in channels and on steep embankments, stockpile existing topsoil for reuse.



- TRENCH GRATE NOTES:**
- TRENCH DRAIN SHALL BE ACO DRAIN POWERDRAIN S200K LOAD CLASS F WITH DUCTILE IRON GRATE (OR EQUAL) INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATIONS.
 - COMPONENTS REQUIRED ARE AS FOLLOWS:
1 EA. SK2-1 SLOPED CHANNEL - 39.37"
1 EA. SK2-2 SLOPED CHANNEL - 39.37"
1 EA. SK2-3 SLOPED CHANNEL - 39.37"
1 EA. SK2-4 SLOPED CHANNEL - 39.37"
1 EA. SK2-5 SLOPED CHANNEL - 39.37"
1 EA. SK2-6 SLOPED CHANNEL - 39.37"
1 EA. SK2-7 SLOPED CHANNEL - 39.37"
2 EA. SK2-8 CHANNEL UNIVERSAL END CAP
 - CONNECT 6" PVC DRAINAGE PIPES TO THE GRATE AS SHOWN ON THE PLAN. PIPE FROM 12"x12" YARD INLET CONNECTS TO END CAP. PIPE TO INFILTRATION BED CONNECTS TO BOTTOM OF CHANNEL WITH 90° BEND.



DETENTION SYSTEM MAINTENANCE NOTES:

THE DETENTION SYSTEM IS A PERMANENT FACILITY AND SHALL NOT BE MODIFIED OR REMOVED UNLESS PRIOR APPROVAL IS GRANTED BY ABBINGTON TOWNSHIP. THE PROPERTY OWNER OR OWNERS, HIS/HER SUCCESSOR OR ASSIGNS SHALL BE RESPONSIBLE FOR THE PERPETUAL MAINTENANCE OF ALL GRADES AND ELEVATIONS OF SUCH FACILITIES, AND SHALL DO NOTHING TO ALTER OR DAMAGE SAME OR OTHER DETENTION STRUCTURES AND DEVICES.

THESE RESPONSIBILITIES SHALL INCLUDE REMOVING SILT, TRASH AND DEBRIS AND DISPOSING OF IT IN A MANNER AND AT A LOCATION APPROVED BY THE COUNTY CONSERVATION DISTRICT AND THE TOWNSHIP. RESTORING ERODED AND SETTLED AREAS. ABBINGTON TOWNSHIP SHALL HAVE PERPETUAL EASEMENT ON AND OVER THE AREAS OF THE DETENTION SYSTEM FOR THE PURPOSE OF EMERGENCY MAINTENANCE AND REPAIR OF SAID PERMANENT FACILITIES.

THE AFORESAID RESPONSIBILITIES OF THE PROPERTY OWNERS SHALL BE SUBJECT TO THE IMPOSITION OF A LIEN BY THE TOWNSHIP AGAINST THE LOT OR LOTS IN QUESTION, IN THE SAME MANNER AS THE TOWNSHIP MIGHT OTHERWISE BE EMPOWERED BY LAW TO ASSESS OR OPPOSE A LIEN AGAINST A PROPERTY FOR MUNICIPAL IMPROVEMENTS.

FAILURE TO REMEDY ALL ASSOCIATED COSTS DESCRIBED, MAY BE SUBJECT TO THE IMPOSITION OF A LIEN BY THE TOWNSHIP AGAINST THE LOT OR LOTS IN QUESTION, IN THE SAME MANNER AS THE TOWNSHIP MIGHT OTHERWISE BE EMPOWERED BY LAW TO ASSESS OR OPPOSE A LIEN AGAINST A PROPERTY FOR MUNICIPAL IMPROVEMENTS.

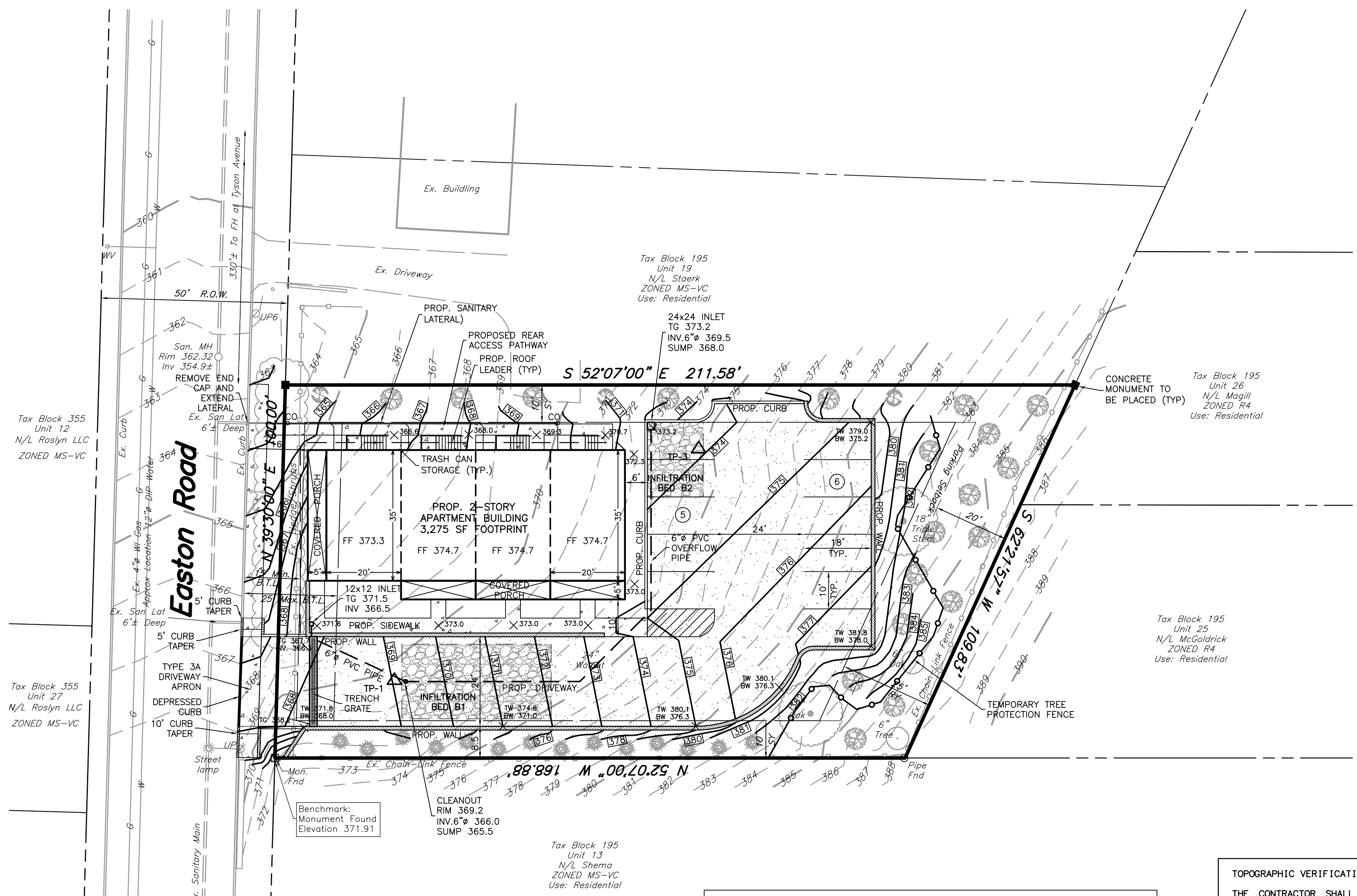
INSPECTION ACTIVITIES:
THE SYSTEM SHALL BE INSPECTED EVERY 3 MONTHS FOR OBSTRUCTION OF INLET GRATES, ACCUMULATED SILT, LEAVES AND OTHER DEBRIS IN INLETS AND PIPES. ANY SILT, SOIL, LEAVES OR DEBRIS WILL NEGATIVELY IMPACT THE PERFORMANCE OF THE SYSTEM. IF NECESSARY, THE OWNER SHALL RETAIN THE SERVICES OF A LICENSED ENGINEER TO EVALUATE ANY PERSISTENT PROBLEMS.

MAINTENANCE ACTIVITIES:
DEBRIS AND SILT SHALL BE REMOVED, AND CLOGGED STONE AREAS REMOVED AND REPLACED. PARTICULAR ATTENTION SHOULD BE PAID TO PREVENTING SEDIMENT AND SOIL FROM ENTERING THE DETENTION BED. ALL DOWNSPOUTS AND OVERFLOW PIPES SHOULD BE KEPT IN GOOD WORKING ORDER. SILT AND SLOTTED FILTER MATERIAL SHALL BE DISPOSED OF IN A MANNER AND AT A LOCATION APPROVED BY THE COUNTY CONSERVATION DISTRICT AND THE TOWNSHIP.

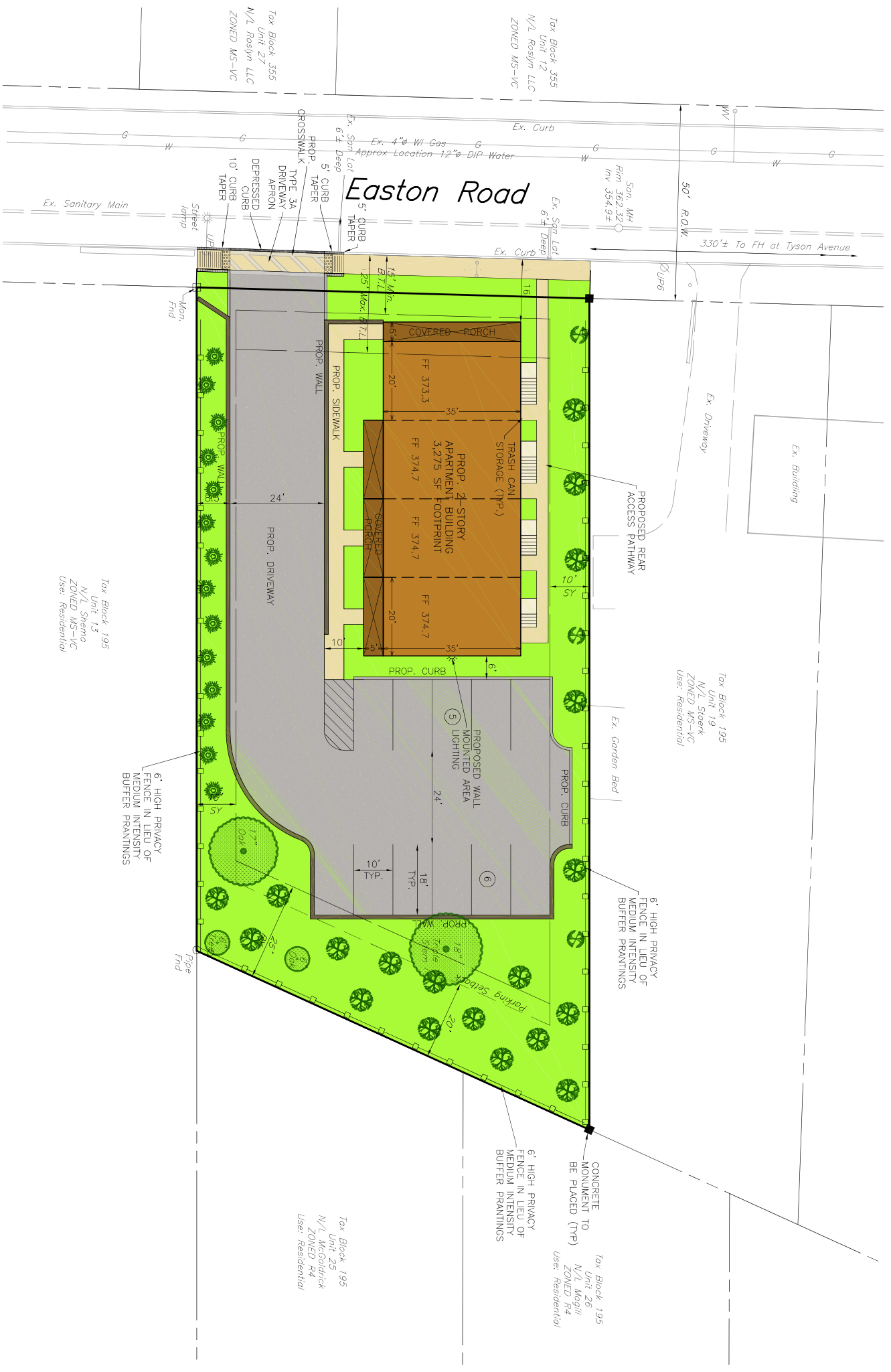
TOPOGRAPHIC VERIFICATION NOTES:

THE CONTRACTOR SHALL FIELD VERIFY THE TOPOGRAPHY OF THE AREAS PROPOSED FOR CONSTRUCTION PRIOR TO THE START OF CONSTRUCTION. ELEVATIONS FOR AREAS WHERE PROPOSED PAVING MEETS EXISTING PAVING SHALL BE CHECKED IN THE FIELD. ANY DISCREPANCIES THAT HAVE AN IMPACT ON THE DESIGN AS SHOWN ON THESE PLANS SHALL BE REPORTED TO THE DESIGN ENGINEER PRIOR TO ANY CORRECTIVE ACTION BEING TAKEN.

PRIOR TO THE INSTALLATION OF THE SANITARY SEWER AND/OR STORM SEWER SYSTEMS, THE EXISTING SEWER INVERT ELEVATION AT ANY PROPOSED CONNECTION POINT(S) SHALL BE VERIFIED. ANY DISCREPANCIES IN THE ACTUAL INVERT ELEVATION AND THE INVERT ELEVATION SHOWN ON THIS PLAN SHALL BE REPORTED TO THE DESIGN ENGINEER PRIOR TO THE COMMENCEMENT OF THE SEWER INSTALLATION.



Infiltration Test Tabulation					
Test Pit No.	Approx. Ground Surface (ft)*	Infiltration Test Depth (ft)	Approx. Test Elevation (ft)	Infiltration Rate (in/hr)	Limiting Zone Elevation (ft)
1	370.3	3.0	367.3	9.06	364.0
3	374.4	5.0	369.4	0.56	None



Easton Road

Tax Block 195
Unit 13
N/L Shemo
ZONED MS-VC
Use: Residential

Tax Block 195
Unit 19
N/L Spork
ZONED MS-VC
Use: Residential

Tax Block 195
Unit 26
N/L McGill
ZONED R4
Use: Residential

Tax Block 195
Unit 25
N/L McGoldrick
ZONED R4
Use: Residential

6' HIGH PRIVACY
FENCE IN LIEU OF
MEDIUM INTENSITY
BUFFER PRANTINGS

6' HIGH PRIVACY
FENCE IN LIEU OF
MEDIUM INTENSITY
BUFFER PRANTINGS

6' HIGH PRIVACY
FENCE IN LIEU OF
MEDIUM INTENSITY
BUFFER PRANTINGS

CONCRETE
MONUMENT TO
BE PLACED (TYP)

Pipe
End

Mon.
Start

Ex. Sanitary Main

Ex. Driveway

Ex. Building

Ex. Garden Bed

Ex. Curb

Ex. Sq. Lot

Ex. Curb

Ex. 4"Ø-WI Gas

Approx. Location 1.2"Ø-DIP Water

PROP. SIDEWALK

TYPE 3A

DRIVEWAY

DEPRESSED

CURB

10' CURB

TAPER

PROP. WALL

PROP. DRIVEWAY

PROP. SIDEWALK

PROP. CURB

PROP. SIDEWALK

PROP. DRIVEWAY

PROP. SIDEWALK

PROP. CURB

PROP. SIDEWALK

PROP. DRIVEWAY

PROP. SIDEWALK

PROP. CURB











PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

4-24-18

DATE

PA-01-051018

AGENDA ITEM NUMBER

Engineering and Code

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes



No



PUBLIC BID REQUIRED

Cost > \$20,100

Yes



No



AGENDA ITEM:

Department of Community and Economic Development Grant for Alverthorpe Park Green Stormwater Infrastructure Features (TTF) Tookany /Tacony-Frankford Watershed Partnership

EXECUTIVE SUMMARY:

The Tookany /Tacony-Frankford Watershed Partnership is applying for a Targeted Watershed Implementation grant for installation of green stormwater infrastructure features at Alverthorpe Park. The proposal for this phase of implementation includes installation of three rain gardens, a 525' bioswale, and a 2001' linear bioretention feature along the perimeter of the parking lot.

PREVIOUS BOARD ACTIONS:

N/A

RECOMMENDED BOARD ACTION:

Motion to support the (TTF) Tookany /Takony-Frankford Watershed Partnership project and offer an in-kind contribution of \$20,000.00.



TOWNSHIP OF ABINGTON

Office of the Township Manager

Richard J. Manfredi
Township Manager

FISCAL NOTE

AGENDA ITEM NUMBER: PA-01-051018

DATE INTRODUCED: April 18, 2018

FISCAL IMPACT AMOUNT:

FUND: Capital Funds (Stormwater)

FISCAL IMPACT:



YES



NO

FISCAL IMPACT

Cost > \$10,000.

Yes



No



SUMMARY

Abington Township to support the (TTF) Tookany/Tacony-Frankford Watershed Partnership project and to offer an in-kind contribution of \$20,000.00.

ANALYSIS

A. Project Priority:

The Tookany/Tacony-Frankford Watershed Partnership is applying for a Targeted Watershed Implementation grant for installation of green stormwater infrastructure features at Alverthorpe Park. The proposal for this phase of implementation includes installation of three rain gardens, a 525' bioswale, and a 200' linear bioretention feature along the perimeter of the parking lot.

Alverthorpe Park is a 116 acre municipally owned park consisting of athletic fields, a golf course, tennis courts, and multiple large parking lots. The Jenkintown Creek passes through the park where it is impounded in the 5 acre Alverthorpe Lake. The drainage area to this point in the watershed is approximately 192 acres. Primary land uses of the contributing drainage area is approximately 47% urban/suburban landscape and 25% forested area.

In Abington Township, high levels of urbanization and poor stream bank stability deeply influence the watershed. Some sections of the creek have been redirected through storm sewers and replaced with impervious surfaces. The result of these changes to the landscape increases the volume of stormwater runoff and non-point source pollution impacting the watershed.

As illustrated on the enclosed Jenkintown Creek watershed map, the headwaters of the Jenkintown Creek begins on the Abington Friends property and flows towards the lake at Alverthorpe Park. The East Branch of the Jenkintown Creek begins upslope from Fox Chase Road and continues through Alverthorpe Park towards the Sisters of Saint Basil's and McKinley Elementary School. This tributary is then enclosed in the stormsystem for 2,000 ft. before it discharges to the main stem of the Jenkintown Creek.

There is evidence of a large goose population throughout Alverthorpe Park. For the past ten years, Abington Township has regularly attempted to manage the population through the Pennsylvania Department of Agriculture's recommended control methods. These goose populations in close proximity to the lake are concerning for water quality in the watershed. Their fecal matter is carried by runoff to the waterways and contributes to increased phosphorous levels and decreased oxygen levels.

For Alverthorpe Park, the implementation strategy is to first reduce volume and velocity of runoff through installation of green stormwater infrastructure practices to better manage the contributing drainage areas. In a later phase, we are proposing restoration to the stream corridor.

B. Watershed and Plan Context:

The Jenkintown Creek is a 1178 acre watershed with 3.75 miles of streams. TTF is working with multiple landowners to identify project opportunities and provide technical support towards implementation.

The Abington Township Open Space Plan identifies headwaters of streams as particularly sensitive from an environmental perspective and advises that the sources of streams, whether they be fed from surface runoff or springs, receive attention with regard to conservation. The plan states that chemical, biological, or thermal impacts at the headwaters affect the quality of the entire stream.¹ This plan recommends establishing guidelines for vegetated drainage/infiltration swales on properties and along roadways as an alternative to storm sewers. This project will provide water quality improvements consistent with this recommendation to protect headwater streams. The Abington Township Open Space plan identifies Alverthorpe Park as one of the Township's vulnerable resources and recognizes it as a first priority for conservation.

Alverthorpe Park sits just 750' downstream on the Jenkintown Creek from the Abington Friends property. The position of the park in the watershed as well as the lake and the Jenkintown Creek's multiple tributaries on the site provides tremendous opportunity for measurable water quality improvements at the Park.

The proposed 525' bio-swale and series of rain gardens is located just 1000' upstream from the project at the Sisters of Saint Basil.

In determining the priorities for implementation, TTF visited the site with representatives of the Temple University Center for Sustainable Communities, and the Pennsylvania Environmental Council. Within the 116 acre park, the Cluster team members quickly identified a long list of priorities for implementation of restoration and water quality improvements. The strategy for Alverthorpe Park is to first reduce the volume of stormwater and pollutant loads impacting the watershed. Opportunities exist throughout the site to capture and reduce the volume of runoff flowing to the Jenkintown Creek. We have identified priority areas which appear will have the greatest results for installing green stormwater infrastructure. We prioritized the locations based on land use in the contributing drainage area, proximity to the Creek, and ability to maximize the capture of stormwater runoff.

A future phase of implementation at Alverthorpe Park would be to address the need for floodplain restoration and bank protection along the streambanks and lake embankment. High velocity stormwater flows have caused erosion and scouring. Efforts would be made to stabilize and reinforce these areas to minimize future damage and sediment loads contributing to the watershed. As part of the stabilization efforts, we would include bioengineering techniques that utilize native vegetation.

C. Objectives:

The objective at Alverthorpe Park is to install new green stormwater infrastructure features to reduce runoff velocity, promote groundwater recharge to replenish base flows, and improve the water quality in the Jenkintown Creek.

Jenkintown Road Storm System Intercept (Feature 3a)

The first rain garden location, as identified on the included aerial as 3a, is located down slope of a 36,000 sq. ft. impervious lot. The opportunity exists to capture the runoff from the stockpile storage lot. Runoff from this area currently sheet flows towards the lake. In addition to capturing the sheet flow from the storage lot, there is opportunity to intercept the storm system that conveys runoff from Jenkintown Road and the surrounding residential community. We are estimating the ability to intercept a drainage area of 16 acres which is currently conveyed through the storm system and directly discharged to the creek. The proposal for this location would be to provide an 8,500 sf. ft rain garden to capture and manage the surface flow from the contributing drainage areas.

Installation of this rain garden would require removal of a few trees which have been identified as primarily Hickory and Black Walnut. Multiple trees in the immediate vicinity of this location are in poor health, or have already collapsed causing uplifting of the soil surrounding the tree roots. Tree clearing would be minimized to the greatest extent possible. Overflow from the rain garden would be conveyed back into the existing storm system.

Parking lot Capture (Feature 4)

The parking lot, identified as area 4 on the aerial photograph is approximately 38,000 sq. ft. in size and drains towards Forrest Ave. There are no curbs and during storm events, runoff from the parking lot sheet flows towards a storm inlet at the front of the park. Areas of accelerated erosion are evident where runoff flows off the parking lot.

The proposal is to capture the parking lot runoff in a 200' linear vegetated bioretention area with a subsurface stone trench wrapped in geotextile fabric. The bioretention feature would be 6' wide and 4'-6" deep. The lower 2' will be the subsurface stone trench, followed by 1'-6" of soil amendments and 1' of surface storage. The overflow will discharge to the existing storm inlet in the vicinity of Forrest Ave.

The vegetated bioretention area would be planted with deeper rooted native vegetation. The vegetation will include low maintenance grasses, flowering perennials, or shrubs. This is a high visibility area near the park entrance that would provide storage and filtration of the parking lot runoff, as well as serving as an educational opportunity for the park's many users. We intend to host a volunteer event for planting of this feature to engage the community in the project.

Bioswales and rain gardens at Athletic Field (Feature 5)

The next project feature is identified as 5 on the included aerial mapping. The capture area includes both athletic fields and impervious lots/paths which are conveyed in an existing 525' swale to a single discharge location at the creek. We are proposing a bioswale and a series of 2 small rain gardens located at 1) the mid-point of the swale and 2) at the outfall to the woodland. The bioswale will be a total length of 525' with two rain

gardens approximately 1,000 and 1250 sq. ft in size. Following construction, the bioswale and rain gardens will be planted by volunteers with native herbaceous plants and shrubs. The native vegetation will further promote groundwater recharge and slow and filter the stormwater before discharging to the Creek.

i. Abington Township Open Space, Recreation and Environmental Resource Protection Plan, June 2006, pg. 14

Jenkintown Creek Restoration Project: Alverthorpe Park

Abington Township, Montgomery County

Site Description:

Alverthorpe Park is a 121.6 acre Municipally owned park. The Jenkintown Creek passes through the park where it is impounded at the 5 acre man-made Alverthorpe Lake. The Abington Township Open Space plan identifies Alverthorpe Park as one of the Township's vulnerable resources and recognizes it as a first priority for conservation.

Project Opportunities

The approach for Alverthorpe Park is to first reduce the stormwater impacts. Opportunities exist throughout the site to capture and better manage runoff. We have identified priority areas which appear to have the greatest potential for installation of green stormwater infrastructure.

The second phase of implementation at Alverthorpe Park would be to address the need for restoration and bank protection along the streambanks and lake. High velocity stormwater flows have caused erosion and scouring. Efforts would be made to stabilize and reinforce these areas to minimize future damage and soil loss.

1. Floodplain improvements and streambank restoration (Phase 2)
2. Bank revetment along lake (Phase 2)
3. Rain gardens to provide stormwater storage of surface flows.
4. Perimeter bioretention areas to capture parking lot runoff.
5. Infiltration trench with vegetated swale



Photo: Aerial view of Alverthorpe Park



Photo: Looking upstream towards lake.



Photo: Looking downstream towards discharge from lake.

1. Floodplain improvements & Streambank stabilization (Phase 2)

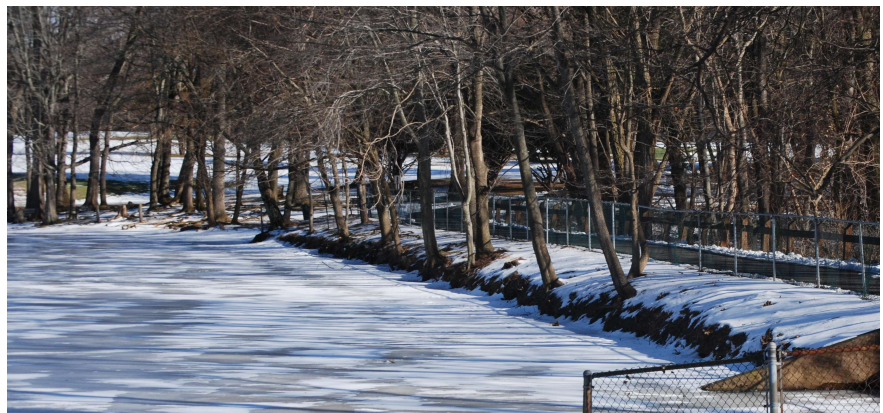


Photo: Looking upstream from Alverthorpe lake.

Upstream from the lake, opportunities exist for creation of floodplain wetlands, stream restoration, and riparian plantings. The drainage area to this point is approximately 192 acres. Primary land use of the contributing drainage area is approximately 47% urban landscape and 25% forested area. Defined floodplain areas exist where there are opportunities to create constructed wetlands or restore existing wetlands to improve filtration capabilities and provide stormwater storage. A wetland delineation would be conducted to determine extent of existing wetlands. This area is accessible from the loop path through the park.

2. Bank revetment (Phase 2)

Erosion is occurring along the embankment of the lake. There is evidence of soil loss and exposed tree roots. We intend to evaluate opportunities and determine the most effective solution for stabilizing and sustaining the lower embankment of the lake.



3. Rain Gardens

There are two locations proposed for rain gardens. The first location, identified as 3a, on the aerial above is located down slope of a 36,000 sq. ft impervious lot. The opportunity exists to capture the runoff from the parking/material storage lot. Runoff from this area currently sheet flows towards the lake. The proposal for this location would be to provide a rain garden to capture and manage the surface flow from the contributing drainage areas.

Installation of this stormwater control measure would require removal of a few trees, however multiple trees in the immediate vicinity of this location have collapsed and caused uplifting of the soil surrounding the tree roots. Tree clearing would be minimized to the greatest extent possible.



Photo: Parking lot and stockpile storage areas are included in the contributing drainage area to the rain garden.



Photo: Evidence of downed trees in the vicinity of proposed rain garden 3a.

The second location is identified as 3b on the aerial above. The capture area includes a primarily turf landscape which is directly conveyed in channels to a single discharge location. An up slope vegetated swale could be installed to capture and convey a larger drainage area to the rain garden.

The rain gardens would be designed to manage the first inch of runoff by providing extended detention and filtration prior to discharging. Preliminary site investigations will be performed to determine capability of this location to infiltrate as well as depth to groundwater.

Following construction of the rain gardens, they will be planted with native herbaceous plants and shrubs. The native vegetation will further promote groundwater recharge and filter the stormwater before discharging to the Creek.



Photos: (left) Conveyance channels from the upslope landscape converge at this location before discharging towards Forrest Ave. Approximate location of rain garden identified with blue outline. (right) Standing at Forrest Ave and looking upslope towards proposed rain garden location.

4. Parking lot Bioretention

The parking lot is approximately 38,000 sq. ft in size and drains towards Forrest Ave. There are no curbs and during storm events runoff from the parking lot sheet flows towards the front of the park. The proposal would be to capture the road runoff in a vegetated bioretention area with a subsurface stone trench. The overflow would discharge to the existing area of conveyance shown in the photo. The vegetated bioretention area would be planted with deeper rooted native vegetation. The vegetation could include options such as low maintenance grasses, flowering perennials, or shrubs. This is a high visibility area near the park entrance that would provide storage and filtration of the parking lot runoff, as well as an educational opportunity for the park's users.



Photos: (left) Parking lot is pitched towards Forrest Ave. (right) Drainage is conveyed through an eroded channel.

5. Infiltration trench with bioretention

The existing swale, identified as 5 on the aerial above, could be modified to provide subsurface stormwater storage capacity. Infiltration testing would be performed to determine capabilities of soils to infiltrate. Subsurface stone trenches would be installed below swale to provide storage and to promote groundwater recharge. Bioretention features installed midway and at the edge of woodland would provide opportunity for volume reductions and pollutant removal. Low maintenance native grasses would be installed in the swales to complement current land use. The native grasses are deeper rooted than conventional turf grass and will assist with slowing and filtering the runoff.



Photo: Location of proposed infiltration trench.

Quantity	Unit cost	Grant request	Match
Rain Garden 3a (8250 sq. ft x 3.5'd)			
20,7625 cf excavation	1.25/cf	\$25,782.00	
stand pipe/outlet	LS	\$3,000.00	
soil amendments 300yds	20	\$6,000.00	
fine grade and seeding	LS	\$1,800.00	
tree removal 8 trees			
15" HDPE Pipe 40'	25	\$1,000.00	
2 Endwalls	425	\$850.00	
E&S	LS	\$600.00	
Total		\$39,032.00	

Landscaping of GSI features)			
107 trees	50	\$2,500.00	\$2,500.00
255 shrubs	30	\$5,000.00	\$2,650.00
herbaceous plugs - 90 flats	75	\$6,750.00	
fence posts X 125	5		\$625.00
tree fence x 15 rolls	300	\$2,000.00	\$2,500.00
Total		\$16,250.00	\$8,275.00

Rain Garden 3b (5000 sq. ft x 2.5' d)			
12,500 cf excavation	1.25/cf	\$15,625.00	
stand pipe/outlet	LS	\$3,000.00	
soil amendments 200 yds	20	\$4,000.00	
3 lb native rain garden seed	46/lb	\$138.00	
E&S	LS	\$450.00	
Total		\$22,763.00	

Parking lot bioretention 350' x 12' x 2.5' d = 9000 cf)			
9000 cf excavation	1.25/cf		\$11,250.00
5 lbs native grass seed	39		\$195.00
Curlex blanket 5 rolls	50		\$350.00
soil amendments 240 yds	20		\$4,800.00
silt fence 350'	5/ft		\$1,750.00
geotextile and piping	LS		\$5,500.00
drainage stone, engineered soils and mattings	LS		\$14,710.00
fine grade and seed	LS		\$1,800.00
Total			\$40,355.00

Ballfield Perimeter Bio-swale			
Excavation of 525' x 6' x .6", plus two basin areas (75'x50' & 20' x 50') 11,075 CF	LS	\$7,760.00	
Soil modifications & mattings	LS	\$21,090.00	
Boulders/Stone slabs - furnished and installed	60 tons	\$22,500.00	
fine grading and seeding	LS	\$2,800.00	
		\$54,150.00	

Services			
Site prep, clearing & grubbing, & maintenance			
Geotech & soil tests		\$6,000.00	
Surveying		\$4,000.00	
Signage		\$750.00	\$250.00
Bid documents & coordination			
Engineering costs		\$22,000.00	
Project management (time and travel)		\$10,000.00	
soil/debris removal and disposal – onsite disposal to offset cost of removal			
TTF Staff time 100 hrs (planning & billing)	33.75		\$3,375.00
volunteer installation – plugs, trees/shrubs (200 hrs)	24.14		\$4,828.00
Total		\$42,750.00	\$13,103.00
Project total		\$174,945.00	\$61,733.00



PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

4-24-18

DATE

Parks & Recreation

DEPARTMENT

PA-02-051018

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☐

AGENDA ITEM:

2019 Tree Vitalize Grant

EXECUTIVE SUMMARY:

Acquire trees to plant along identified areas within the Township to increase the canopy and add to the tree inventory of the Township. Keeping the total amount at \$16,000 keeps the required match to a minimum (\$8,000).

This grant will help with the planting of various trees in the Huntington Valley area of the Township. Planting these trees will fit in with our Tree City goals. Through the Shade Tree Commission, Township, and EAC trees will be planted in an area that is devoid of substantial tree and shade coverage.

PREVIOUS BOARD ACTIONS:

None

RECOMMENDED BOARD ACTION:

Approve submitting a letter of intent to apply for 2019 Tree Vitalize grant in the amount of \$16,000.00. \$8,000.00 from Tree Vitalize and \$8,000.00 from Township (cash/in-kind). our Letter of Intent (LoI) was submitted on May 1st (deadline). this in no means commits us to accepting or applying for the grant.



PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

5-2-18

DATE

Administration

DEPARTMENT

PA-06-051018-S

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

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AGENDA ITEM:

Appointments to various Boards and Committees

EXECUTIVE SUMMARY:

Interviews for appointments to the various board and committees that have been conducted and are the basis for the recommendation set forth in the attached memo.

Please note that the recommended appointments to the Economic Development Committee will be tentatively scheduled for June as interviews have not been finalized.

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Amended motion to approve appointments to:

Library Board of Trustees - Lauren Greaves - Term ending 12-31-2020

Shade Tree Commission - Collin Watson - Term ending - 12-31-2022

Environmental Advisory Council - Bruce Cox - Term ending - 12-31-2020



FINANCE COMMITTEE

AGENDA ITEM

APRIL 17, 2018

DATE

Finance

DEPARTMENT

FC-01-041718

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☐

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Investments

EXECUTIVE SUMMARY:

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Approve investments for the month of March. It was noted that investments for the month totaled \$5,210,000.00. Interest rate yields ranged from 1.750% to 2.50%.



FINANCE COMMITTEE

AGENDA ITEM

APRIL 17, 2018

DATE

Finance

DEPARTMENT

FC-03-041718

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Clearing Fund/Deferred Revenue and Expense/Petty Cash

EXECUTIVE SUMMARY:

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Approve the Clearing Fund, the Deferred Revenue/Expense activity and Petty Cash balances for the month of March. Clearing fund receipts and disbursements for the month of March 2018 were \$815.33 and (\$6,344.01), respectively. Deferred Revenue/Expense receipts and disbursements for the month of March 2018 were \$1,750.00 and (\$0.00) respectively.



FINANCE COMMITTEE

AGENDA ITEM

APRIL 20, 2018

DATE

FC-04-041718

AGENDA ITEM NUMBER

Finance

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Training and Conference Expenses

EXECUTIVE SUMMARY:

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Approve the Advance and Travel Expense activity for March 2018. Advance and Travel Expense reports were \$0.00 and \$1,635.27 respectively. Three-month expenses totaled \$6,271.85.

NEW BUSINESS



PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

4-24-18

DATE

Parks & Recreation

DEPARTMENT

PA-03-051018

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☐

AGENDA ITEM:

Intergovernmental Pool Chemical Consortium Agreement

EXECUTIVE SUMMARY:

Entering into this agreement with other municipalities we will be saving money on the purchase of required pool chemicals. The consortium has been purchasing as a group for many years and we have an opportunity to join and receive bulk rates.

PREVIOUS BOARD ACTIONS:

Motion to advertise Ordinance No. 2154 adopting a certain intermunicipal agreement for the purchase of pool chemicals and supplies among numerous municipalities.

RECOMMENDED BOARD ACTION:

Motion to adopt Ordinance No. 2154 adopting a certain intermunicipal agreement for the purchase of pool chemicals and supplies among numerous municipalities and authorizing the Township Manager to execute said intermunicipal agreement.

**TOWNSHIP OF ABINGTON
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2154

**AN ORDINANCE OF THE TOWNSHIP OF ABINGTON, MONTGOMERY
COUNTY, ADOPTING A CERTAIN INTERMUNICIPAL AGREEMENT FOR THE
PURCHASE OF POOL CHEMICALS AND SUPPLIES AMONG NUMEROUS
MUNICIPALITIES**

NOW, THEREFORE, IT IS HEREBY ORDAINED AND ENACTED by the Board of Commissioners of Abington Township as follows:

Section 1. Abington Township hereby adopts and directs appropriate township personnel to execute on its behalf a certain Inter-municipal Agreement regarding the purchase of pool chemicals and pool supplies by Hatfield Township, Upper Gwynedd Township, North Wales Borough, Borough of Perkasio, Towamencin Township, Harleysville Community Center, the Nor Gwyn Pool Commission and Abington Township for the pools maintained and operated by each respective body. Said chemicals and supplies shall be purchased by Hatfield Township, Upper Gwynedd Township, North Wales Borough, Borough of Perkasio, Towamencin Township, Harleysville Community Center, the Nor Gwyn Pool Commission and Abington Township from the successful bidder for the supply thereof pursuant to bid documents prepared by Hatfield Township for the purchase thereof. The term of the agreement shall be for a period of one (1) year and for subsequent one (1) year terms unless terminated by any party at least thirty (30) days prior to the end of the then current term.

Section 2. Effective Date. This Ordinance shall become effective five (5) days after its enactment.

Section 3. Severability. In the event that any section, sentence, clause, phrase or word of this Ordinance shall be declared illegal, invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose enforcement of any of the remaining provisions of this Ordinance.

Section 4. Repealer. All Ordinances or parts of Ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED this _____ day of _____, 2018.

TOWNSHIP OF ABINGTON
BOARD OF COMMISSIONERS

Attest:

Richard J. Manfredi, Secretary

By: _____
Wayne C. Luker, President

**INTERGOVERNMENTAL AGREEMENT REGARDING JOINT PURCHASE OF
POOL SUPPLIES**

Agreement entered into this ____ day of _____ 2018, between Hatfield Township and Abington Township.

WHEREAS, Abington Township operates and maintains certain swimming pools known as the Crestmont Pool, located at 2595 Rubicam Ave, Willow Grove, and the Penbryn Pool located at 200 Houston Avenue, Glenside; and

WHEREAS, the operation and maintenance of said pool requires the periodic purchase of pool chemicals and supplies; and

WHEREAS, Hatfield Township also operates and maintains a swimming pool known as the Hatfield Aquatic Center located at 2500 Chestnut Street, Hatfield, Pennsylvania; and

WHEREAS, Hatfield Township purchases pool chemicals and supplies for its swimming pool and those other swimming pools operated and maintained by members of the Bucks/Mont Aquatic Consortium; and

WHEREAS, it is desirable for Abington Township to participate in the purchasing program administered by Hatfield Township for its pool chemical and pool supplies needs in that considerable cost savings can be achieved thereby.

NOW, THEREFORE, the parties hereto agree as follows:

1. Abington Township hereby agrees to participate in the purchasing program administered by Hatfield Township for the Bucks/Mont Aquatic Consortium regarding the purchase of pool chemicals and supplies, and in connection therewith agrees to supply Hatfield Township in a timely fashion an estimate of their pool chemical and pool supplies needs for

inclusion by Hatfield Township in its bid documents associated with the purchase of said chemicals and supplies by Hatfield Township and the Bucks/Mont Aquatic Consortium.

2. Hatfield Township, upon timely receipt of said pool chemical and pool supplies requirements from Abington Township, agrees to include said quantities in its bid documents to be provided to prospective bidders for the supply of pool chemicals and pool supplies to Hatfield Township and the Bucks/Mont Aquatic Consortium.

3. Abington Township shall thereafter submit to the successful bidder orders as needed for pool chemicals and pool supplies which shall be supplied to them directly by the successful bidder at the prices specified in the successful bid.

4. The term of this agreement shall be for a period of one (1) year from the date hereof. Notwithstanding the foregoing, this agreement shall continue for further terms of one (1) year unless any party hereto gives to the other party notice of termination thereof at least thirty (30) days prior to the end of the then current term.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

ATTEST:

ABINGTON TOWNSHIP

ATTEST:

HATFIELD TOWNSHIP



PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

4-24-18

DATE

Administration

DEPARTMENT

PA-04-051018

AGENDA ITEM NUMBER

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Real Estate Registry - Vacant Properties - Ordinance 2156

EXECUTIVE SUMMARY:

Commissioner Schreiber has requested consideration of an amendment to the vacant property ordinance as she has concerns that not requiring an appraisal, allows vacant property owners to represent that they are marketing their property at fair market value to avoid be charged the required fees, and possibly never fill the vacancy. Currently, the ordinance provides for a one-time waiver of fees, and that is only an available option for the first 6 months after property becomes vacant. After the 6-month mark, registration fees will be imposed.

In order to assure that the owner of a vacant property is in fact marketing their property at fair market value, Commissioner Schreiber is recommending the Township institute a fair market value test in the "actively selling, renting, marketing" section of the ordinance.

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Motion to advertise Ordinance # 2156, amending Chapter 126 - "Real Estate Registry - Vacant Properties," at Section 126-4 - "Registration Statement and Fees; Local Agent," Subsection D - "Waiver of Registration Fee."

**TOWNSHIP OF ABINGTON,
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2156

**AN ORDINANCE AMENDING CHAPTER 126 – “REAL ESTATE REGISTRY – VACANT
PROPERTIES,”**

**AT SECTION 126-4 – “REGISTRATION STATEMENT AND FEES; LOCAL AGENT,”
SUBSECTION D – “WAIVER OF REGISTRATION FEE”**

WHEREAS, the Township of Abington is a Township of the First Class, duly organized and existing pursuant to the applicable laws of the Commonwealth of Pennsylvania; and

WHEREAS, pursuant to section 1502.44 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56544, the Board of Commissioners has the authority to enact and amend provisions of the Abington Township Code (“Code”) at any time it deems necessary for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof; and

WHEREAS, pursuant to section 1502.10 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56510, the Board of Commissioners has the authority to take all needful means for securing the safety of persons or property within the Township; and

WHEREAS, the Board of Commissioners of the Township of Abington has determined that Chapter 126 – “Real Estate Registry – Vacant Properties,” should be amended at Section 126-4 – “Registration Statement and Fees; Local Agent,” Subsection D – “Waiver of Registration Fee,” for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof.

NOW, THEREFORE, be it and it is hereby resolved as follows:

1. The Board of Commissioners of the Township of Abington hereby amends Chapter 126, “Real Estate Registry – Vacant Properties,” at Section 126-4, “Registration Statement and Fees; Local Agent,” Subsection D – “Waiver of Registration Fee,” which shall read as follows, with the underlined text indicating the revised portions of the code:

D. Waiver of Registration Fee

1. Upon written application of the owner and upon satisfaction of the requirements set forth below, the Board of Commissioners may grant a waiver of the Five

Hundred Dollar (\$500.00) registration fee referenced in paragraph C(2) above.

The waiver shall automatically expire after six (6) months from the date the property first becomes vacant. Upon expiration of the waiver, all provisions of this Chapter shall apply. No more than four (4) waivers shall be granted per property. The waiver shall be granted if the owner satisfactorily demonstrates the following:

- i. The owner is in the process of demolition, rehabilitation, or other substantial repair of the vacant building; and
 - ii. The anticipated length of time for the demolition, rehabilitation or other substantial repair of the vacant building; and
 - iii. The owner is actively attempting to sell or lease the property at reasonable terms, including a price reflecting fair market value, during the vacancy period; and
 - iv. All past due vacant registration fees, if any, and all other financial obligations and/or debts owed to the Township in connection with the vacant property have been paid.
2. The initial application shall be submitted to the Township Manager, or his/her designee, who shall review the application and make a recommendation to the Board of Commissioners based on the criteria set forth above. The Board of Commissioners shall consider the Township Manager's recommendation within sixty (60) days of the date of receipt of the written application.
 3. The Township Manager, or his/her designee, and the Board of Commissioners may require specific documentation to support the owner's valuation and pricing of the property. An application for waiver shall be denied upon determination by the Board of Commissioners that the property is not being marketed at a reasonable price. Fair market value of the property may be supported by:

- i. Professional appraisal performed by a certified real estate appraiser;
- ii. Comparative market analysis conducted by a licensed real estate agent; or
- iii. Other valuation method upon approval of the Board of Commissioners.

4. At all times, the burden of proof shall remain upon the owner of the building to demonstrate that the waiver is appropriate in light of the above factors. It is recommended that the owner submit any available photos, plot plan, layout plan, price, appraisal, comparative market analysis, or other documentation concerning fair market value and agent information with the application for fee waiver to demonstrate the active marketing of the property.

2. All other ordinances, portions of ordinances, or any section of the Code inconsistent with this Ordinance, are hereby repealed.
3. The Ordinance shall be effective five (5) days after enactment.

ORDAINED AND ENACTED this _____ day of _____, 2018.

TOWNSHIP OF ABINGTON
BOARD OF COMMISSIONERS

Attest:

Richard J. Manfredi, Secretary

By: _____
Wayne C. Luker, President



PUBLIC AFFAIRS COMMITTEE

AGENDA ITEM

4-24-18

DATE

PA-05-051018

AGENDA ITEM NUMBER

Administration

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

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AGENDA ITEM:

Discuss entering into a Memorandum of Understanding (MOU) with the PHRC.

EXECUTIVE SUMMARY:

The primary purpose of the proposed MOU is to help assure that Abington Township residents and citizens' individual rights are preserved for those who believe they have been the victim of discrimination. The current Abington Township regulations provide the Township Human Relations Commission (HRC) with a limited authority. In order for the Township HRC to work to preserve individual's rights, the PHRC, who has limited resources, is requesting the Township aid in assisting those who have complaints to timely file those allegations. Additionally, Exhibit "C" of the proposed MOU deals with confidentiality.

PREVIOUS BOARD ACTIONS:

Consider a motion to approve the MOU.

RECOMMENDED BOARD ACTION:

Motion to approve a memorandum of understanding between the Pennsylvania Human Relations Commission (hereinafter "PHRC") and Abington Township Human Relations Commission (hereinafter "ATHRC").

MEMORANDUM OF UNDERSTANDING
BETWEEN

The Pennsylvania Human Relations Commission (hereinafter "PHRC") and Abington Township Human Relations Commission (hereinafter "ATHRC").

This Memorandum of Understanding is made effective on the _____ day of _____, 2018.

WHEREAS, in accordance with applicable law, it is the intent of both the PHRC and ATHRC that no person will be denied the opportunity to file allegations of unlawful discrimination with either the PHRC or the ATHRC; and

WHEREAS, consistent with applicable law, it is the desire of both Commissions to maximize the service provided to the public; and

WHEREAS, in order to avoid duplication of effort, Section 12.1(e) of the Pennsylvania Human Relations Act (hereinafter "PHRA") provides that notification shall be given by the ATHRC to the PHRC when an individual files a complaint with the ATHRC that also comes under the PHRC's jurisdiction. Similarly, Section 7(n) of the PHRA provides that the PHRC shall notify the ATHRC of complaints received by the PHRC that would also come under the ATHRC's jurisdiction; and

WHEREAS, pursuant to the complaint process created by Ordinance 2029, codified as Chapter 99 of the Code of the Township of Abington, establishing the ATHRC, when the ATHRC receives a complaint, the ATHRC must notify the one charged with a discriminatory act or practice (hereinafter the "Respondent") that a complaint has been filed. Once the Respondent's answer has been received, or, if no answer is filed within 60 days of service of the complaint, ATHRC is to seek the consent of both the Respondent and Complainant to mediate. If both parties consent to mediation, ATHRC will attempt to facilitate mediation.

WHEREAS, Ordinance 2029 only grants ATHRC the authority to facilitate mediation and no further processing of a complaint.

WHEREAS, Section 3 of the PHRA declares that being free from discrimination is a civil right "which shall be enforceable as set forth in Act."

WHEREAS, Section 12(c)(1) of the PHRA prohibits those who have filed complaints with the PHRC from filing an action in the courts of common pleas of the Commonwealth until the PHRC dismisses a complaint or a year has passed. In other words, to seek remedy for a PHRA violation, an individual must exhaust his or her administrative remedies before attempting to file in court.

WHEREAS, Section 12.1(a) of the PHRA authorizes legislative bodies of political subdivisions to establish Local Human Relations Commissions.

WHEREAS, Section 12.1(d) of the PHRA gives such legislative bodies the authority to grant to local HRCs powers and duties similar to those exercised by the PHRC.

WHEREAS, because Ordinance 2029 limits ATHRC's authority to mediation, and given the unsettled status of Pennsylvania case law, there is a strong likelihood that an individual who has filed his or her civil rights/discrimination claim with ATHRC only, cannot proceed to common pleas court regarding any action that would fall under the PHRA's jurisdiction.

WHEREAS, pursuant to Ordinance 2029, claims filed with ATHRC that exceed the jurisdiction of the PHRC could proceed to common pleas court when the matter has not been resolved by mediation.

NOW THEREFORE, it is stipulated and agreed between the PHRC and the ATHRC as follows:

1. When a person files a complaint with the ATHRC that involves alleged acts of discrimination prohibited by PHRA, the ATHRC shall inform the person that the ATHRC may also accept the individual's PHRC complaint for filing.
 - a. When a person who files a complaint with the ATHRC expresses his or her wish to also file a complaint with the PHRC, ATHRC will advise the person that normally, a complaint must be filed with the PHRC within 180 days of the alleged act of harm.
 - b. The ATHRC shall either provide the person with a copy of the relevant PHRC Questionnaire or give the person information about filing a claim by completing the PHRC's online questionnaire on the PHRC's website. A sample notice is attached as Exhibit "A."
 - c. In the event that the person wishes to complete a paper copy of the questionnaire, in order to protect the person's rights under the PHRA, once the person completes the PHRC Questionnaire, ATHRC will date stamp and expeditiously forward the completed PHRC Questionnaire to the PHRC's Central Offices, located at 333 Market Street, 8th Floor, Harrisburg, PA 17101-2210.
 - d. When a case is filed with both ATHRC and the PHRC, ATHRC will provide the named Respondent with notice of the dual filing and document retention requirements. A sample notice is attached as Exhibit "B."
 - e. Upon the PHRC's receipt of a dual filed complaint, the PHRC will time stamp the Questionnaire "complaint" and maintain a hard copy of the complaint in a separate folder bearing ATHRC's name. PHRC will send notice of receipt and a document retention notice to the Complainant and Respondent.

- f. The PHRC will hold the complaint for a period of six (6) months while ATHRC engages in dispute resolution activities authorized by Ordinance 2029.
 - g. For complaints that are received by ATHRC, ATHRC will offer mediation consistent with the Ordinance 2029.
 - h. ATHRC will notify the PHRC as soon as a matter has been resolved or as soon as the ATHRC determines that mediation has failed and the Commission's work is done. The ATHRC shall provide the PHRC such notice no later than six (6) months after the ATHRC's receipt of the complaint.
 - i. When the ATHRC notifies PHRC that mediation failed to resolve the complaint, the PHRC will docket, serve and initiate an investigation of the allegation(s) and otherwise follow the PHRC's normal case processing procedures.
 - j. At the conclusion of the PHRC's action on the complaint, the PHRC will provide the ATHRC with a report.
2. The ATHRC will also inform all persons who file a complaint with the ATHRC of his or her possible right to dual file their complaint with the Equal Employment Opportunity Commission (EEOC) (employment complaints only) and if the matter is a housing complaint the ATHRC will inform the person of the possible right to also file the complaint with the United States Department of Housing and Urban Development (HUD.)
- a. EEOC's address and contact information is as follows:
Equal Employment Opportunity Commission
Philadelphia District Office 127 North Fourth Street
Philadelphia, PA 19106
Phone - (215) 597-9350 or toll free - 800-USA- EEOC - EEOC's
TDD Number for individuals with hearing impairments is (202)
634-7057

- b. HUD - contact with HUD is through HUD's website.
- 3. The ATHRC shall sign and abide by the "Information Sharing and Confidentiality Agreement" attached as Exhibit "C."
- 4. In addition to the dual filed complaints discussed in paragraph 2 above, the ATHRC will provide the PHRC notice of complaints within the PHRC's jurisdiction when such complaints are received.
- 5. Provided that the ATHRC signs and complies with the Information Sharing and Confidentiality Agreement, the PHRC will make a good faith effort to ascertain those complaints that have been filed with the PHRC that are also covered by Ordinance 2029.
 - a. The PHRC will generate a report containing the names of the parties and general nature of the allegations.
 - b. The PHRC will provide to the ATHRC a report semi-annually, during the month of January and the month of July.
- 6. Should Ordinance 2029 be modified in any way, ATHRC will, within thirty (30) days of the effective date of any such amendment to Ordinance 2029, give the PHRC notice of the modification and its contents. Should the PHRA be modified in anyway, the PHRC will, within thirty (30) days of the effective date of any such amendment to the PHRA, give ATHRC notice of the modification and its contents.
- 7. Nothing contained in this Memorandum of Understanding shall be construed in such a way as to negate or violate the policies or regulations of either Commission. Further, this Memorandum of Understanding is subject to such amendment or modification as may be required from time to time to meet any changes in applicable law, or as agreed to by the parties.
- 8. Any amendment or modification to this Memorandum of Understanding must be in writing and signed by all parties hereto.
- 9. The provisions of this Memorandum of Understanding are severable and if any of its sections, clauses or sentences shall be held invalid for any

reason, such provisions shall not affect any of the remaining sections, clauses or sentences.

10. This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Should a dispute arise, the parties agree to first attempt to resolve the issue informally between agencies, then failing to resolve the matter informally, to seek relief in a court of competent jurisdiction.
11. This Memorandum of Understanding shall be in effect for a period of five (5) years from the last date signed by the parties.
12. Either party may cancel this Memorandum of Understanding at any time provided the party provides thirty (30) days prior written notice to the other party.
13. This Memorandum of Understanding shall automatically renew for a term of five (5) years unless, within 30 days prior to the renewal date, either ATHRC or the PHRC provides written notice of nonrenewal.
14. Notice shall be effective upon a writing submitted by the Chairperson of the ATHRC or the Executive Director of the PHRC and sent by first class mail to the other party at the following address:
 - a. Chairperson ATHRC
c/o Township Manager
Abington Township
1176 Old York Road
Abington, PA 19001
 - b. Executive Director, PHRC
333 Market Street, 8th Floor
Harrisburg, PA 17101-2210

Signed as set forth below:

BY _____ Date

M. Joel Bolstein, Interim Chair Pa. Human
Relations Commission

BY: _____ Date

Abington Township
HRC Chairperson

By: _____ Date

JoAnn Edwards, Executive Director Pa. Human
Relations Commission

APPROVED AS TO FORM AND LEGALITY

BY _____ Date

PHRC Chief Counsel

BY _____ Date

Deputy Attorney General

EXHIBIT "A"

NOTICE

In order to preserve your rights, you must also file a Complaint with the PHRC. Normally, to be timely, a **Complaint must be filed within 180 days.**

You may file a Complaint with the PHRC by requesting a copy of the PHRC's relevant Questionnaire - completing the Questionnaire and forwarding the completed Questionnaire to the PHRC's Philadelphia regional office:

PHRC - Intake Division

110 North 8th Street, Suite 501

Philadelphia, PA 19107

You may also file an employment Complaint with the PHRC by filing your Complaint online. The procedure to file online is as follows:

PHRC Website - www.phrc.pa.gov

Left hand column - click - "Online Complaint forms"

Scroll down to "New" - click on "you can also file an employment complaint online"

Create a Keystone ID by following instructions "New User"

If you experience any difficulty using the online form, please contact the PHRC's Central Office at 717-787-4410.

Exhibit “B”

Records Retention Notice

Date

Name

Address

Re: Complaint name v. Respondent name (and case number if ATHRC uses one)

Dear_____ (Complaint and or Respondent):

This is to notify you that the complaint that has been filed with Abington Township Human Relations Commission (ATHRC) has been forwarded to the Pennsylvania Human Relations Commission (PHRC) for filing. Because this matter has been filed with both ATHRC and the PHRC, you are notified that you must retain any and all payroll, personnel or other records that may be related to the statements in the complaint until the final disposition of the matter by the PHRC; See 16 Pa. Code §41.82.

Sincerely,

Abington Township Human Relations Commission

EXHIBIT ‘C’

Information Sharing and Confidentiality Agreement

Between

The Pennsylvania Human Relations Commission

and

The Abington Township Human Relations Commission

This Information Sharing and Confidentiality Agreement ("IS&C Agreement") made effective on the ____ day of _____ (the Effective Date") by and between the Pennsylvania Human Relations Commission, (hereinafter "PHRC" or the "Commission") and the Abington Township Human Relations Commission (hereinafter "LHRC"), collectively referred to as "the parties to this IS&C Agreement").

WHEREAS, Section 12.1(a) of the Pennsylvania Human Relations Act (PHRA) states:

The legislative body of a political subdivision may, by ordinance or resolution, authorize the establishment of membership in and support of a Local Human Relations Commission. The number and qualifications of the members of any local commission and their terms and method of appointment or removal shall be such as may be determined and agreed upon by the legislative body, except that no such member shall hold office in any political party. Members of a local commission shall serve without salary but may be paid expenses incurred in the performance of their duties.

And, WHEREAS, Section 12.1(d) of the PHRA states:

The legislative bodies of political subdivisions shall have the authority to grant to local commissions powers and duties similar to those now exercised by the Pennsylvania Human Relations Commission under the provisions of this act;

And, WHEREAS, Section 12.1 (e) of the PHRA states:

The local human relations commission shall notify the Pennsylvania Human Relations Commission of complaints received involving discriminatory acts within that commission's jurisdiction.

And, WHEREAS, Section 7 (n) of the PHRA provides that among the Commission's powers and duties are the following:

To notify local human relations commissions of complaints received by the Pennsylvania Human Relations Commission involving persons within a commission's jurisdiction. The Pennsylvania Human Relations Commission may enter into work-sharing agreements with those local commissions having comparable jurisdiction and enforcement authority.

And, WHEREAS, complaint information and other information received by the PHRC during its investigation of a claim but before a public hearing is confidential information exempt from disclosure under the Pennsylvania Right to Know Law, and federal employment discrimination laws, including Title VII and the Americans with Disabilities Act;

And, WHEREAS, the LHRC has been duly established by local ordinance as set forth in Section 12.1 of the PHRA and, as a result has the legal authority to receive and protect the confidentiality of information regarding information about complaints received from the PHRC;

And, WHEREAS, the PHRC and the LHRC intend to protect confidential, sensitive, privileged or otherwise protected information that is shared between them as a result of complaint notification.

NOW THEREFORE, intending to be legally bound hereby, it is Stipulated and Agreed between the parties to this Information Sharing and Confidentiality Agreement (IS&C Agreement) as follows:

A. Information Sharing Agreement Provisions

- a. The LHRC agrees, consistent with Section 12.1(e) of the PHRA, to notify the PHRC of all complaints received involving discriminatory acts within the PHRC's jurisdiction.
- b. The LHRC shall notify the PHRC as follows:
 - i. Name and address of the parties and specific type of discrimination claim.
 - ii. LHRC shall provide this information on a monthly basis to PHRC's Central Office at 333 Market Street 8th Floor Harrisburg PA 17101.

- iii. LHRC will send a copy of the complaint by mail to PHRC's central office at 333 Market Street 8th Floor Harrisburg PA 17101.
- c. The PHRC agrees, consistent with Section 7(n) of the PHRA, to notify the LHRC of all complaints received regarding discriminatory acts within the PHRC's jurisdiction.
 - i. PHRC will provide name and address of the parties and the type of claim.
 - ii. PHRC will provide the information set forth in subsection A.c.i above two times per year, during the month of January and during the month of July.
 - iii. PHRC will send this list of parties' names, addresses and claims by mail to the address of the LHRC.

B. Confidentiality Provisions

1. Any information that is provided by the PHRC or the LHRC will be presumed to be regarded as and treated by the other party as confidential information.
2. When information is provided, the Receiving Entity (PHRC or LHRC) shall not disclose confidential information to any third party, without the prior written consent of the Providing Entity (PHRC or LHRC) or a court order.
3. The PHRC and LHRC agree that their sharing of confidential information under this Agreement shall not constitute public disclosure. The PHRC and LHRC further agree that, by their sharing of confidential information under this agreement, they in no way intend to waive confidentiality or an applicable privilege or other legal protection, including but not limited to, the attorney-client privilege, the deliberative process privilege, or the work product doctrine. Nor does this Agreement waive or alter any provisions of any applicable laws relating to nonpublic information. The Parties expressly reserve all evidentiary privileges, immunities, and other legal protections applicable to the information shared under this Agreement.
4. The Receiving Entity will take all actions reasonably necessary to protect and preserve the confidentiality of any Confidential Information and any applicable privileges or other legal protections and to protect any personally identifying information contained therein. Such actions include, but are not limited to:

- a.* Restricting access to Confidential Information to only those officers or employees of the Receiving Entity who have a bona fide need for such information in carrying out the Receiving Entity's responsibilities;
 - b.* Informing its officers, employees, or agents who are provided access to such Confidential Information of the Receiving Entity's responsibilities under this Agreement; and
 - c.* Establishing appropriate administrative, technical, and physical safeguards for maintaining such Confidential Information.
- 5. If the Receiving Entity is served with a subpoena or other similar legal process that purports to require production of Confidential Information, or if the Receiving Entity receives a request for Confidential Information or an appeal under the Right to Know Law or equivalent local, state or federal laws, the Receiving Entity will:
 - a.* Immediately notify the Providing Entity and provide to it copies of such subpoena, other process, request or appeal, including all attachments;
 - b.* Afford the Providing Entity the opportunity to take steps to preserve, protect, and maintain the confidentiality of such information or any applicable privileges or other legal protections, and to prevent the disclosure of any records as defined by the Privacy Act, 5 U.S.C. § 552a(a)(4), contained therein;

- c.* Cooperate fully with the Providing Entity to preserve, protect, and maintain the confidentiality of such information or any applicable privileges or other legal protections, and to prevent the disclosure of any records as defined by the Privacy Act, 5 U.S.C. § 552a(a)(4), contained therein;
 - d.* Notify the party seeking such information that the information is considered the property of the Providing Entity and that subpoenas, legal process, requests, or appeals for such information must be made directly to the Providing Entity in accordance with applicable law;
 - e.* Resist, to the extent legally permissible and practicable, production of such information pending receipt of written consent from the Providing Entity to the production of that information; and
 - f.* Consent to any application by the Providing Entity to intervene in any action to preserve, protect, and maintain the confidentiality of such information or any applicable privileges or other legal protections, and to prevent the disclosure of any records.
6. Either party to this Agreement may terminate this IS&C Agreement with respect to the prospective sharing of information by providing thirty (30) calendar days advance written notice to the other party. In the event of such termination, any information previously obtained by a Receiving Entity under this Agreement, if not returned, will remain the property of the Providing Entity, and the Receiving Entity will continue to observe all terms and conditions of this Agreement with respect to such information.
7. As soon as practicable after execution of this IS&C Agreement, both the PHRC and the LHRC will advise the other party of the name, title, and contact information, including mailing addresses, e-mail addresses, telephone numbers, and fax numbers, for the designated official(s) who will serve as that party's point of contact for purposes of exchanges of information regarding pending complaints.

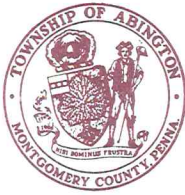
8. Notice of change in statutory authorization: The LHRC will notify the PHRC of all changes to the Enabling Ordinance that controls the LHRC. PHRC will notify the LHRC of all changes to the PHRA.
9. Notice: Notice shall be effective upon a writing submitted by the LHRC Chair or the Executive Director of the PHRC and sent by first class mail to the other party at the following address:
 - a. *Chairperson ATHRC, c/o Township Manager, Abington Township, 1176 Old York Road, Abington, PA 19001*
 - b. *Enforcement Director, PHRC, 333 Market Street, 8th floor, Harrisburg, PA 17101*

JoAnn L. Edwards, Executive Director
PA Human Relations Commission

Date

Chair, Abington Township Human
Relations Commission

Date



Office of the Treasurer
&
Tax Collector

JAY W. BLUMENTHAL

ABINGTON TOWNSHIP
1176 OLD YORK ROAD,
ABINGTON, PENNSYLVANIA 19001-3713
P. 267.536.1024 F. 215.572.3935
www.abington.org

**MONIES RECEIVED FROM VARIOUS DEPARTMENTS
DEPOSITED INTO REPUBLIC BANK**

APRIL 2018 & YEAR TO DATE

	<u>This Month</u>	<u>Year to Date</u>
Code Enforcement	65,246	190,273
Engineering	56,917	111,628
Finance Department	186,794	1,239,394
<i>Finance ACHs & Credit Cds</i>	3,797,949	7,199,611
<i>Tax Office Real Estate Taxes</i>	8,201,973	22,290,180
Fire Marshal's Office	2,466	11,008
Parks and Recreation	71,183	130,354
Plumbing	5,415	20,000
Police	9,738	75,284
Refuse	8,855	28,218
Tax Office		
<i>Business Privilege Tax</i>	1,622,750	2,674,331
<i>Mercantile Tax</i>	891,761	1,305,012
<i>Local Services Tax</i>	50,672	402,590
<i>Business Tax Audits</i>	<u>0</u>	<u>0</u>
Tax Office Total	<u>2,565,183</u>	<u>4,381,933</u>
TOTALS	14,971,718	35,677,884
LAST YEAR	20,053,502	37,542,664
INCREASE/(DECREASE)	<u>(5,081,784)</u>	<u>(1,864,780)</u>

Jay W. Blumenthal
Treasurer

MONTHLY REPORT

By The Abington Township Treasurer
To the Board of Commissioners

DEPOSITS OF REAL ESTATE TAXES AND FEES TRANSFERRED TO FINANCE DEPARTMENT

MONTH OF April 2018 YEAR TO DATE

	RECEIPTS			
	Adjusted Assessments	Month	Year To Date	Balance To Collect
Township	12,088,912	3,986,013	9,902,048	2,186,864
Fire	2,499,118	824,177	2,047,022	452,096
Sewer Fees	7,489,653	2,208,534	6,122,850	1,366,803
Refuse Fees	5,012,342	1,183,249	4,218,260	794,082
TOTALS	27,090,025	8,201,973	22,290,180	4,799,845
PERCENTAGE	100%		82%	18%

COMMENTS: April, 2017 14,416,968
 Decrease 6,214,995

Respectfully Submitted,
Jay W. Blumenthal
Treasurer



FINANCE COMMITTEE

AGENDA ITEM

APRIL 17, 2018

DATE

FC-02-041718

AGENDA ITEM NUMBER

Finance

DEPARTMENT

FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

AGENDA ITEM:

Expenditures/Salaries and Wages

EXECUTIVE SUMMARY:

PREVIOUS BOARD ACTIONS:

RECOMMENDED BOARD ACTION:

Approve the March expenditures in the amount of \$1,995,696.15 and salaries and wages in the amount of \$2,897,932.21, and authorizing the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of June 2018.