

# **ABINGTON TOWNSHIP**

**JUNE 14, 2018**



## **BOARD AGENDA**



# TOWNSHIP OF ABINGTON

## BOARD OF COMMISSIONERS Regular Public Meeting

### A G E N D A June 14, 2018 7:30 PM

#### CALL TO ORDER

ROLL CALL MYERS, BRODSKY, ROTHMAN, DiPLACIDO, SANCHEZ, THOMPSON,  
SCHREIBER, HECKER, SPIEGELMAN, VAHEY, GILLESPIE, ZAPPONE,  
BOWMAN, KLINE, LUKER

#### PLEDGE OF ALLEGIANCE

#### BOARD PRESIDENT ANNOUNCEMENTS

##### a. PRESENTATIONS

- a. Marine Captain Samuel A. Schultz (*Commissioner Drew Rothman*)
- b. Citation presented to Mr. Joseph Wieber (*Commissioner Dennis Zappone*)

##### b. PUBLIC COMMENT ON AGENDA ITEMS

##### c. CONSENT AGENDA

- a. **Minutes** Motion to Approve the Minutes from the Board of Commissioners Meeting of May 10, 2018.
- b. **PW-01-061418** Motion to approve final payment in the amount of \$65,728.73 to Almeida & Hudak Contractors, LLC. upon receipt of a satisfactory one-year Maintenance Bond.
- c. **PW-02-061418** Motion to approve the no cost transfer of funds associated with Supplement F (Agreement No. 06132-F) with PENNDOT for the Edge Hill Road and Tyson Avenue Reconstruction and Flood Control Project.
- d. **ACL-04-061418** Motion to authorize the Solicitor's office to draft and advertise an Ordinance creating a Board of Code Appeals consistent with section 501 (c) of the act (35 P.S. § 7210.501 (c)), Uniform Construction Code.
- e. **PS-01-061418** Motion to promote Officer Troy Senne to the rank of Probationary Sergeant effective June 15, 2018 providing he successfully completes the remaining portions of the promotional process.



# TOWNSHIP OF ABINGTON

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## *BOARD OF COMMISSIONERS* *Regular Public Meeting*

### **A G E N D A** **June 14, 2018** **7:30 PM**

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- f.     **PS-02-061418**     Motion to appoint Aaron Houston from the certified Civil Service Eligibility List to the position of Probationary Police Officer provided he successfully completes the Background, Physical, and Psychological tests and all entry requirements of the Municipal Police Officers' Education and Training Commission for Act 120 Training. Appointment will be effective June 25, 2018.
  
- g.     **PA-01-061418**     Motion to ratify the submission of the grant application and adopt Resolution #18-024 authorizing the Township Manager to enter into any agreements between Abington Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the grant.
  
- h.     **PA-03-061418**     Motion to adopt Resolution No. 18-025 the amended Pre-FY 2015, FY 2015 and FY 2017 Annual Action Plans are approved as presented. Authorizing the President of the Board of Commissioners to sign and submit the amended Pre-FY 2015, FY 2015, and FY 2017 Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD).
  
- i.     **PA-04-061418**     Motion to authorize the CAO and second CAO to execute the Policy Statement and Permanent Agreement by and between the Township of Abington and the Pennsylvania Department of Education (PDE) for the Summer Food Service Program (SFSP). This authorization is also extended to the other related documents required by PDE to be executed and submitted to complete the application, and to further ratify the Township's support of and programming for an Abington Township Summer Food Service Program.
  
- j.     **PA-06-061418**     Motion to approve appointments to the Economic Development Committee:  
Randee Elton - Term ending 12-31-2020  
Naish Patel - Term ending 12-31-2020  
Michael Kelly-Cataldi - Term ending 12-31-2020
  
- k.     **FC-01-051618**     Motion to approve investments for the month of April as previously circulated to the Board. It was noted that investments for the month totaled \$1,822,000.00. Interest rate yields ranged from 2.000% to 2.250%.



# TOWNSHIP OF ABINGTON

## BOARD OF COMMISSIONERS Regular Public Meeting

### A G E N D A June 14, 2018 7:30 PM

- l. **FC-03-051618** Motion to approve the Clearing Fund, the Deferred Revenue/Expense activity and Petty Cash balances for the month of April as previously circulated to the Board. Clearing fund receipts and disbursements for the month of April 2018 were \$19,531.93 and (\$2,005.83), respectively. Deferred Revenue/Expense receipts and disbursements for the month of April 2018 were \$13,021.00 and (\$0.00) respectively.

- m. **FC-04-051618** Motion to approve the Advance and Travel Expense activity for April 2018 as previously circulated to the Board. Advance and Travel Expense reports were \$0.00 and \$7,897.02 respectively. Four-month expenses totaled \$14,168.87.

d. **UNFINISHED BUSINESS**  
**PA-05-061418**

Motion to approve the agreement by and between Abington School District and the Township of Abington as recited and contained for the purpose of Township waiver of fees and School District waiver of permit fees.

e. **NEW BUSINESS**

a. **ADMINISTRATIVE CODE AND LAND USE COMMITTEE** **COMMISSIONER BEN SANCHEZ, CHAIR**

**ACL-01-061418**

Motion to approve the Subdivision Application by Harrise Yaron, Jennifer Parke, Scott Tailteman and Jamie Frey, owners of the properties located at 936 Moredon Road and 1407 Mill Road, Meadowbrook, PA.

**ACL-02-061418**

Motion to approve the Land Development Application for a three-lot Subdivision and Land Development by Mr. Patrick Deacon, Popper & Deacon, Inc. at 1768 Kimball Avenue, Willow Grove, PA.

**ACL-05-061418**

Motion to approve the Retained Realty, Inc Confidential Settlement Agreement and Release.

b. **PUBLIC SAFETY COMMITTEE** **COMMISSIONER LORI SCHREIBER, CHAIR**

**PS-03-061418**

Motion to approve and recommend the adoption of Resolution 2018 - 026 A Resolution of the Township of Abington, County of Montgomery, Commonwealth of Pennsylvania, establishing a uniform policy and procedure for considering certain traffic regulations and the installing of proper signs and markings.





# TOWNSHIP OF ABINGTON

## BOARD OF COMMISSIONERS Regular Public Meeting

### A G E N D A June 14, 2018 7:30 PM

**PS-04-061418**

Motion to advertise Ordinance No. 2157, amending Chapter 156 - "Vehicles and Traffic," Article II - "Traffic Regulations," Section 14 - "Stop Intersections," and Article III - "Parking Regulations," at Sections 25 - "Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner," and 28 - "Special Purpose Parking Zones," to add stop intersections on King Road, Garden Road, and Wesley Avenue; add "No Parking Here to Corner" signs on Keswick Avenue; repeal "No Parking Here to Corner" signs on Fairhill Avenue, add Special Purpose parking restrictions on Rockwell Road and repeal Special Purpose parking restrictions on Arlington Avenue, all as more fully set forth in the Ordinance.

c. PUBLIC AFFAIRS COMMISSIONER JOHN SPIEGELMAN, CHAIR

**PA-02-061418**

Motion to adopt Ordinance # 2156, amending Chapter 126 - "Real Estate Registry - Vacant Properties," at Section 126-4 - "Registration Statement and Fees; Local Agent," Subsection D - "Waiver of Registration Fee."

d. FINANCE COMMITTEE VICE-PRESIDENT STEVEN KLINE, CHAIR

**Approve the Treasurer's Report:** Township Treasurer, Jay W. Blumenthal

**FC-02-051618**

Motion to approve the April expenditures as previously circulated to the Board, in the amount of \$2,931,713.40 and salaries and wages in the amount of \$1,779,566.91, and authorizing the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of July 2018.

**(Motion and Roll Call)**

**PUBLIC COMMENT**

**ADJOURNMENT**



# TOWNSHIP OF ABINGTON

## BOARD OF COMMISSIONERS Regular Public Meeting

**A G E N D A**  
**June 14, 2018**  
**7:30 PM**

### BOARD POLICY ON AGENDA ITEMS

#### For information Purposes Only

#### **Board President Announcements**

*This item on the Board of Commissioners Agenda is reserved for the Board President to make announcements that are required under law for public disclosure, such as announcing executive sessions, or for matters of public notice.*

#### **Public Comment**

*Public Comment on Agenda Items is taken at the beginning of regularly scheduled Public Meetings prior to any votes being cast. When recognized by the presiding Officer, the commenter will have three minutes to comment on agenda items at this first public comment period. All other public comment(s) not specific to an agenda item, if any, are to be made near the end of the public meeting prior to adjournment. Public comment on agenda items at regularly scheduled Board of Commissioner Committee meetings will be after a matter has been moved and seconded and upon call of the Chair for public comment.*

#### **Presentations**

*Should the Board of Commissioners have an issue or entity that requires time to present an issue to the Board, that is more than an oral description relating to an agenda item under consideration, The Board may have that matter listed under Presentations. If nothing is listed under presentations, then there is no business to conduct in that manner.*

#### **Consent Agenda**

*Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired by Board of Commissioner Members, that item is to be identified by the Board member and will be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.*

#### **Unfinished Business**

*Items for consideration as unfinished business are matters that have been considered for action at a public Board Meeting and have not been tabled to a date certain or voted upon.*

#### **New Business**

*Items for consideration as new business are matters that have been considered for action at the Board Committee Meeting. It is Board practice to not introduce new business at Board Committee Meetings.*

### BOARD POLICY ON PUBLIC PARTICIPATION

#### For information Purposes Only



# TOWNSHIP OF ABINGTON

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## *BOARD OF COMMISSIONERS* *Regular Public Meeting*

### **A G E N D A** **June 14, 2018** **7:30 PM**

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The Township shall conduct business in accordance with the Commonwealth of Pennsylvania Laws governing the conduct of public meetings and only establish guidelines that shall govern public participation at meetings consistent with the law.

Each commenter shall:

- Direct their comments to the Presiding Officer;
- Speak from the podium or into a microphone designated by the presiding officer;
- State their name for the record;
- Either orally or in writing provide their address for the record;
- Have a maximum of three minutes to make their comments. Each commenter when speaking to a specific agenda item, is to keep their comments relative to that identified agenda item;
- Speak one time per agenda item;
- When commenting on non-agenda items, the commenter is to keep their comments related to matters of the Township of Abington, Montgomery County, Pennsylvania.
- State a question to the Presiding Officer after all commenters have spoken, and;
- Be seated after speaking or upon the request of the presiding officer;
- Not engage in debate, dialogue or discussion;
- Not disrupt the public meeting, and;
- Exercise restraint and sound judgement in avoiding the use of profane language, and the maligning of others.

# CONSENT AGENDA



## *PUBLIC WORKS COMMITTEE*

### *AGENDA ITEM*

6-6-18

*DATE*

Public Works

*DEPARTMENT*

PW-01-060618

*AGENDA ITEM NUMBER*

#### FISCAL IMPACT

Cost > \$10,000.

Yes



No



#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes



No



#### *AGENDA ITEM:*

2017 Capital/Phase I Storm Sewer Projects

#### *EXECUTIVE SUMMARY:*

Competition of twelve (12) project locations of storm sewer and creek bank stabilization projects from 2017 Capital/Phase I Storm Sewer Projects.

The bid amount was \$1,014,885.00; and the closing amount came in at \$707,657.50.

#### *PREVIOUS BOARD ACTIONS:*

Board approved 2017 Capital projects and entered into a contract with Almeida & Hudak Contractors, LLC.

#### *RECOMMENDED BOARD ACTION:*

Motion to approve final payment in the amount of \$65,728.73 to Almeida & Hudak Contractors, LLC. upon receipt of a satisfactory one-year Maintenance Bond.



# TOWNSHIP OF ABINGTON

*Office of the Township Manager*

Richard J. Manfredi  
Township Manager

## FISCAL NOTE

AGENDA ITEM NUMBER: PW-01-0606018

DATE INTRODUCED: May 23, 2018

FISCAL IMPACT AMOUNT: \$65,728.73

FUND: 2017 Capital

FISCAL IMPACT:



YES



NO

FISCAL IMPACT

Cost > \$10,000.

Yes



No



### SUMMARY

Board of Commissioners approved the 2017 Capital/Phase I Storm Sewer Projects to be funded from Account No. 07-00-967-7200.

### ANALYSIS


Completion and final project payment.

INVOICE NO. :	5	WORK COMPLETED:	69.73%
DATE SUBMITTED:	5/1/18	TOTAL DAYS ALLOWED:	365
PERIOD ENDING :	5/1/18	DAYS USED:	304
COMPLETION :	7/1/18	NOTICE TO PROCEED :	01-Jul-17

<b>TOTAL CONTRACT AMOUNT :</b>	<b>\$1,014,885.00</b>	<b>\$675,714.50</b>	<b>\$31,943.00</b>	<b>\$707,657.50</b>
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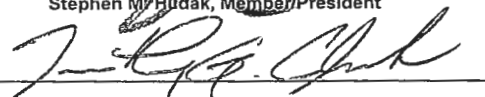


APPROVED BY

  
Stephen M. Hudak, Member/President

Almeida & Hudak Contractors, LLC

APPROVED BY



5-16-18

Acct: # 07.00.967.7200

Final Payment

TOTAL AMOUNT DUE	\$31,943.00	\$707,657.50
RETAINAGE 0%	\$0.00	\$0.00
TOTAL LESS RETAINAGE	\$31,943.00	\$707,657.50
RELEASED RETAINAGE	\$33,785.73	
LESS PREVIOUS PAYMENTS		\$641,928.77
TOTAL AMOUNT PAYABLE	\$65,728.73	\$65,728.73



## *PUBLIC WORKS COMMITTEE*

### *AGENDA ITEM*

5-31-18

*DATE*

Public Works

*DEPARTMENT*

PW-02-061418

*AGENDA ITEM NUMBER*

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100.

Yes

☐

No

☒

#### *AGENDA ITEM:*

Edge Hill Road and Tyson Avenue Reconstruction and Flood Control Project

#### *EXECUTIVE SUMMARY:*

Pennoni will complete the additional Supplement F work in accordance with the provisions of the existing contract and the scope-of-work. The supplement is a no cost transfer of budget and will not increase the project budget or contract time frame.

Pennoni will transfer hours from the sub-consultant, Hunt Engineering, to complete remaining survey tasks. Pennoni has exceeded the budgeted hours for right-of-way and will transfer hours from their direct expense budget and ASC Group to continue coordination and plat changes for acquisitions.

#### *PREVIOUS BOARD ACTIONS:*

#### *RECOMMENDED BOARD ACTION:*

Consider motion for the Board of Commissioners to approve the no cost transfer of funds associated with Supplement F (Agreement No. 06132-F) with PENNDOT for the Edge Hill Road and Tyson Avenue Reconstruction and Flood Control Project.

April 2, 2018

ABIN0501F

Mr. Richard Manfredi  
Township Manager  
1176 Old York Road  
Abington, PA 19001

**Re: Agreement 064132 - Supplement F - No cost transfer of funds  
SR 2034; Section MG1  
Edge Hill Road and Tyson Avenue  
Abington Township, Montgomery County**

Dear Mr. Manfredi:

We are requesting a supplement to Agreement 064132 for the transfer of funds. This supplement is administrative and no changes to the overall project budget or reimbursement agreement are required. The following documents are attached for your review:

Scope of Services  
Price Proposal  
Summary of DBE participation for PennDOT

Once the documents have been approved, we can forward this to PennDOT for processing. Please do not hesitate to contact me at (215) 254-7879 or [dferraro@pennoni.com](mailto:dferraro@pennoni.com) should you have any questions or require additional information.

Sincerely,  
**PENNONI ASSOCIATES INC.**

A handwritten signature in cursive script, appearing to read "Debra Ferraro".

Debra Ferraro, PE  
Associate Vice President

Supplemental Agreement No. 064132-F  
Technical Scope of Work– Final Design Part II  
April 2, 2018

Pennoni will complete the additional Supplement F work in accordance with the provisions of the existing contract and the scope-of-work as follows. The supplement is a no cost transfer of budget and will not increase the project budget or contract timeframe.

Pennoni will transfer hours from our subconsultant, Hunt Engineering, to complete remaining survey tasks associated with Jenkintown Road and Hillside Drive. Pennoni has exceeded the budgeted hours for right-of-way and will transfer hours from our direct expense budget and ASC Group to continue coordination and plat changes for acquisitions.

The supplement E scope of services is described below:

**Task 1 Survey**

Pennoni will establish reference ties to the construction baselines along Hillside Drive A, Hillside Drive B, SR 2021 (Jenkintown Road). Pennoni will take field measurements to refine the location of existing pavement markings and conduit along SR 2021 (Jenkintown Road).

**Task 5 Construction Proposal**

Pennoni will incorporate the survey information into the construction plans/documents.

**Task 8 Right-of-Way**

Pennoni will perform additional coordination and property plat changes for right-of-way acquisition on the remaining parcels. We have used up the existing budget for this task and will complete these services through a transfer of excess direct expense budget.

**Total Estimated Engineering Costs:**

Prime:	Pennoni Associates, Inc.	\$17,362.87
Subs:	ASC Group	-\$5,862.87
	Hunt Engineering	-\$11,500.00
		\$0.00
		\$0.00
Total Estimated Engineering Costs		\$0.00

**Proposed Method of Payment:** Cost Plus Fixed Fee

**Proposed Agreement Period:**

Anticipated Notice to Proceed:	May 1, 2018
Anticipated Completion Date:	August 1, 2018
Duration:	3 Months

Pennoni Associates  
1900 Market Street  
Suite 300  
Philadelphia, PA 19103  
Federal I.D. No. 23-1683429

Contact Person: Debra Ferraro, P.E.  
Project Manager  
215-222-3000

Proposal Prepared by: Debra Ferraro, P.E.

**Abington Township, Montgomery County**  
**S.R. 2034, SECTION MG1**  
**Edge Hill Road and Tyson Avenue**  
**Supplemental Agreement No. 064132-F**

**SUMMARY OF CHANGES IN COST (Part II - Final Design)**

Item	Current Contract \$	New Contract \$	Change
<b>Direct / Indirect Payroll Costs</b>			
Direct Payroll Costs	\$916,486.37	\$926,932.57	\$10,446.20
Contract Overhead	\$1,314,978.31	\$1,331,020.33	\$16,042.02
Overhead % = <u>153.568%</u>			
Subtotal - Direct & Indirect Payroll Costs	\$2,231,464.68	\$2,257,952.90	\$26,488.22 →
<b>Net Fee</b> 9.72%	\$222,040.14	\$224,614.79	\$2,574.65 →
<b>Direct Costs Other Than Payroll</b>			
Travel (Mileage & Tolls)	\$4,309.60	\$4,309.60	\$0.00
Parking	\$0.00	\$0.00	\$0.00
Lodging	\$0.00	\$0.00	\$0.00
Meals & Incidental Expenses (M&EI)	\$0.00	\$0.00	\$0.00
Reproductions	\$3,055.00	\$3,055.00	\$0.00
Other (borings, ATR counts)	\$33,407.20	\$21,707.20	-\$11,700.00
Subtotal - Direct Costs Other Than Payroll	\$40,771.80	\$29,071.80	-\$11,700.00 →
<b>Direct Costs and Work Performed by Others</b>			
	\$0.00	\$0.00	\$0.00
Hunt Engineering	\$173,675.48	\$162,175.48	-\$11,500.00
ASC Group Inc.	\$11,471.16	\$5,608.29	-\$5,862.87
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Totals	\$185,146.64	\$167,783.77	-\$17,362.87 →
<b>Escalation of Direct / Indirect Payroll Costs</b>	\$110,537.85	\$110,537.85	\$0.00 →
<b>Premium Pay</b>	\$0.00	\$0.00	\$0.00 →
<b>Subtotal - Engineering Costs</b>	\$2,789,961.11	\$2,789,961.11	\$0.00 ←
<b>Non-professional Services</b>	\$0.00	\$0.00	\$0.00
<b>Total Engineering Cost</b>	\$2,789,961.11	\$2,789,961.11	<b>\$0.00</b>
<b>Total Pennoni Manhours</b>	29,954	30,211	257

Abington Township, Montgomery County  
S.R. 2034, SECTION MG1  
Edge Hill Road and Tyson Avenue  
Supplemental Agreement No. 064132-F

**Project Employees Average Rates**

<b><u>Classification/Name</u></b>	<b><u>Average</u></b>
Project Manager	\$55.00
Senior Engineer	\$55.00
Project Engineer	\$44.23
Staff Engineer	\$38.71
Associate Engineer	\$32.29
Graduate Engineer	\$29.14
Engineering Tech	\$17.50



**Abington Township, Montgomery County**  
**S.R. 2034, SECTION MG1**  
**Edge Hill Road and Tyson Avenue**  
**Supplemental Agreement No. 064132-F**

**SUMMARY OF CHANGES IN COST (Part II - Final Design)**

<b><u>Classification/Name</u></b>	<b><u>Pay Rate</u></b>	<b><u>Average</u></b>
<b>Project Manager</b>		<b>\$55.00</b>
Ferraro Debra	\$78.37	
<b>Senior Engineer</b>		<b>\$55.00</b>
Filip John	\$61.70	
Hassan Kazi	\$56.25	
Reigle Jen	\$52.57	
Oliver-Commey Yolanda	\$55.29	
<b>Project Engineer</b>		<b>\$44.23</b>
Siriani Drew	\$46.78	
Harbeson Eric	\$43.38	
Stathos Andrew	\$43.51	
Joshi Abhishek	\$43.25	
<b>Staff Engineer</b>		<b>\$38.71</b>
Gormley Jesse	\$38.13	
Oberg Carl	\$39.29	
<b>Associate Engineer</b>		<b>\$32.29</b>
McCresh Sean	\$35.82	
Chateauvert Lindsay	\$34.82	
Abel Tim	\$30.32	
Edison Ian	\$28.19	
<b>Graduate Engineer</b>		<b>\$29.14</b>
Nichols Jacob	\$29.70	
Schroeder Danielle	\$28.57	
<b>Engineering Tech</b>		<b>\$17.50</b>
Kullman Michael	\$17.50	

**Abington Township, Montgomery County**  
**S.R. 2034, SECTION MG1**  
**Edge Hill Road and Tyson Avenue**  
**Supplemental Agreement No. 064132-F**

**Escalation Rate Computation**

Annual Rate of Escalation		3.00%
Anticipated Notice to Proceed		05/01/18
Anticipated Date of Completion	3 months	08/01/18

**Final Design**

**Anticipated Wage Increase**

(Pennoni anticipates raises every September)

5/18-9/18	3 mos	@	100.00%	=	300.00%
	0 mos	@	103.00%	=	0.00%
	0 mos	@	103.00%	=	0.00%
	0 mos	@	109.27%	=	0.00%
	0 mos	@	112.55%	=	0.00%
	3 mos				300.00%

Weighted Average	300.00%	/	3	=	100.000%
	Therefore Escalation Rate =				0.00%

**Escalation Computation**

Direct Payroll Costs (less costs capped at \$55/hr)			\$0.00
Indirect Payroll Costs	Overhead Rate =	153.568%	= \$0.00
Direct & Indirect Payroll (less costs capped at \$55/hr)			\$0.00
Escalation for Final Design =	\$0.00	x 0.00%	= \$0.00

**Abington Township, Montgomery County**  
**S.R. 2034, SECTION MG1**  
**Edge Hill Road and Tyson Avenue**  
**Supplemental Agreement No. 064132-F**  
**Direct Costs Other Than Payroll**

**Final Design**

**Travel**

		<u>Miles/Trip</u>				<u>Mile</u>	<u>\$ / Mile</u>		
Trips to District Office	0 Trips	0	x	2	=	0	\$0.540	=	\$0.00
Trips to Site	0 Trips	0	x	2	=	0	\$0.540	=	\$0.00
Tolls	0 Trips		x	2	=	@	\$10.00	Trip	= \$0.00
Parking	0 Trips		x	1	=	@	\$15.00	Trip	= \$0.00
Lodging (Montgomery Co)	0 Nights		x	2	People	@	\$133.56	Night	= \$0.00
Per Diem	0 Days		x	2	People	@	\$46.00	Day	= \$0.00
<b>Total Travel</b> =									<u>\$0.00</u>

**Reproductions (Deliverables only)**

Prints (Half size)	0 prints	@	\$0.50	print	=	\$0.00
Prints (Full size)	0 prints	@	\$0.60	print	=	\$0.00
Full Size Mylars	0 sheets	@	\$5.00	sheet	=	\$0.00
Copies (8½" x 11")	0 pages	@	\$0.07	page	=	\$0.00
<b>Total Reproductions</b> =						<u>\$0.00</u>

**Others**

Transfer (to direct labor)	1 units	@	-\$11,700.00	per / unit	=	-\$11,700.00
ATR counts	0 units	@	\$0.00	per / unit	=	\$0.00
infiltration testing for bmp	0 units	@	\$0.00	per / unit	=	\$0.00
borings for rail crossing	0 units	@	\$0.00	per / unit	=	\$0.00
<b>Total Others</b> =						<u>-\$11,700.00</u>

**Total Final Design**

**= -\$11,700.00**

**Abington Township, Montgomery County**  
**S.R. 2034, SECTION MG1**  
**Edge Hill Road and Tyson Avenue**  
**Supplemental Agreement No. 064132-F**  
**PART II - FINAL DESIGN**

**Task/Hours Summary**

		Project Manager	Senior Engineer	Project Engineer	Staff Engineer	Associate Engineer	Graduate Engineer	Engineering Tech	Totals
<b>Tasks</b>		\$55.00	\$55.00	\$44.23	\$38.71	\$32.29	\$29.14	\$17.50	
Task 1 Surveys	Hours	8	20	0	48	48	0	0	124
	\$	\$440.00	\$1,100.00	\$0.00	\$1,858.08	\$1,549.92	\$0.00	\$0.00	\$4,948.00
Task 2 Roadway Design	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 3 Final Cross Sections	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 4 Erosion Control	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 5 Construction Proposal	Hours	0	8	0	0	30	0	0	38
	\$	\$0.00	\$440.00	\$0.00	\$0.00	\$968.70	\$0.00	\$0.00	\$1,408.70
Task 6 Environmental Documentation	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 7 Project Management	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 8 Right-of-way plans	Hours	0	45	0	0	50	0	0	95
	\$	\$0.00	\$2,475.00	\$0.00	\$0.00	\$1,614.50	\$0.00	\$0.00	\$4,089.50
Task 9 Final Structure Design	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 10 Subsurface Boring, Sampling, and Testing	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 11 MPT	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 12 Final Traffic Signal Plans	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 13 Pavement Marking and Signing	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 14 Utilities	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 15 Agency Coordination	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Task 16 Meetings/Public Information	Hours	0	0	0	0	0	0	0	0
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	Hours	8	73	0	48	128	0	0	257
	\$	\$440.00	\$4,015.00	\$0.00	\$1,858.08	\$4,133.12	\$0.00	\$0.00	\$10,446.20

April 2, 2018

ABIN0501F

Mr. Narayana Velaga, PE  
Project Manager – Consultant Liaison  
PennDOT District 6-0  
7000 Geerdes Boulevard  
King of Prussia, PA 19406-1525

**Re: Supplemental Agreement 064132-F  
SR 2034; Section MG1 (Edge Hill Road and Tyson Avenue)  
Abington Township, Montgomery County  
DBE justification for Supplement F**

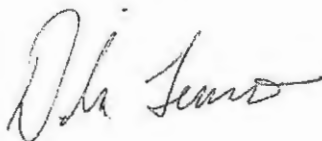
Dear Narayana:

Our current DBE goal for this Agreement is 10%. With the approval of Supplement F, we currently meet the goal as follows:

<b>DBE GOAL 10%</b>	
Preliminary Engineering Costs (billed)	\$861,942.73
Final Design Costs (budgeted)	\$2,789,961.11
<b>Total Contract Costs</b>	<b>\$3,651,903.84</b>
Hunt - Preliminary Eng Costs (final billed)	\$209,187.27
AHC - Preliminary Eng Costs (final billed)	\$12,749.76
Hunt - Final Design Costs (final billed)	\$162,175.48
ASC Group, Inc. – Final Design Costs (final billed)	\$5,608.29
<b>Total DBE Costs</b>	<b>\$407,083.67</b>
<b>PROJECT DBE %</b>	<b>10.67%</b>

Please do not hesitate to contact me at (215) 254-7879 or [dferraro@pennoni.com](mailto:dferraro@pennoni.com) should you have any questions or require additional information to process this correspondence.

Sincerely,  
**PENNONI ASSOCIATES INC.**



Debra Ferraro, PE  
Associate Vice President



## ADMINISTRATIVE CODE AND LAND DEVELOPMENT

### AGENDA ITEM

6-1-18

DATE

ACL-04-061418

AGENDA ITEM NUMBER

Administration

DEPARTMENT

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Consider authorizing the Solicitor's office to draft and advertise an Ordinance creating a Board of Code Appeals consistent with the International Building Code of 2009.

#### EXECUTIVE SUMMARY:

#### PREVIOUS BOARD ACTIONS:

#### RECOMMENDED BOARD ACTION:

Consider authorizing the Solicitor's office to draft and advertise an Ordinance creating a Board of Code Appeals consistent with the International Building Code of 2009.



## ***PUBLIC SAFETY COMMITTEE***

### ***AGENDA ITEM***

5-30-18

*DATE*

Police

*DEPARTMENT*

PS-01-061418

*AGENDA ITEM NUMBER*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes

☐

No

☒

#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes

☐

No

☒

#### ***AGENDA ITEM:***

Conditional Promotion to the Rank of Sergeant

#### ***EXECUTIVE SUMMARY:***

This is a budgeted position to fill the platoon sergeant vacancy created by the promotion of Lt. Kevin Magee to the Platoon commander position April 16, 2018.

A Sergeant's Promotional Exam was scheduled and conducted by the Civil Service Commission to fill this vacancy. The written test was administered on November 14, 2016 and the Oral Assessment Center on November 15-18, 2016.

A Civil Service Eligibility List for the Rank of Sergeant was certified on January 25, 2017 (attached). Officer Senne is ranked number five on the Eligibility List. Those ranked number one through four have previously been promoted.

#### ***PREVIOUS BOARD ACTIONS:***

NONE

#### ***RECOMMENDED BOARD ACTION:***

Motion to promote Officer Troy Senne to the rank of Probationary Sergeant effective June 15, 2018 providing he successfully completes the remaining portions of the promotional process.



# ABINGTON TOWNSHIP CIVIL SERVICE COMMISSION

Edward Nolan, Chairman  
Philip Beal, Vice Chairman  
Diane Misko, Secretary

## CERTIFIED PROMOTIONAL LIST-SERGEANT

Rank	Candidate	Written Score	Written Weighted	Oral Score	Oral Weighted	Evaluation	Seniority	Total
1	Gillispie, Roger	86	38.70	84.17	37.88	7.84	3	87.42
2	Kent, Drew	78	35.10	93.39	42.03	7.46	1	85.59
3	Doyle, Jennifer	79	35.55	90.32	40.64	7.25	2	85.44
4	Blei, Joseph	91	40.95	76.14	34.26	7.61	1	83.82
5	Senne, Troy	82	36.90	84.65	38.09	7.08	1	83.07
6	Wiley, David	89	40.05	75.67	34.05	7.30	1	82.40
7	Hummel, Troy	85	38.25	78.03	35.11	6.99	1	81.35
8	Space, Anthony	89	40.05	72.84	32.78	7.75	0	80.58
9	Lindenmuth, Donald	76	34.20	70.00	31.50	7.21	1	73.91

Date of Written Examination: November 14, 2016

Dates of Oral Examination: November 15-18, 2016

Date Eligibility List Adopted: January 25, 2017

Date Eligibility List Expires: January 24, 2018

  
Edward Nolan, Chairman  
  
Philip Beal, Member  
  
Diane Misko, Secretary

# ABINGTON TOWNSHIP CIVIL SERVICE COMMISSION

Edward Nolan, Chairman  
Philip Beal, Vice Chairman  
Diane Misko, Secretary

## CERTIFIED PROMOTIONAL LIST- SERGEANT

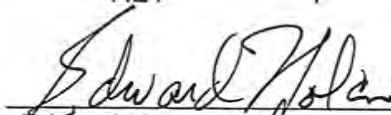
Rank	Candidate	Written Score	Written Weighted	Oral Score	Oral Weighted	Evaluation	Seniority	Total
1	Gillispie, Roger	86	38.70	84.17	37.88	7.84	3	87.42
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3	Doyle, Jennifer	79	35.55	90.32	40.64	7.25	2	85.44
4	Blei, Joseph	91	40.95	76.14	34.26	7.61	1	83.82
5	Senne, Troy	82	36.90	84.65	38.09	7.08	1	83.07
6	Wiley, David	89	40.05	75.67	34.05	7.30	1	82.40
7	Hummel, Troy	85	38.25	78.03	35.11	6.99	1	81.35
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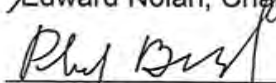
Date of Written Examination: November 14, 2016

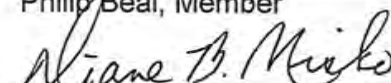
Dates of Oral Examination: November 15-18, 2016

Date Eligibility List Adopted: January 25, 2017

Date Eligibility List Expires: January 24, 2017

  
Edward Nolan, Chairman

  
Philip Beal, Member

  
Diane Misko, Secretary

## ABINGTON TOWNSHIP CIVIL SERVICE COMMISSION

Edward Nolan, Chairman  
Diane Misko, Secretary  
Philip Beal, Member  
Valerie Ward, Alternate

November 21, 2017

The Civil Service Commission of Abington Township, acting under Section 5.1 of the Civil Service Code of Abington Township, does hereby extend the Promotional List for the position of Sergeant, originally adopted by this Commission on January 25, 2017 for a period of one (1) year. The list will expire on January 24, 2019. Such action is effective immediately.

  
Edward Nolan, Chairman

  
Philip Beal, Member

  
Diane Misko, Secretary



## PUBLIC SAFETY COMMITTEE

### AGENDA ITEM

5-30-18

DATE

Police

DEPARTMENT

PS-02-061418

AGENDA ITEM NUMBER

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Conditional appointment of a Probationary Police Officer

#### EXECUTIVE SUMMARY:

This is a budgeted position to fill the a police officer vacancy created by the retirement of Lt. Michael Webb.

The department administered the written examination for the position of Police Officer on March 10, 2018. The Physical Agility Test was administered on March 24, 2018. The Oral Interviews were conducted April 9-26, 2018.

The Civil Service Commission deactivated the prior eligibility list and certified the new, current list on May 8, 2018.

The next three candidates on the Civil Service Eligibility List are:

- #1 Daniel Burgman
- #2 Anthony Agudo
- #4 Ronald Eckert

Candidate Houston is a military veteran and is currently ranked #3 on the Civil Service Eligibility List. Due to the Civil Service Regulations and Pennsylvania Law, the Department must skip candidates #1 and #2. Provided he meets all of the eligibility requirements, the Department must offer Candidate Houston the position of police officer based on his ranking as the #3 candidate. Candidate Houston is not Act 120 certified. He will be enrolled in the Montgomery County Police Academy which begins on July 2, 2018 and will end approximately 6 months later. Therefore, the Administration recommends that the Board appoint Candidate Houston.

#### PREVIOUS BOARD ACTIONS:

NONE

#### RECOMMENDED BOARD ACTION:

Motion to appoint Aaron Houston from the certified Civil Service Eligibility List to the position of Probationary Police Officer provided he successfully completes the Background, Physical, and Psychological tests and all entry requirements of the Municipal Police Officers' Education and Training Commission for Act 120 Training. Appointment will be effective June 25, 2018.



## ***PUBLIC AFFAIRS COMMITTEE***

### *AGENDA ITEM*

5-25-18

*DATE*

PA-01-061418

*AGENDA ITEM NUMBER*

Administration

*DEPARTMENT*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes

☐

No

☒

#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes

☐

No

☒

#### ***AGENDA ITEM:***

Resolution #18-024 - War Memorial Island Grant

#### *EXECUTIVE SUMMARY:*

This project will be to take the current War Memorial Island which is now in need of an upgrade and turn it into a true Memorial that will honor those that have lost their lives defending our country from WWI to the present war on terror. It will also be a tribute to those that have served or are currently serving out country. It will be a small park with a purpose. The Resolution will allow us to apply for a grant to help fund the project.

This project will be accomplished utilizing both public and private resources. The land is owned and maintained by the Township and a good portion of the site preparation will be performed by Township personnel and equipment. Design work and site plans will be provided by private entities in both chargeable and charitable forms. Walkways, plantings, benches, parking area and site work will be done as part of the applied for grant. All other work including statues, monuments, eternal flame, etc. will be accomplished using private donations and funding as well as volunteer help.

#### *PREVIOUS BOARD ACTIONS:*

N/A

#### ***RECOMMENDED BOARD ACTION:***

Motion to ratify the submission of the grant application and adopt Resolution #18-024 authorizing the Township Manager to enter into any agreements between Abington Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the grant.

## **Resolution #18-024**

### **A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ABINGTON, MONTGOMERY COUNTY, PENNSYLVANIA, FOR A GREENWAYS, TRAILS, AND RECREATION PROGRAM (GTRP) GRANT FOR THE WAR MEMORIAL ISLAND**

BE it RESOLVED, that the Township of Abington of Montgomery County hereby request a Greenways, Trails, and Recreation Program (GTRP) grant of \$107,000 from the Commonwealth Financing Authority to be used for upgrades, walkways, etc. to the War Memorial Island.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Richard J. Manfredi, Township Manager as the official to execute all documents and agreements between the Township of Abington and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Richard J. Manfredi, duly qualified Secretary of the Township of Abington, Montgomery County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Commissioners at a regular meeting held June 14, 2018 and said Resolution has been recorded in the Minutes of the Township of Abington and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Abington, this 14<sup>TH</sup> day of June, 2018.

ATTEST:

ABINGTON TOWNSHIP

---

Richard J. Manfredi,  
Township Secretary

---

Wayne C. Luker, President  
Board of Commissioners

**MADELEINE DEAN, MEMBER**  
153RD LEGISLATIVE DISTRICT

CAPITOL OFFICE  
102 B EAST WING  
PO BOX 202153  
HARRISBURG, PA 17120-2153  
P: 717-783-7619  
F: 717-780-4754

DISTRICT OFFICE  
1175 OLD YORK ROAD  
ABINGTON, PA 19001  
P: 215-517-6800  
F: 215-517-6828

REPDEAN@PAHOUSE.NET  
WWW.PAHOUSE.COM/DEAN



**House of Representatives**  
COMMONWEALTH OF PENNSYLVANIA  
HARRISBURG

**COMMITTEES**  
APPROPRIATIONS  
FINANCE, VICE CHAIR  
JUDICIARY  
ETHICS

**APPOINTMENTS**  
PA COMMISSION FOR WOMEN

**CAUCUSES**  
PA SAFE, CHAIR  
EARLY CHILDHOOD EDUCATION  
SOUTHEAST  
WOMEN'S  
WOMEN'S HEALTH  
GOVERNMENT REFORM

May 23, 2018

PA Department of Community & Economic Development  
Office of Business Financing – CFA Programs Division  
Greenways, Trails and Recreation Program  
Commonwealth Keystone Building  
400 North Street, 4<sup>th</sup> Floor  
Harrisburg, PA 17120-0225

Attn: Mr. Scott Dunkleberger  
Executive Director of CFA

Re: Abington Township's Application for DCED-CFA Greenways, Trails and Recreation  
Program (GTRP) – Abington Township Veterans' Memorial Park

Dear Mr. Dunkleberger:

I write to offer my support for Abington Township and the local community in their bid to secure funding for this admirable cause—The Abington Township Veterans' Memorial Park.

There is a small park with one marker in the place where the proposed park will be. And while it is something—residents, staff, and elected officials of Abington Township have long pined for the rehabilitation and improvements to this public park. Currently, it is not a proper tribute to honor the fallen and all who have served our country. The plans for this Veteran's Park are quite stunning and will provide a respite for all to reflect and show respect for those who have served. It will also connect a stretch of sidewalk along Old York Road to the sidewalk above this island and will therefore make it a safer, more walkable section of a very busy road in the district.



Local businesses and township departments will be volunteering, and local residents will be raising dollars to build a fitting memorial and to keep the amount of the grant application low. The request of \$107,000 doesn't take into consideration the enormous amount of local heart and toil that will be put into this project—it is equal to much more than just the required 15% match.

This project is an excellent candidate for the Greenways, Trails, and Recreation Program and would be a most welcomed and beloved site for the residents of this area. I request this letter be included in support of Abington Township's application and I hope that you will consider funding this worthy project.

Best regards,

A handwritten signature in black ink that reads "Madeleine Dean". The signature is written in a cursive, flowing style.

Madeleine Dean

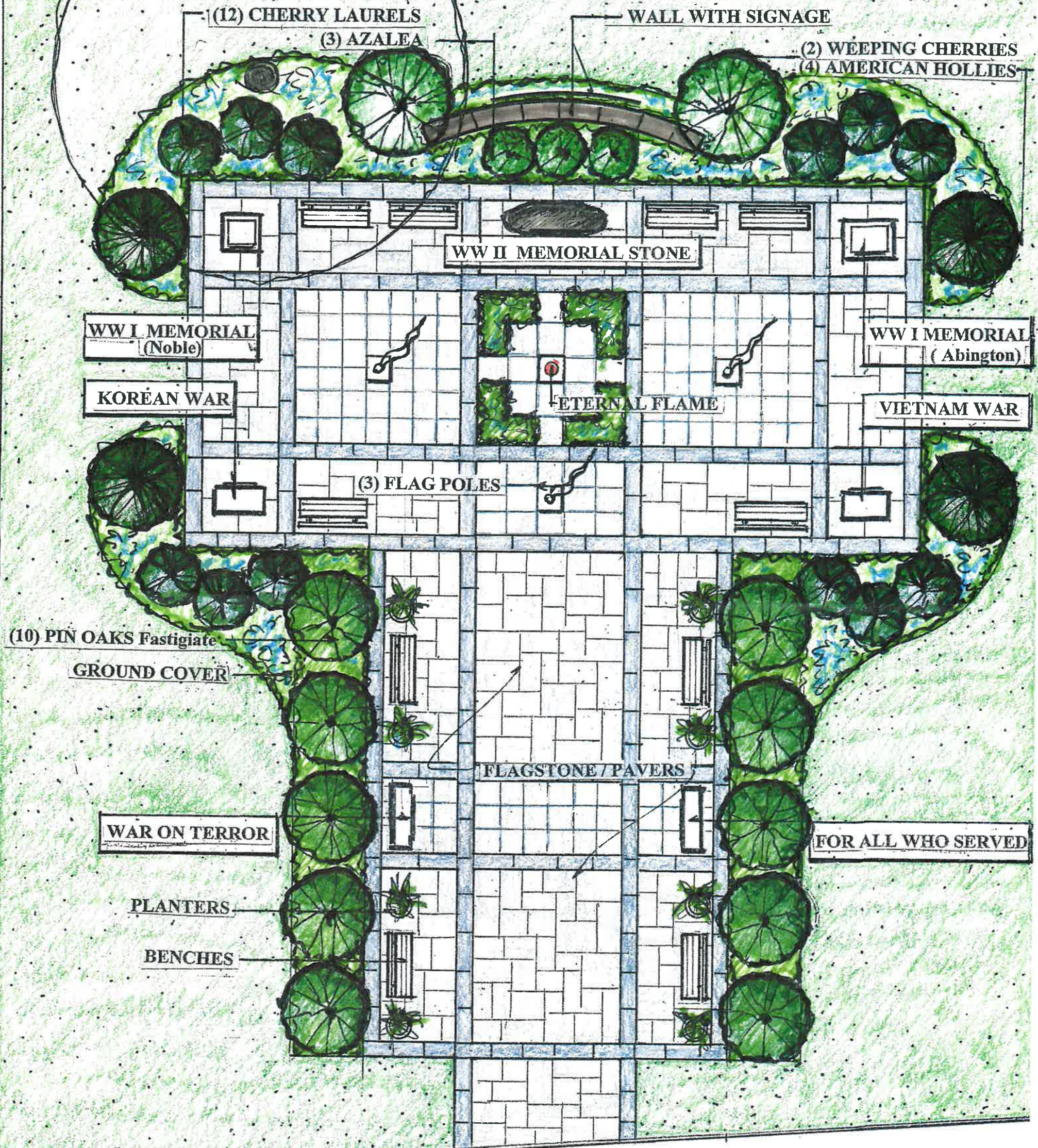
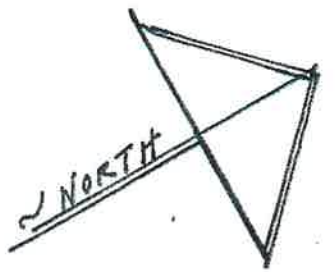
State Representative

153<sup>rd</sup> Legislative District

Cc: Wayne Luker, Abington Township Board of Commissioners President  
Rich Manfredi, Abington Township Manager  
Andy Oles, Abington Township Director of Parks and Recreation  
Ed Micciolo, Abington Township Director of Public Works



OLD YORK ROAD



Conceptual Landscape Plan  
WAR MEMORIAL ISLAND  
Abington Township

SCALE: 1/8"=1'-0"





## ***PUBLIC AFFAIRS COMMITTEE***

### ***AGENDA ITEM***

5-30-18

*DATE*

PA-03-061418

*AGENDA ITEM NUMBER*

Community Development

*DEPARTMENT*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes

☐

No

☒

#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes

☐

No

☒

#### ***AGENDA ITEM:***

Substantial Amendment to CDBG Budgets

#### ***EXECUTIVE SUMMARY:***

The purpose of this request is to fully fund the construction line item for the construction of the Crestmont Clubhouse. This project was successfully completed on March 8, 2018. This action is to move unused federal funds to the construction line for this project to make the final payment to the general contractor.

This project is entirely paid with federal funds.

The actual amount being transferred to this project is \$349,726.93. This amount is a combination of unused and reallocated funds from Fiscal Years pre-2015, 2015 and 2017.

#### ***PREVIOUS BOARD ACTIONS:***

The Abington Township Board of Commissioners approved the funding to construct a new community facility at Crestmont Park at the July 14th, 2016 and the July 13th, 2017 Board of Commissioners' meetings. Funding for this project will come from CDBG federal funds, which is allocated to the Township from Fiscal Years 2016 & 2017. On April 13, 2017, the Abington Township Board of Commissioners accepted the lowest responsible bid and approved to enter into a contract with L.J. Paoletta Construction, Inc. in the amount of \$1,545,571.00, please see attached.

#### ***RECOMMENDED BOARD ACTION:***

Motion to adopt Resolution No. 18-025 the amended Pre-FY 2015, FY 2015 and FY 2017 Annual Action Plans are approved as presented. Authorizing the President of the Board of Commissioners to sign and submit the amended Pre-FY 2015, FY 2015, and FY 2017 Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD).

Ordinance No. 2138 - To Amend Chapter 156 (Vehicles and Traffic), Article II (Traffic Regulations) Section 14 – (Stop Intersections) and Article III (Parking Regulations) Section 25 – (Parking Prohibited At All Times; No Parking Between Signs; No Parking Here to Corner; Parking Prohibited Except Certain Hours; No Stopping Or Standing)

Commissioner Schreiber made a MOTION, seconded by Commissioner Spiegelman to advertise Ordinance No. 2138 amending Chapter 156 (Vehicles and Traffic), Article II (Traffic Regulations) Section 14 – (Stop Intersections) and Article III (Parking Regulations) Section 25 – (Parking Prohibited At All Times; No Parking Between Signs; No Parking Here to Corner; Parking Prohibited Except Certain Hours; No Stopping Or Standing) for adoption at the regularly scheduled meeting of the Board of Commissioners on May 11, 2017 at 7:30 PM.

Commissioner Luker asked for any comments from Commissioners or staff. There were none.

MOTION was ADOPTED 14-0.

**PUBLIC AFFAIRS COMMITTEE:**

Bid Award – Community Facility at Crestmont Park

Commissioner Spiegelman made a MOTION, seconded by Commissioner Kalinoski to accept the lowest Responsible Bidder and enter into a contract with L.J. Paoella Construction, Inc. in the amount of \$1,545,571.00 to construct a new community facility at Crestmont Park.

Commissioner Luker asked for any comments from Commissioners or staff. There were none.

MOTION was ADOPTED 14-0.

Funding of the Community Facility at Crestmont Park

Commissioner Spiegelman made a MOTION, seconded by Commissioner Kalinoski to authorize the use of funds from BB&T Account Number 1390000740639 in the amount of \$119,027.62 (as of 01/31/2017) to fund the construction of the new community facility at Crestmont Park. This account was established on August 31, 1990 for affordable housing purposes that has been replaced by funding from HUD and DCED.

Commissioner Luker asked for any comments from Commissioners or staff. There were none.

**TOWNSHIP OF ABINGTON  
MONTGOMERY COUNTY, PENNSYLVANIA  
RESOLUTION NO. 18-025**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF  
ABINGTON, MONTGOMERY COUNTY, PENNSYLVANIA AMENDING THE PRE-FY 2015, FY  
2015, AND FY 2017 CDBG PROGRAM.**

**Whereas**, the Township of Abington, Pennsylvania is a recipient of grant funds under the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development (HUD); and

**Whereas**, the Township of Abington had previously approved budgets and Annual Action Plans for the Pre-FY 2015, FY 2015, and FY 2017 Program; and

**Whereas**, HUD permits grant recipients to revise and amend its previous budgets and Annual Action Plans; and

**Whereas**, in accordance with the Federal Regulations governing the CDBG Program certain changes and revisions to the Annual Action Plans may be considered a substantial amendment as outlined in the Township of Abington's Citizen Participation Plan; and

**Whereas**, it has been determined that the proposed changes and revisions to Pre-FY 2015, FY 2015, and FY 2017 CDBG Program are a substantial amendment and the Township's Citizen Participation Plan has been followed.

**NOW, THEREFORE**, the Board of Commissioners of the Township of Abington does hereby RESOLVE as follows:

**Section 1.** The amended Pre-FY 2015, FY 2015, and FY 2017 Annual Action Plans are approved as presented, and as shown in the budgets for each program year which is attached and marked EXHIBIT "A."

**Section 2.** The President of the Board of Commissioners is hereby authorized to sign and submit the amended Pre-FY 2015, FY 2015, and FY 2017 Annual Action Plans to the U.S. Department of Housing and Urban Development.

**RESOLVED** and **ADOPTED** at its public meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**ATTEST:**

**ABINGTON TOWNSHIP**

\_\_\_\_\_  
Richard J. Manfredi  
Township Secretary

\_\_\_\_\_  
Wayne C. Luker, President  
Board of Commissioners



## ***PUBLIC AFFAIRS COMMITTEE***

### ***AGENDA ITEM***

5-30-18

*DATE*

PA-04-061418

*AGENDA ITEM NUMBER*

Community Development

*DEPARTMENT*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes

☐

No

☒

#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes

☐

No

☒

#### ***AGENDA ITEM:***

Authorization to enter into an Agreement with Pennsylvania Department of Education (PDE) for the Summer Food Service Program (SFSP).

#### ***EXECUTIVE SUMMARY:***

The Township operated the Summer Youth Meal Program at Crestmont Park in 2017. Subsidized lunches were offered to any child 18 years of age or younger. A total of 187 meals were provided. An average of 16 children per day participated in this program.

The Summer Food Service Program (SFSP) is a federally funded program that is operated by the U.S. Department of Agriculture and administered by the Pennsylvania Department of Education (PDE) in the Commonwealth of Pennsylvania. According to Abington School District, 26.6% of the current student body are eligible for free or reduced price meals.

Abington School District currently has a school enrollment of 8,368 (K-12) students.  
2,225 students of the school's enrollment are eligible for free or reduced price meals.

Research has determined that federally funded meals are an effective tool for reducing obesity among lower income children. All of the meals and snacks served through the Summer Nutrition Programs must meet federal nutrition standards. The meals served through the SFSP require servings of grains, proteins, fruits and vegetables, and milk. No Township funds are needed or will be used to operate this program. CDBG funds will be used to pay for the part time seasonal staff. CDBG funds will be used to make the initial purchase of the meals and will eventually be reimbursed by PDE.

Meals are proposed to be prepared by an established national commercial corporate meal provider (US Foods, Inc.). This food provider currently provides meals to several child care facilities in the Philadelphia region.

#### ***PREVIOUS BOARD ACTIONS:***

On July 14th, 2016, the Abington Township Board of Commissioners approved the funding of a Summer Meal Program in its 2016 CDBG Budget.

This program successfully operated last year.

#### ***RECOMMENDED BOARD ACTION:***

Motion to authorize the CAO and second CAO to execute the Policy Statement and Permanent Agreement by and between the Township of Abington and the Pennsylvania Department of Education (PDE) for the Summer Food Service Program (SFSP). This authorization is also extended to the other related documents required by PDE to be executed and submitted to complete the application, and to further ratify the Township's support of and programming for an Abington Township Summer Food Service Program.





# Summer Youth Meal Program

The **Abington Township Summer Youth Meal Program** is a federally funded child nutrition program that provides a nutritious **FREE lunch** each weekday to **children aged 1-18**.

**PROGRAM DATES/HOURS:** Mondays-Fridays, 11:30AM-12:30PM, **June 18-August 17**. *NOTE: The program will NOT operate on Wednesday, July 4 or on rainy days.*

**LOCATION:** Meals and snacks will be distributed at **Crestmont Clubhouse at Crestmont Park** (2500 Old Welsh Road, Willow Grove, PA 19090)—across from the Willow Grove Park Mall.

**INFORMATION:** For additional information, please contact Abington Township Director of Community Development **Van B. Strother** at **267-536-1019** or **vstrother@abington.org**.

**Pennsylvania Department of Education  
Bureau of Budget and Fiscal Management  
Division of Food and Nutrition**

Sponsor Name Township of Abington

Agreement Number \_\_\_\_\_  
(to be assigned by the Pennsylvania Department of Education)

National School Lunch Program  
School Breakfast Program  
Special Milk Program  
Afterschool Snack Program  
Child and Adult Care Food Program  
Summer Food Service Program

**Child Nutrition Programs  
Policy Statement and Permanent Agreement**

*INSTRUCTIONS:* Complete this Policy Statement and Permanent Agreement and provide original signatures (in BLUE ink) from the Chief Administrator, Executive Director, or owner who shall sign the Agreement and take responsibility for the Programs as indicated below. Submit the original Agreement to:

PA Department of Education  
Bureau of Budget and Fiscal Management  
Division of Food and Nutrition  
333 Market Street, 4th Floor  
Harrisburg, PA 17126-0333

This Policy Statement and Permanent Agreement, hereinafter referred to as Agreement, are permanent documents that are supplemented by the Sponsor Application and Site Information in the Child Nutrition Program Electronic Application and Reimbursement System (CN PEARS), hereinafter referred to as PEARS. The Sponsor Application and Site Information must be renewed annually by the sponsor, and updated as frequently as necessary to ensure information contained in the Sponsor Application and Site Information is accurate and up to date. The Sponsor Application and Site Information must be approved by the Pennsylvania Department of Education, hereinafter referred to as PDE.

NO MONIES OR OTHER BENEFITS MAY BE PAID OUT UNDER THESE PROGRAMS UNLESS THIS POLICY STATEMENT AND PERMANENT AGREEMENT IS COMPLETED, APPROVED, AND FILED AS REQUIRED BY EXISTING REGULATIONS (Title 7 CFR Parts 210, 215, 220, 225, 226, AND 250).

PDE, and the Sponsor as listed above, hereinafter referred to as Sponsor, do hereby make and enter into this Agreement, as required by the National School Lunch Act, the Child Nutrition Act, as amended, and the following Program regulations: the National School Lunch Program (NSLP), 7 Code of Federal Regulations (CFR) Part 210; the School Breakfast Program (SBP), 7 CFR Part 220; the Summer Food Service Program (SFSP), 7 CFR Part 225; the Child and Adult Care Food Program (CACFP) 7 CFR Part 226; and the Special Milk Program (SMP) 7 CFR Part 215.



## **I. DEFINITIONS**

For purposes of this Agreement:

"Sponsor" shall mean (1) a school food authority (SFA), which means the governing body which is responsible for the administration of one or more schools and has the legal authority to operate the Programs therein or be otherwise approved by the United States Department of Agriculture's (USDA) Food and Nutrition Service (FNS); (2) an institution, which means a sponsoring organization, child care center, at-risk after school care center, outside school hours care center, emergency shelter, or adult day care center which enters into an agreement with PDE to assume final administrative and financial responsibility for CACFP operations; or (3) a sponsor of the SFSP, which means a public or private nonprofit SFA, a public or private nonprofit residential summer camp, a unit of local, municipal, county, or State government, or a private nonprofit organization which develops a special summer or other vacation program providing food service similar to that made available to children during the school year under the NSLP and SBP and which is approved to participate in the Program.

School Nutrition Programs (SNP) shall mean all services provided under the authority of the NSLP, SBP, SMP, and Afterschool Snack Program.

All other terms in this Agreement have the same meaning as they are defined in the statutes and regulations.

## **II. PROGRAM DESIGNATION**

The above-named Sponsor applies for, and agrees to operate the NSLP, SBP, SMP, Afterschool Snack, CACFP, and/or SFSP according to the PEARS Sponsor Application(s) and Site Application(s). PEARS, including authorized users, must be kept up to date with applicable Programs and sites and approved by PDE.

## **III. CONTRACT PROGRAM ADMINISTRATION AND FINANCIAL MANAGEMENT**

- A. Sponsor will comply with all laws and regulations applicable to its designated Program(s), as well as 7 CFR Parts 245 and 250, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200) and FNS instructions, policy memoranda, guidance, and other written directives interpreting the statutes and regulations applicable to the Programs and State rules, regulations, policies, and procedures as issued by PDE.
1. As applicable by Program, enter into an agreement to receive donated foods as required by Determining Eligibility for Free and Reduced Price Meals and Free Milk in Schools (7CFR Part 250);
  2. Certify that each of the SNP sites listed in PEARS identifies the names of all sites operating under the authority of the Sponsor referred to in this Agreement conducting SNP is nonprofit and exempt from federal income tax under the Internal Revenue Code, as amended; comply with the applicable Civil Rights Policy; and is an approved educational entity;
  3. Ensure that no site is participating in more than one of these Programs simultaneously: SFSP, SMP, or CACFP. Additionally, the Sponsor must ensure that the site is not simultaneously participating in a Child Nutrition Program

offered by another sponsor in the Child Nutrition Programs;

4. Advertise the Program in accordance with Program regulations, rules, and guidance; and
5. Meet the training requirement for Sponsor's administrative and site personnel.

B. Sponsor accepts final administrative and financial responsibility for management of a proper, efficient, and effective food service operation in each school, summer feeding site, and/or child and/or adult care facility operated or sponsored by Sponsor. This responsibility includes any audit exceptions or payment deficiency in the Program covered by this Agreement, and all subcontracts hereunder, which are found after monitoring or auditing by USDA, PDE, or auditors. Sponsor will be responsible for the collections and payback of any amount paid in excess of the proper claim amount.

1. Maintain a nonprofit food service and observe the requirements listed under 7 CFR 210.9(b)(1) and the limitations on the use of nonprofit food service revenues and the limitations on any competitive school food service;
2. Use Program income only for Program purposes. Such income shall not be used to purchase land, to acquire or construct buildings, or to make alterations of existing buildings. Certain renovations may be allowable if PDE has granted prior written approval;
3. For SNP and CACFP, limit net cash resources to an amount that does not exceed three months' average expenditures for nonprofit food services or such other amount as may be approved in accordance with PDE;
4. Maintain a financial management system as prescribed by State and Federal laws and regulations and comply with the requirements of USDA's regulations regarding financial management;
5. Submit claim reimbursements for all meals/snacks in the appropriate eligibility category and served in accordance with the agreement to eligible children. The authorized signer of the monthly claim for reimbursement, who must be a sponsor employee, shall be responsible for reviewing and analyzing meal, milk, and snack counts to ensure accuracy of said claims, as specified in 7 CFR 210.8, 7 CFR 220.11, 7 CFR 215.10, and 7 CFR 210.9;
6. Claim for reimbursement at the assigned rates only for meals and meal supplements served in accordance with the agreement;
7. Submit claims and/or revised claims for reimbursement in accordance with procedures established by PDE and Program regulations. Original or revised claims not received within the required timeframe require special permission and processing for reimbursement and must comply with USDA regulations governing late and/or revised claims. Original or revised claims received late that meet USDA regulations are not guaranteed to be reimbursed and will only be paid if funds are available and the request for payment by the Sponsor has been approved;
8. Upon request, make all facilities, accounts, and records pertaining to its Child Nutrition Program(s) available to PDE, USDA, and/or other appropriate officials

determined by PDE or USDA for inspection, audit, or review at a reasonable time and place. Such records, including eligibility determination documents submitted by families, approved and denied individual applications for free and reduced price meals and meal supplements, direct certification documentation, individual applications for free milk submitted by families, financial and supporting documents, statistical records, and other records pertinent to the services for which a claim was submitted shall be retained for a period of three (3) years plus the current year, except that if audit findings have not been resolved, the records shall be retained beyond three (3) years plus the current year or as long as required for resolution of the audit findings raised by the audit. The case is considered resolved when there is a final order issued in litigation, or a written agreement is entered into between PDE and the Sponsor. Sponsor will keep records of nonexpendable property acquired under the contract for three (3) years after final disposition of the property, or for NSLP and SBP, Sponsors participating in the Community Eligibility Provision (CEP) must maintain documentation for the entirety of the four (4)-year cycle plus an additional three (3) years;

9. Accept and use, in as large quantities as may be efficiently utilized in its nonprofit food service, such foods as may be offered as a donation by USDA. CACFP sponsors have the choice to accept commodities or cash in lieu of commodities;
10. Establish a method to secure the confidentiality of records and other information relating to clients in accordance with the applicable Federal law, rules, and regulations, as well as the applicable State law and regulations. The provision shall not be construed as limiting PDE's right of access to recipient case records or other information relating to clients served under this contract;
11. For CACFP and SFSP, submit to PDE in a timely manner an amendment to its application or budget management plan when any change from information that was originally submitted in Sponsor's application occurs;
12. For SFSP, claim reimbursement only for the type or types of meals specified in the PEARS Sponsor and Site Applications and served without charge to children at approved sites during the approved meal service period, except that camps shall claim reimbursement only for the type or types of meals specified in the PEARS Sponsor and Site Applications and served without charge to children who meet the Program's income standards;
13. Claim no more than the maximum number of meals by meal type per child in accordance with Program regulations, rules, and guidance; and
14. For SNP, verification must be completed on Household Meal Benefit Applications for free or reduced price meals as specified by Program regulations and guidance.

C. Sponsor further agrees to perform as described in application documents, policy statements, supporting documents, and approved amendments to the application or this Agreement for participation in designated Programs.

1. Serve meals and meal supplements that meet the requirements prescribed in

the USDA regulations;

2. For Sponsors with a pricing statement, price the meals or meal supplements as a unit. Where applicable, reduced and paid meal prices must be in accordance with Program regulations, rules, and guidance;
3. For SNP and CACFP, serve meals and meal supplements, if applicable, free or at a reduced price to all children who are determined by the Sponsor to be eligible for such meals;
4. Make no discrimination against any child because of his or her eligibility for free or reduced price meals in accordance with the approved Free and Reduced Price Policy Statement;
5. Maintain necessary facilities for storing, preparing, and serving food;
6. Maintain, in the storage, preparation, and service of food, proper sanitation and health standards in conformance with all applicable State and local laws and regulations;
7. Comply with the food safety requirements of 7 CFR 210.9(b)(14) for SNP, 7 CFR 226.6(d) for CACFP, and 7 CFR 225.6(e)(9) for SFSP;
8. Maintain files of currently approved and denied free and reduced price meal applications. If applications are maintained at the sponsor level, they shall be readily retrievable by the site;
9. In SNP, maintain the names of children approved for free meals based on documentation for certifying that the child is included in a household approved to receive benefits under the Supplemental Nutrition Assistance Program (SNAP), the Temporary Assistance to Needy Families (TANF) program, or the income-eligible Medicaid (MA) program, and under 7 CFR 210.9(b)(19)(ii – vi), Sponsors must maintain documentation for certification for children designated as homeless, runaway, migrant, head start, and foster;
10. In the CACFP, maintain current enrollment forms for all children enrolled and claimed as free, reduced, or paid in the center/home;
11. When available for the schools under its jurisdiction, and upon request of a sponsoring organization of day care homes of the CACFP, provide information on the boundaries of the attendance areas for the elementary schools identified as having fifty (50) percent or more of enrolled children certified eligible for free or reduced price meals;
12. For CACFP, provide or accept responsibility for the provision of organized, nonresidential day care and immediately report to the appropriate State Agency any suspected violations of licensing standards or suspected abuse of children or adults in centers (sponsored or independent) or day care homes;
13. For CACFP, for-profit Sponsors must report the number of Child Care Information Services (CCIS) recipients on the monthly claim for reimbursement. Sponsors must maintain current CCIS lists and have it available for reviews; and



14. Submit for PDE approval applications and agreements, via PEARS, for any site or center/day care home for which Sponsor intends to sponsor that operates during allowable periods and times in accordance with Program regulations, rules, and guidance. Sponsor understands no meals may be claimed for sites until they are approved by PDE or prints the effective date assigned by PDE.
- D. Sponsor agrees that for each participating site under its jurisdiction, it will conduct the Programs in accordance with State and Federal regulations, and specifically, will conform to the following requirements in the conduct of each Program (unless the requirement is restricted to a particular Program):
1. Establish procedures that are necessary to control the sale of food in competition with the nonprofit food service Programs in accordance with Program regulations and instructions;
  2. Count the number of reimbursable meals/snacks served and by eligibility category to eligible children at the Point of Service or through another counting system if pre-approved by PDE except Afterschool Snack Program counts do not need to be taken at the Point of Service under 7 CFR 210.9(c)(8);
  3. Agree to serve breakfast during a period designated and determined reasonable as the breakfast period and to serve lunch during the period designated as the lunch period. For SNP, the lunch period must be between 10:00 AM and 2:00 PM unless otherwise approved by PDE;
  4. Offer or serve meals and meal supplements which meet the requirements and provisions set forth in Program regulations during times designated as meal service periods by the Sponsor in PEARS, and offer or serve the same meals to all children;
  5. For SNP, no later than December 31 of each year, provide PDE with the total number of children approved for free lunches and meal supplements, the total number of children approved for reduced price lunches and meal supplements, and the total number of children enrolled in the school food authority as of the last day of operation in October; and
  6. Conduct monitoring visits of sites as required by Program regulations, rules, and guidance to ensure sites are in compliance with Program requirements. Maintain documentation of site visits and reviews in accordance with §225.15(d)(2) and (3) and ensure children consume meals on-site at approved sites unless Program regulations, rules, or guidance allows certain foods to be taken off-site for consumption. The Afterschool Snack Program must be reviewed two times a year; the first review shall be made during the first four weeks that the school is in operation each school year, except that an afterschool care program operating year-round shall be reviewed during the first four weeks of its initial year of operation, once more during its first year of operation, and twice each school year thereafter as specified in 7 CFR 210.9(c)(7).

#### **IV. POLICY STATEMENTS**

- A. For NSLP, SBP, SMP, or commodity-only, as listed in 7 CFR 245.10(a)(1-5), this

document acts as the Policy Statement and contains the following:

1. The official or officials designated by the Sponsor to make eligibility determinations on its behalf for free and reduced price meals or for free milk;
  2. An assurance that, for children who are not categorically eligible for free and reduced price benefits, the local educational agency (LEA) will determine eligibility for free and reduced price meals or free milk in accordance with the current Income Eligibility Guidelines;
  3. The specific procedures the LEA will use in accepting applications from families for free and reduced price meals or for free milk. Additionally, the LEA must include the specific procedures it will use for obtaining documentation for determining children's eligibility through direct certification, in lieu of an application. LEAs shall also provide households that are directly certified with a notice of eligibility, as specified in 7 CFR 245.6(c)(2), and shall include in their Policy Statement a copy of such notice;
  4. A description of the method or methods to be used to collect payments from those children paying the full price of the meal or milk, or a reduced price of a meal, which will prevent the overt identification of the children receiving a free meal or free milk or a reduced price meal; and
  5. An assurance that the school will abide by the hearing procedure set forth in 7 CFR 245.7 and the nondiscrimination practices set forth in 7 CFR 245.8.
- B. For SFSP, Sponsor agrees to accept responsibility for providing Program benefits to eligible children in the Program.
1. The Sponsor assures PDE that:
    - a. All children are served the same meal;
    - b. There is no discrimination in the course of the food service; and
    - c. The meals served are free at all sites.
  2. All SFSP camps that charge separately for meals also ensure the following:
    - a. The income eligibility standards conform to the family size and income standards for reduced price school meals;
    - b. The method or methods used in accepting applications from families for Program meals ensure that households are permitted to apply on behalf of children who are members of households receiving SNAP (formerly food stamps), FDPIR, or TANF benefits using the categorical eligibility procedures described in 7 CFR 225.15(f);
    - c. The method used by camps for collecting payments from children who pay the full price of the meal prevents the overt identification of children receiving a free meal;
    - d. The camp will establish a hearing procedure for families wishing to appeal a denial of an application for free meals. Such hearing

procedures shall meet the requirements set forth in paragraph 7 CFR 225.15(c)(5);

- e. If a family requests a hearing, the child shall continue to receive free meals until a decision is rendered; and
- f. There will be no overt identification of free meal recipients and no discrimination against any child on the basis of race, color, national origin, sex, age, or disability.

## **V. PDE CLAIMS PAYMENT**

- A. PDE will, subject to Federal appropriation and availability to PDE of sufficient funds for the applicable Program, make Program payment to Sponsor in accordance with the terms of this Agreement. During any fiscal year, the reimbursement paid shall be established in conformance with applicable Federal regulations. No reimbursement shall be made for performance under this Agreement occurring prior to (a) the beginning effective date of this Agreement or (b) a later date established by PDE as documented in PEARS.
- B. The Sponsor acknowledges that failure to submit accurate claims will result in the recovery of an over claim and may result in the withholding of payments, suspension, or termination of the Program, as specified in 7 CFR 210.24.
- C. The Sponsor shall establish internal controls which ensure the accuracy of meal counts prior to the submission of the monthly Claim for Reimbursement. At a minimum, these internal controls shall include:
  - 1. An on-site review of the meal counting and claiming system employed by each site within the jurisdiction of the Sponsor;
  - 2. Comparisons of daily free, reduced price, and paid meal counts against data which will assist in the identification of meal counts in excess of the number of free, reduced price, and paid meals served each day to children eligible for such meals; and
  - 3. A system for following up on those meal counts which suggest the likelihood of meal counting problems.
- D. If failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft, or fraudulent activity of any funds, assets, or property provided under Child Nutrition Programs or retains for its own use or gain, whether received directly or indirectly from PDE, the penalties specified in 7 CFR 210.25 and 245.12(a) shall apply. These may include, but not necessarily be limited to, suspension or termination of the Program, as specified in 7 CFR 210.24.

## **VI. AUDITS**

Sponsor understands that acceptance of funds under this Agreement acts as acceptance of the authority of PDE, USDA, or any other State or Federal authorities to conduct an investigation in connection with those funds. Sponsor further agrees to cooperate fully with any State or Federal authorities in the conduct of the audit or investigation, including providing all records requested.

Sponsor will ensure that this clause concerning the authority to audit funds received indirectly by sub-Sponsors through Sponsor and the requirement to cooperate is included in any subcontract it awards.

PDE provides Federal financial assistance to a variety of entities which must comply with all State and Federal audit requirements including: the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, any other applicable law or regulation, and any amendment to such other applicable law or regulation which may be enacted or promulgated by the Federal government.

All Sponsors of a local government or for or nonprofit organization that expends total Federal awards of \$750,000 or more during its fiscal year, received either directly from the Federal government or indirectly from a recipient of Federal funds, shall have an audit made in accordance with the provisions of 2 CFR Part 200, and in accordance with the laws and regulations governing the Programs in which it participates.

If the local government or nonprofit organization expends less than \$750,000 of Federal financial assistance during its fiscal year, the Sponsor is exempt from these audit requirements. The Sponsor is required to maintain records of Federal financial assistance and to provide access to such records, which subject to an audit at any time, by Federal and State Agencies or their designees.

At a minimum, for-profit CACFP Sponsors earning over \$750,000 will receive an audit by an entity designated by PDE.

All Sponsors of the Child Nutrition Programs are subject to an audit at any time, including entities who are indirect recipients of Federal funds, such as food service management companies.

## **VII. PRO-CHILDREN ACT OF 1994**

As required by the Pro-Children Act of 1994, 20 U.S.C. Section 6081 et seq., the Sponsor assures that:

1. The Sponsor prohibits smoking within any indoor facility owned, leased, or contracted for and utilized by the Sponsor for the routine or regular kindergarten, elementary, secondary education, or library services to children; and
2. The Sponsor prohibits smoking within any indoor facility (or portion thereof) owned, leased, or contracted for by the Sponsor for the provision by the Sponsor of regular or routine health care, day care, or early childhood development (Head Start) services to children, or for the use by the employees of the Sponsor who provide such services, except that this subsection shall not apply to:
  - a. any portion of such facility that is used for inpatient hospital treatment of individuals dependent on, or addicted to, drugs or alcohol; and
  - b. any private residence.



## VIII. ASSURANCES CLAUSE

### ASSURANCE OF CIVIL RIGHTS COMPLIANCE

The Sponsor hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency." (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42, and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any Program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement;
- x. The USDA nondiscrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the Sponsor agrees to compile data, maintain records, and submit records and reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this

assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Sponsor, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Sponsor.

#### *USDA NONDISCRIMINATION STATEMENT*

Sponsors are responsible for reflecting the USDA Nondiscrimination Statement on vital Program documents and materials. Vital Program documents and materials are used or seen by FNS Program applicants and participants and may include, but are not limited to: applications, eligibility/ineligibility notices, adverse action notices, the Program home web page, etc.

#### **IX. CERTIFICATIONS**

Sponsor shall execute and comply with the following Certifications:

- A. Certification Regarding Debarment and Suspension: Sponsor certifies that it is not currently under suspension or debarment by the Commonwealth, any other State, or the Federal government, nor will it make awards to any party that is under debarment or suspension.
- B. Certification Regarding Lobbying: The undersigned certifies that no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing a Member of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan or modification of a Federal contract, grant, loan, or cooperative agreement. The language of this certification will be included in award documents for any covered subaward (subgrant, contract, subcontract, cooperative agreement, etc.) exceeding \$100,000 in Federal funds and all subrecipients shall certify accordingly. Sponsors receiving more than \$100,000 in Federal funds must complete a lobbying activities disclosure form.
- C. Clean Air and Water Certification: Agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

#### **X. TERM AND TERMINATION**

- A. This Agreement shall take effect on the designated effective date as indicated on the final page.
- B. This Agreement may be terminated in accordance with the Program laws and regulations. In addition to termination in accordance with the preceding, this Agreement may be terminated for any of the following reasons:

- 1. Termination by mutual agreement of the Parties. Such agreement must be in writing.

2. Termination for Convenience. This Agreement may be terminated for convenience if both PDE and the Sponsor agree that the continuation of the Program would not produce beneficial results commensurate with the further expenditure of funds. The effective date of termination shall be agreed upon by both parties and termination procedures shall be in accordance with Federal Regulations.
3. Termination for nonappropriation of funds. Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by PDE are at any time not forthcoming or are insufficient, through failure of any entity to appropriate funds or otherwise, then PDE will have the right to terminate this Agreement at no additional cost and with no penalty whatsoever by giving prior written notice documenting the lack of funding.
4. Termination for Change in Ownership or Legal Identity of Institution. Sponsor understands and agrees that this contract is not transferable and that in the event of change in legal identity or ownership of Institution, this Contract will terminate.
5. Termination for Cause. If it is determined that the Sponsor has failed to comply with the conditions of the Program, PDE may terminate the Sponsor's participation by written notice. When a Program has been terminated for cause, any payments made to the Sponsor or any recoveries by PDE from the Sponsor shall be in accordance with the legal rights and liabilities of the parties.

#### **XI. AMENDED OR NEW STATUTES, REGULATIONS, INSTRUCTIONS, POLICY MEMORANDA, AND GUIDANCE**

By continuing to operate covered Programs, as indicated in PEARS, after the enactment or issuance of any changed or new statutes or regulations applicable to the Programs covered by this Agreement, and any changed or new instructions, policy memoranda, guidance, and other written directives interpreting these statutes or regulations, Sponsor agrees to comply with them.

If Sponsor does not wish to comply with any changes or new items as described immediately above, Sponsor must seek to terminate this Agreement in accordance with Section X of this Agreement.

#### **XII. SEVERABILITY**

If one or more provisions of this Agreement, or the application of any provision to either party or circumstance is held invalid, unenforceable, or illegal in any respect, the remainder of this Agreement and the application of the provision to other parties or circumstances shall remain valid and in force and effect.

#### **XII. SIGNATURES**

This Agreement establishes or continues the rights and responsibilities of PDE and Sponsor pursuant to Sponsor's participation in one or more of the above-named Programs as stipulated

Sponsor certifies that all information submitted pursuant to this Agreement is true and correct. Sponsor understands that the deliberate misrepresentation or withholding of information is a violation of this Agreement and may result in prosecution under applicable State and Federal statutes.

The signature on this Policy Statement and Agreement indicates that the Sponsor agrees to abide by the terms and conditions stated herein. The Sponsor agrees to indemnify, defend, save, and hold harmless the Commonwealth of Pennsylvania and PDE, its officers, agents, and employees from any and all claims, liabilities, and losses due to violation by the Sponsor of the terms of this Agreement. Notwithstanding any termination or cancellation or failure to cancel or terminate, the Sponsor shall be liable to indemnify PDE of any audit disallowance or exceptions or for any damages sustained by PDE, in any manner or degree, by virtue of the Sponsor's performance or nonperformance of the terms of this Agreement or for violation by the Sponsor of Federal and/or State law or regulations governing these Programs.

Township Manager

Title

Month/Day/Year

Assistant Township Manager

Title

Month/Day/Year

## Effective Date (Month/Day/Year)

Month/Day/Year





## *PUBLIC AFFAIRS COMMITTEE*

### *AGENDA ITEM*

5-31-18

*DATE*

Administration

*DEPARTMENT*

PA-06-061418

*AGENDA ITEM NUMBER*

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### *AGENDA ITEM:*

Appointments to the Economic Development Committee

#### *EXECUTIVE SUMMARY:*

Interviews for appointments to the various board and committees that have been conducted and are the basis for the recommendation.

#### *PREVIOUS BOARD ACTIONS:*

#### *RECOMMENDED BOARD ACTION:*

Consider a motion to approve appointments to the Economic Development Committee:

Randee Elton - Term ending 12-31-2020

Naish Patel - Term ending 12-31-2020

Michael Kelly-Cataldi - Term ending 12-31-2020



## FINANCE COMMITTEE

### AGENDA ITEM

MAY 16, 2018

DATE

Finance

DEPARTMENT

FC-01-051618

AGENDA ITEM NUMBER

#### FISCAL IMPACT

Cost > \$10,000.

Yes ☐

No ☐

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes ☐

No ☒

#### AGENDA ITEM:

Investments

#### EXECUTIVE SUMMARY:

#### PREVIOUS BOARD ACTIONS:

#### RECOMMENDED BOARD ACTION:

Approve investments for the month of April. It was noted that investments for the month totaled \$1,822,000.00. Interest rate yields ranged from 2.000% to 2.250%.

SCHEDULE OF INVESTMENTS  
APRIL 2018

MATURITY	DATE	FINANCIAL INSTITUTION	FUND	CASH	DISCOUNT PREMIUM	INTEREST	REINVESTED/ NEW INVESTMENT	MATURITY DATE	RATE	Y-T-M	NEXT CALL
245,000.00	04/06/18	CITY NATIONAL BANK OF FL	GENERAL	245,000.00							
NEW	04/06/18	OLD NATIONAL BANK	GENERAL				232,000.00	05/29/19	2.10%	2.100%	
245,000.00	04/11/18	MERRICK BANK	GENERAL	245,000.00							
245,000.00	04/11/18	ARMED FORCES BANK	GENERAL	245,000.00							
245,000.00	04/11/18	GOLDMAN SACHS BANK	GENERAL	245,000.00							
245,000.00	04/11/18	SALLIE MAE BANK	GENERAL	245,000.00							
245,000.00	04/13/18	FIRST SOURCE BANK	GENERAL	245,000.00							
NEW	04/13/18	SYNCHRONY BANK	GENERAL				245,000.00	04/12/19	2.00%	2.000%	
NEW	04/13/18	ZB NA	GENERAL				245,000.00	04/04/19	2.05%	2.050%	
NEW	04/13/18	FIRST FOUNDATION BANK	GENERAL				97,000.00	04/12/19	2.00%	2.000%	
NEW	04/18/18	UBS BANK	GENERAL				245,000.00	04/18/19	2.10%	2.100%	
NEW	04/18/18	GOLDMAN SACHS BANK	GENERAL				245,000.00	10/18/19	2.25%	2.250%	
NEW	04/20/18	PINNACLE BANK	GENERAL				245,000.00	10/21/19	2.20%	2.200%	
NEW	04/27/18	MERRICK BANK	SEWER OPERATION				23,000.00	04/26/19	2.05%	2.050%	
NEW	04/30/18	ENERBANK	GENERAL				245,000.00	04/30/19	2.05%	2.050%	
240,000.00	04/30/18	UNITY BANK	GENERAL	240,000.00							
165,000.00	04/30/18	GREEN BANK	SEWER CAPITAL	165,000.00							
1,875,000.00				1,875,000.00	0.00	0.00	1,822,000.00				



## FINANCE COMMITTEE

### AGENDA ITEM

MAY 17, 2018

DATE

FC-03-051618

AGENDA ITEM NUMBER

Finance

DEPARTMENT

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Clearing Fund/Deferred Revenue and Expense/Petty Cash

#### EXECUTIVE SUMMARY:

#### PREVIOUS BOARD ACTIONS:

#### RECOMMENDED BOARD ACTION:

Approve the Clearing Fund, the Deferred Revenue/Expense activity and Petty Cash balances for the month of April. Clearing fund receipts and disbursements for the month of April 2018 were \$19,531.93 and (\$2,005.83), respectively. Deferred Revenue/Expense receipts and disbursements for the month of April 2018 were \$13,021.00 and (\$0.00) respectively.



**CLEARING FUND ANALYSIS**

Description	Beginning Balance 04/01/18	Receipts	Disbursements	Ending Balance 04/30/18
Sales Tax	0.00			0.00
Sales Tax-Refuse	50.83	176.80	(50.83)	176.80
Sales Tax-Rain Barrels	0.00	71.77		71.77
Sales Tax-Bare Root Trees	0.00			0.00
SPS WWTP	0.00	18,456.36		18,456.36
Training Center	0.00			0.00
State Mandated Permit Fees	1,946.00	827.00	(1,955.00)	818.00
Art Center RACP	0.00			0.00
<b>Totals</b>	<b>1,996.83</b>	<b>19,531.93</b>	<b>(2,005.83)</b>	<b>19,522.93</b>

**DEFERRED REVENUE/EXPENSE**

HRC-Jnktwn Rotary Donation for YMCA Project	250.00			250.00
HRC-Jnktwn Rotary Donation	735.00	500.00		1,235.00
Donation-Police Laser Purchase	250.00			250.00
Police Recruitment/Academy	813.00			813.00
Data Center Upgrade-MJM Systems	0.70			0.70
Calendar Ads	1,750.00			1,750.00
DVPLT Truck #332	0.00	12,521.00		12,521.00
<b>TOTALS</b>	<b>3,798.70</b>	<b>13,021.00</b>	<b>0.00</b>	<b>16,819.70</b>

**EAC**

EAC Green Account	1,190.61			1,190.61
Jackson Park	1,279.82			1,279.82
<b>TOTALS</b>	<b>2,470.43</b>	<b>0.00</b>	<b>0.00</b>	<b>2,470.43</b>

**EAC SUSTAINABILITY PROJECTS**

EAC SUSTAINABILITY PROJECTS	11,654.89	1,196.23	(554.44)	12,296.68
<b>TOTALS</b>	<b>11,654.89</b>	<b>1,196.23</b>	<b>(554.44)</b>	<b>12,296.68</b>

**CASH BALANCES (See Attached)****PETTY CASH FUNDS**

Finance Office	500.00
Parks - Regular	100.00
Ardsley Community Center	100.00
Briar Bush - Regular	75.00
Police Admin	300.00
Police - SIU	500.00
Police-Records Office	50.00
Wastewater Administration	50.00
Public Works	50.00
Reception	75.00

TOTAL PETTY CASH FUNDS: 1,800.00

\* Audited the following Petty Cash accounts and everything was within proper standards

		Cash	Investments	Fund Total
01	GENERAL FUND	17,044,539.06	8,228,000.01	25,272,539.07
02	SEWER OPERATIONS	7,811,150.74	2,372,388.17	10,183,538.91
03	HIGHWAY AID	1,950,909.21	0.00	1,950,909.21
04	FLOOD MITIGATION FUND	0.00	0.00	0.00
05	OPEB - HEALTH COST FUND	2,973,098.92	13,636,259.58	16,609,358.50
06	GRANT FUND	35,766.86	0.00	35,766.86
07	PERMANENT IMPROVEMENT	6,808,233.80	1,272,000.02	8,080,233.82
08	PARKS CAPITAL	126,719.06	0.00	126,719.06
10	TUITION REIMBURSEMENT FUND	46,101.01	0.00	46,101.01
11	RENTAL REHAB	7,624.86	0.00	7,624.86
12	CLEARING FUND	19,522.93	0.00	19,522.93
13	WORKER'S COMPENSATION	560,123.54	1,151,000.01	1,711,123.55
14	REFUSE FUND	4,429,209.38	245,000.02	4,674,209.40
15	MAIN ST MGR/ECON DEVELOP FUND	13,727.19	0.00	13,727.19
16	S.I.U.	13,231.70	0.00	13,231.70
17	SEWER CAPITAL	3,660,820.95	2,923,000.02	6,583,820.97
18	CDBG	0.00	0.00	0.00
	<b>Grand Total:</b>	<b>45,500,779.21</b>	<b>29,827,647.83</b>	<b>75,328,427.04</b>



## FINANCE COMMITTEE

### AGENDA ITEM

MAY 16, 2018

DATE

Finance

DEPARTMENT

FC-04-051618

AGENDA ITEM NUMBER

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Training and Conference Expenses

#### EXECUTIVE SUMMARY:

#### PREVIOUS BOARD ACTIONS:

#### RECOMMENDED BOARD ACTION:

Approve the Advance and Travel Expense activity for April 2018. Advance and Travel Expense reports were \$0.00 and \$7,897.02 respectively. Four-month expenses totaled \$14,168.87.

2018 TRAINING AND CONFERENCE EXPENDITURES					
Employee Name	Event	Current Advances	Submitted 04/30/2018	YTD Expenses 2018	Ending Advance Balance 04/30/2018
Chief Molloy	PELRAS 36th Annual Meeting State College, PA 16803 03/13/2018 to 03/16/2018			230.00	
Ofcrs. Nyman, Brown, McMenamin, Hummel & Blythe	36th Annual Hostage Negotiation Hunt Valley, MD 02/06/2018 to 02/07/2018			780.00	
Ofcrs. Corbett, Jones, Ficzkowelsh, Posey & Ammaturo	Street Survival 2018 Atlantic City, NJ 02/21/2018 to 02/22/2018			2,010.78	
Dave Hendler	Annual Cody Conference Hershey, PA 05/01/2018 to 05/02/2018			200.00	
Jeannette Hermann	Comm. Of PA (Bureau of Worker's Comp.) Harrisburg, PA 06/07/2018 to 06/08/2018			691.78	
Chief Molloy	FBI National Academy Lancaster, PA 05/19/2018 to 05/22/2018			435.32	
Sgt. Magee	PLEAC Conference Harrisburg, PA 03/26/2018 to 03/29/2018		124.90	413.60	
Jessica Tholey	2018 PRPS Annual Conference Pocono Manor, PA 03/27/2018 to 03/30/2018			986.68	
Jeannette Hermann	PELRAS Conference State College, PA 03/14/2018 to 03/16/2018			648.59	
*Dave Schramm	CPSE Excellence Conference Orlando, FL 03/12/2018 to 03/17/2018		2,193.74	2,193.74	
*Scott Dinsmore	2018 Traffic Safety Conference State College, PA 04/03/2018 to 04/06/2018		400.88	400.88	
*Greta Brunschwylar	American Alliance for Museums Phoenix, AZ 05/05/2018 to 05/09/2018		425.00	425.00	
*Det. Beaghley	Teel Technologies Norwalk, CT 06/18/2018 to 06/22/2018		3,950.00	3,950.00	
*Lt. Porter & 17 add'l officers	Ft. Indiantown Gap SWAT Training Ft. Indiantown Gap, PA 05/07/2018 to 05/08/2018		802.50	802.50	
Total		0.00	7,897.02	14,168.87	0.00

\*New Activity

**EXPENSES BY DEPARTMENT:**

Briar Bush	\$425.00
Commissioners	
Administration	
Police	9,223.08
Parks	986.68
Public Works	
Fire Marshal	2,193.74
Finance	1,340.37
Code	
WWTP	
Total	\$14,168.87

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
PERMANENT IMPROVEMENT FUND 4/30/18**

	Beginning Balance 04/01/18	Monthly Activity	Ending Balance 04/30/18
<b><u>ASSETS:</u></b>			
Cash in Bank:			
Operating Cash	6,345,976.81	(9,582.73)	6,336,394.08
Wells Fargo Cash	6,306.53	650.76	6,957.29
Police Segregated Account	0.00		0.00
Subdivision Plan	24,511.11	2,500.00	27,011.11
Aqua/PECO Paving	696,721.33		696,721.33
Construction Permits	0.00		0.00
Hiway Permits	0.00		0.00
Land Development	26,659.38	2,500.00	29,159.38
Street Opening Permits	8,687.10		8,687.10
WaterCourse Permits	2,000.00		2,000.00
Miscellaneous Escrows	99,691.68	1,750.00	101,441.68
Temporary Use & Occ.	1,500.00		1,500.00
Soil Erosion	3,000.00	3,000.00	6,000.00
Legal Fees - Escrow	39,167.50	4,527.50	43,695.00
Investments	1,272,000.00		1,272,000.00
Plgit	0.02		0.02
Discount on Investments	0.00		0.00
Premium on Investments	0.00		0.00
Investment to Market	(3,825.18)		(3,825.18)
Interest Receivable	0.00		0.00
Misc Receivables	0.00		0.00
Perm. Improve. Liens Rec.	29,939.14		29,939.14
Allowance for Liens	(29,939.14)		(29,939.14)
Cash DEA	65,121.21	(3,395.26)	61,725.95
Cash 2014 Bond Issue	0.00		0.00
Cash 2017 Bond	(285,552.80)	(220,549.03)	(506,101.83)
Republic Bank-2017 Bond Cash	115.94		115.94
PLGIT 2014 Bond Issue	0.00		0.00
<b>TOTAL ASSETS</b>	<b>8,302,080.63</b>	<b>1,950.27</b>	<b>8,083,481.87</b>
<b><u>LIABILITIES</u></b>			
Accounts Payable	0.00		0.00
Deposits Payable-Subdivisions	(24,511.11)	(2,500.00)	(27,011.11)
Aqua/PECO Paving	(696,721.33)		(696,721.33)
Deposits Payable-Construction Permits	0.00		0.00
Deposit Payable-Hiway Permits	0.00		0.00
Deposits Payable Land Development	(26,659.38)	(2,500.00)	(29,159.38)
Deposits Payable Street Opening	(8,687.10)		(8,687.10)
Deposits Payable WaterCourse Permits	(2,000.00)		(2,000.00)
Miscellaneous Escrows	(99,691.68)	(1,750.00)	(101,441.68)
Deposits Payable Temp. Use & Occ. Permits	(1,500.00)		(1,500.00)
Deposits Payable Soil Erosion	(3,000.00)	(3,000.00)	(6,000.00)
Deposit Payable - Legal Fees Escrow	(39,167.50)	(4,527.50)	(43,695.00)
Deferred Revenue	0.00		0.00
2017 Bonds Payable	0.00		0.00
<b>TOTAL LIABILITIES</b>	<b>(901,938.10)</b>	<b>(14,277.50)</b>	<b>(916,215.60)</b>
<b><u>FUND BALANCE:</u></b>	<b>7,697,898.44</b>		<b>7,697,898.44</b>
<b><u>REVENUES:</u></b>			
Payment for Municipal Services	67,053.38		67,053.38
Interest on Investments	23,202.88	7,574.43	30,777.31
Refunds	0.00		0.00
Sale of Property	0.00		0.00
Grants - State	0.00		0.00
Grants - County	0.00		0.00
Private Donations	0.00		0.00
Transfer from General Fund	0.00		0.00
Interest Income 2014 Bond Issue	0.00		0.00
Interest Income 2017 Bond Issue	0.00		0.00
<b>TOTAL REVENUES</b>	<b>90,256.26</b>	<b>7,574.43</b>	<b>97,830.69</b>

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
PERMANENT IMPROVEMENT FUND 4/30/18**

<b>EXPENSES:</b>	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
000-5997 Fire Companies Audit	19,000.00		19,000.00
000-5999 Miscellaneous Expense	124,000.00	45,855.00	78,145.00
967-5213 2017 Bond Funding Cost	0.00		0.00
967-7200 2017 Bond - Storm Sewer	2,431,425.12	106,517.80	2,324,907.32
967-7201 2017 Bond - Old York/Susquehanna Match	1,228,545.32	214,232.95	1,014,312.37
967-7202 2017 Bond - A.C.E. Sandy Run Match	595,800.00		595,800.00
500-7505 City View Upgrades 2015	1,088.12		1,088.12
500-7506 Financial Software 2015	25,000.00		25,000.00
500-7511 Replace Boiler Admin 2016	16,000.00		16,000.00
500-7513 Laptop and Surface Tablets Commissioners 2016	25,000.00	15,518.00	9,482.00
500-7514 Finance Software 2016	25,000.00		25,000.00
500-7515 Township Buildings 2017	25,289.53	18,609.81	6,679.72
500-7517 Basement Water Damage & Repair 2017	29,475.80	3,935.88	25,539.92
500-7518 Grant Match Support 2017	209,875.11	9,776.00	200,099.11
500-7519 Finance Software 2017	25,000.00		25,000.00
500-7521 Large Scanner Replacement 2017	15,000.00		15,000.00
500-7522 Township Buildings 2018	60,000.00		60,000.00
500-7523 Security Gate-Twp Building-Police 2018	35,000.00		35,000.00
500-7524 Grant Match Support 2018	200,000.00		200,000.00
500-7525 Network Protection Update 2018	15,000.00	14,160.00	840.00
500-7526 Network Server 2018	80,000.00	71,717.56	8,282.44
500-7527 Finance Software 2018	25,000.00		25,000.00
500-7528 Productivity Software 2018	5,000.00		5,000.00
500-7529 TRAISR Software 2018	35,000.00		35,000.00
500-7530 Website Update/App 2018	25,000.00		25,000.00
500-7531 Board Room Sound System Revamp 2018	86,000.00		86,000.00
502-7482 Nobel Station 2009	25,000.00		25,000.00
502-7492 Noble TOD Plan Implem 2012	2,000.00		2,000.00
502-7495 Township Line Study 2014	10,000.00		10,000.00
502-7499 Keswick District 2016	5,000.00		5,000.00
502-7500 Township Line District 2016	5,000.00		5,000.00
502-7501 Noble Station 2016	5,000.00		5,000.00
502-7502 Old York Rd District 2016	5,000.00		5,000.00
502-7504 Business Maintenance Program 2017	2,726.37	650.00	2,076.37
502-7505 Keswick District 2017	5,000.00		5,000.00
502-7506 Township Line 2017	5,000.00		5,000.00
502-7507 Noble Station 2017	5,000.00		5,000.00
502-7508 Old York Rd 2017	5,000.00		5,000.00
502-7509 Roslyn Valley District 2017	2,940.31		2,940.31
502-7510 Decorative Street Poles 2017	1,208.00		1,208.00
502-7511 Business Maintenance Program 2018	100,000.00	1,490.00	98,510.00
502-7512 Roslyn Valley District 2018	10,000.00		10,000.00
502-7513 Decorative Street Poles 2018	15,000.00		15,000.00
525-7450 Digital Security Camera 2007	1,817.00		1,817.00
525-7507 Digital Radio Transition 2013	32,822.58	32,822.58	0.00
525-7514 License Plate Reader 2014	3,662.00		3,662.00
525-7517 Body Camera 2015	8,621.34		8,621.34
525-7520 Police Vehicle Digital System 2016	757.29		757.29
525-7523 Body Cameras 2016	10,000.00		10,000.00
525-7524 K-9 Purchase 2016	178.44		178.44
525-7525 In-Car Video Replacement 2017	17,812.06		17,812.06
525-7526 Police Vehicle Digital System 2017	15,000.00		15,000.00
525-7527 Body Cameras 2017	10,000.00		10,000.00
525-7528 Taser Program Upgrade 2017	26.77		26.77
525-7529 Tactical Equipment/Patrol Rapid Response 2017	112.81		112.81
525-7530 Prisoner Holding Facility Repairs 2017	1,384.50		1,384.50

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
PERMANENT IMPROVEMENT FUND 4/30/18**

<b><u>EXPENSES:</u></b>	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
525-7531 In-Car Video Replacement 2018	30,000.00		30,000.00
525-7532 Police Vehicle Digital System 2018	15,000.00	7,945.00	7,055.00
525-7533 Body Cameras 2018	20,000.00		20,000.00
525-7534 Taser Program Upgrade 2018	15,000.00	4,206.00	10,794.00
525-7535 Tactical Equipment/Patrol Rapid Response 2018	21,500.00		21,500.00
525-7536 Vehicle Impound Lot 2018	5,000.00		5,000.00
525-7537 Digital Radio Transition 2018	7,500.00		7,500.00
525-7538 Detainee Processing Technology 2018	5,000.00		5,000.00
525-7539 Portable Speed Indicator Signs 2018	5,000.00		5,000.00
525-9900 Police & Fire Memorial 2000	397.16		397.16
526-7491 Digital Radio Transition 2014	50,000.00	39,878.79	10,121.21
526-7495 Digital Radio Transition 2015	50,000.00		50,000.00
526-7496 Specialty Vehicle Replacement 2015	5,000.00	3,395.26	1,604.74
566-7475 Edge Hill/Tyson Flood Ctrl 2008	305,000.00		305,000.00
566-7513 MS4 Storm Water 2017	45,769.86		45,769.86
566-7514 Stream Maintenance 2017	6,371.87		6,371.87
566-7515 Bridge Repair 2017	22,175.00		22,175.00
566-7518 MS4 Storm Water 2018	50,000.00		50,000.00
566-7519 Alverthorpe Grant Match 2018	30,000.00		30,000.00
566-7520 Watershed Restoration Grant Susquehanna 2018	51,750.00		51,750.00
566-7521 Stream Maintenance 2018	25,000.00		25,000.00
566-7522 Bridge Repair 2018	50,000.00		50,000.00
566-7523 Sump Pump Connections 2018	25,000.00		25,000.00
566-7524 Scanning-Storm Sewer Records 2018	5,000.00		5,000.00
575-7527 Bike Lane 2016	35,331.00		35,331.00
575-7537 Overlay 2017	64,222.89		64,222.89
575-7544 Replace Central Air Unit-Public Works 2018	10,000.00	7,750.00	2,250.00
575-7545 Replace 2 Veh. Maint. Garage Doors 2018	13,800.00		13,800.00
575-7546 Public Works Office Addition 2018	28,000.00	12,318.57	15,681.43
575-7547 Traffic Signal Conflict Monitor Testing 2018	21,000.00		21,000.00
575-7548 Decorative Sreet Poles Upgrade to LED 2018	19,000.00		19,000.00
575-7549 Vehicle #409 Utility Body - Parks 2018	60,000.00		60,000.00
575-7550 Vehicle #140 - Leaf Machine 2018	48,000.00		48,000.00
091-7483 Multi Purpose Train Simulator 2013/14/15	1,309.21		1,309.21
091-7485 Fire Training Facility Burn Bldg 2016	7,828.61		7,828.61
091-7486 Radio Replacement Project 2016	60,000.00		60,000.00
091-7487 Fire Training Burn Bldg 2017	25,000.00		25,000.00
091-7488 Radio Replacemement Project 2017	60,000.00		60,000.00
091-7589 Replace 1983 Breathing Air Truck 2018	100,000.00		100,000.00
091-7590 Fire Training Burn Bldg 2018	25,000.00		25,000.00
091-7591 Radio Replacement Project 2018	113,521.00		113,521.00
071-7496 Replace Doors - Main & Roslyn Branches 2018	37,000.00		37,000.00
071-7497 Replace Carpet - Lower Level 2018	28,000.00		28,000.00
800-7497 Roychester Construction 2009	48,222.50		48,222.50
800-7541 Replace Light Poles Alver 2015	5,508.12		5,508.12
800-7545 Repave Crestmont Basketball Court 2015	3,476.75		3,476.75
800-7546 Remove Vines Jackson Park 2015	16,650.00		16,650.00
800-7547 Perform Feasibility Study Pools 2016	17,390.28		17,390.28
800-7549 Rep Crossmembers Light Poles Alver 2016	20,000.00		20,000.00
800-7553 Replace Crestmont Basketball Court 2017	44,720.00		44,720.00
800-7555 Replace Cross Member on Light Poles 2017	13,696.00		13,696.00
800-7560 USDA Goose Round Up-Alverthorpe 2017	2,217.70	643.17	1,574.53
800-7561 Renovate Basketball Court - ACEC 2018	100,000.00		100,000.00
800-7562 Purchase & Install 2 Fountains - Lake 2018	19,000.00		19,000.00
800-7563 Repair Skatepark Rear Wall 2018	7,000.00		7,000.00

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
PERMANENT IMPROVEMENT FUND 4/30/18**

<b><u>EXPENSES:</u></b>	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
800-7564 BBNC Master Plan Improvements 2018	22,000.00		22,000.00
800-7565 USDA Goose Program 2018	9,300.00	790.49	8,509.51
800-7566 Lake Maintenance Program 2018	4,900.00		4,900.00
800-7567 Facility Wide Tree Maintenance 2018	35,000.00	3,800.00	31,200.00
800-7568 Alverthorpe Play Equipment 2018	10,000.00		10,000.00
800-7569 Remove Invasives - Karebrook and Boy Scout Areas 2018	30,000.00	4,900.00	25,100.00
800-7570 Repair Wall - Front of Alverthorpe Manor 2018	10,000.00	7,550.00	2,450.00
800-7571 Install Bleachers/Sun Shade Skatepark 2018	10,000.00		10,000.00
800-7572 Repave Roychester Parking Lot 2018	20,000.00		20,000.00
800-7573 Repave Conway Driveway and Parking Lot 2018	20,000.00		20,000.00
800-7574 Facility Wide Light and Pole Replacement 2018	15,000.00		15,000.00
800-7575 New Fuel Storage Building - Parks Maintenance 2018	10,000.00		10,000.00
<b>TOTAL EXPENSES</b>	<b>7,769,126.42</b>	<b>628,462.86</b>	<b>7,140,663.56</b>



**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
SPECIAL INVESTIGATION UNIT FUND 4/30/18**

	Beginning Balance 04/01/18	Monthly Activity	Ending Balance 04/30/18
<b><u>ASSETS:</u></b>			
Cash	0.00		0.00
Cash-State Forfeiture - Phila DA	13,231.70		13,231.70
Petty Cash	500.00		500.00
PLGIT Investment	0.00		0.00
Interest Receivable	0.00		0.00
Cash-DEA Seizure	0.00		0.00
<b>TOTAL ASSETS</b>	<b>13,731.70</b>	<b>0.00</b>	<b>13,731.70</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	0.00		0.00
Deferred Revenue	0.00		0.00
<b>TOTAL LIABILITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND BALANCE:</b>	<b>(13,731.70)</b>		<b>(13,731.70)</b>
<b><u>REVENUES:</u></b>			
Interest on Investment	0.00		0.00
Refunds	0.00		0.00
Shared Distribution-Phila DA	0.00		0.00
Shared Distribution-DEA	0.00		0.00
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>EXPENSES:</u></b>			
	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
Buy money	0.00		0.00
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
SEWER CAPITAL 4/30/18**

	<b>Beginning Balance 04/01/18</b>	<b>Monthly Activity</b>	<b>Ending Balance 04/30/18</b>
<b><u>ASSETS:</u></b>			
Cash in Bank	3,797,266.70	(136,445.75)	3,660,820.95
Cash - Wells Fargo	2,141.33	170,219.09	172,360.42
Investments	3,088,000.00	(165,000.00)	2,923,000.00
Investments - PLGIT	0.02		0.02
Investment to Market	(42,353.02)		(42,353.02)
Long Term Notes Receivable	269,122.99		269,122.99
Equipment	148,230.53		148,230.53
C & A Sewer System	17,832,907.59		17,832,907.59
Vehicles	583,899.92		583,899.92
Other Sewer Assets	24,287,062.58		24,287,062.58
Construction in Progress	160,954.14		160,954.14
Accumulated Depreciation	(16,937,400.72)		(16,937,400.72)
Accumulated Amortization	0.00		0.00
<b>TOTAL ASSETS</b>	<b>33,189,832.06</b>	<b>(131,226.66)</b>	<b>33,058,605.40</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	0.00		0.00
<b>TOTAL LIABILITIES</b>	<b>0.00</b>		<b>0.00</b>
<b><u>FUND BALANCE:</u></b>	<b>(33,119,236.63)</b>		<b>(33,119,236.63)</b>

<b><u>REVENUES:</u></b>			
Interest Income	25,128.37	8,863.46	33,991.83
Interest - Rydal 1 - SD #5	0.00		0.00
Interest - Acorn Lane - SD #9	79.67	23.79	103.46
Interest - Edge Hill - SD #10	254.46	70.70	325.16
Interest - Meadowbrook - SD #11	333.87	121.30	455.17
Interest - Meetinghouse Rd SD - #12	106.24	32.32	138.56
Interest - Rydal II - SD #13	392.80	104.84	497.64
Interest - Old Ford Rd - SD #14	449.64	121.30	570.94
Interest - Stocton Rd - SD #15	312.75	213.61	526.36
Interest - Old Welsh Rd - SD #16	1,764.47		1,764.47
Refunds	0.00		0.00
Sewer Connections	15,000.00	7,500.00	22,500.00
Asmnt Prin - Rydal 1 - SD #5	773.49		773.49
Asmnt Prin - Acorn Lane - SD #9	921.82	386.21	1,308.03
Asmnt Prin - Edge Hill - SD #10	2,688.02	645.70	3,333.72
Asmnt Prin - Meadowbrook - SD #11	3,153.33	1,274.35	4,427.68
Asmnt Prin - Meetinghouse Rd - SD #12	2,775.61	296.79	3,072.40
Asmnt Prin - Rydal II - SD #13	2,191.15	955.69	3,146.84
Asmnt Prin - Old Ford Rd - SD #14	1,538.50	330.48	1,868.98
Asmnt Prin - Stocton Rd - SD #15	19,694.30	210.80	19,905.10
Asmnt Prin - Old Welsh Rd - SD #16	1,162.19		1,162.19
<b>TOTAL REVENUE</b>	<b>78,720.68</b>	<b>21,151.34</b>	<b>99,872.02</b>

	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
<b><u>EXPENSES</u></b>			
000-5201 Legal Expense	4,000.00	765.50	3,234.50
851-7473 Install Pump Station Monitors 2012	50,790.00		50,790.00
851-7477 Pump Station Upgrade Cont 141 2012	169,445.79	7,359.75	162,086.04
851-7486 Relocate San Sewer Irvin/Mary Rd 2015	200,000.00		200,000.00
851-7488 Lateral Pipe Remote Flush Truck 2015	18,979.14		18,979.14
851-7489 Pump Station Scada Monitor Unit 2015	68,000.00		68,000.00
851-7490 Row Flush/TV Reel Mobile Unit 2015	47,434.35		47,434.35
851-7491 Tall Trees PS Elec Feed Repl 2015	44,020.00		44,020.00
851-7493 Bryant Ln Pump Station Divert to Holy Redeemer 2016	80,000.00		80,000.00
851-7495 Sewer System I & I Rehab 2017	200,000.00		200,000.00
851-7498 Cardinal Pump St. Pump & Valve Replacement 2017	75,000.00		75,000.00
851-7499 Rydal Pump St. Pump & Valve Replacement 2017	142,770.76		142,770.76
851-7500 PA Small Water & Sewer Grant 2017	100,000.00		100,000.00
851-7501 Sewer System I&I Rehabilitation 2018	15,000.00		15,000.00
966-7335 Tookany Basin Upgrades 2013	904,660.87	152,378.00	752,282.87
<b>TOTAL EXPENSES</b>	<b>2,120,100.91</b>	<b>160,503.25</b>	<b>1,959,597.66</b>

**TOWNSHIP OF ABINGTON  
STATEMENT OF CONDITIONS  
PARKS CAPITAL 4/30/18**

	<b>Beginning Balance 04/01/18</b>	<b>Monthly Activity</b>	<b>Ending Balance 04/30/18</b>
<b><u>ASSETS:</u></b>			
Cash in Bank	126,719.06		126,719.06
Cash - Trails	0.00		0.00
Cash - Morgan Stanley	0.00		0.00
Investments	0.00		0.00
Investments to Market	0.00		0.00
Discount on Investments	0.00		0.00
Interest Receivable	0.00		0.00
<b>TOTAL ASSETS</b>	<b>126,719.06</b>	<b>0.00</b>	<b>126,719.06</b>
<b><u>LIABILITIES:</u></b>			
Accounts Payable	0.00		0.00
Deferred Revenue	0.00		0.00
<b>TOTAL LIABILITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>FUND BALANCE:</u></b>	<b>(126,719.06)</b>	<b>0.00</b>	<b>(126,719.06)</b>
<b><u>REVENUES:</u></b>			
Interest on Income	0.00		0.00
Refunds	0.00		0.00
Grants - State	0.00		0.00
Parks Capital Private Donations	0.00		0.00
Grants-State/Trails	0.00		0.00
Private Donations Trails	0.00		0.00
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>EXPENSES:</u></b>	<b>2018 Budget</b>	<b>Y-T-D Expenditures</b>	<b>2018 Remaining Budget</b>
Alverthorpe Manor Bldg Repairs	0.00		0.00
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

TOWNSHIP OF ABINGTON  
CONTINGENCY EXPENSE REPORT  
GENERAL OPERATING FUND  
04/30/18

2018 Approved Budget	150,000.00
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Authorized Budget Adjustments:

150,000.00

Authorized Expenditures:

<u>Amount Expended</u>	<u>Authorized to Date Expenditures</u>
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Contingency Reserve @ 4/30/18

150,000.00

**TOWNSHIP OF ABINGTON  
CONTINGENCY EXPENSE REPORT  
SEWER OPERATING FUND  
04/30/18**

2018 Approved Budget	50,000.00
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Authorized Budget Adjustments:

50,000.00

Authorized Expenditures:

Amount  
Expended

Authorized  
to Date  
Expenditures

Authorized Transfers:

Contingency Reserve @ 4/30/18

\$50,000.00



# Unfinished Business



## ***PUBLIC AFFAIRS COMMITTEE***

### *AGENDA ITEM*

5-30-18

*DATE*

PA-05-061418

*AGENDA ITEM NUMBER*

Administration

*DEPARTMENT*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes



No



#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes



No



#### ***AGENDA ITEM:***

Consider entering into an agreement by and between Abington School District and the Township of Abington as recited and contained for the purpose of Township waiver of fees and School District waiver of permit fees.

#### ***EXECUTIVE SUMMARY:***

The Township of Abington and Abington School District have a long history of mutual cooperation and waiver of fees in serving their property owners and residents. The Abington School District has submitted a draft agreement to formalize this long standing practice of waiving fees. The agreement, attachments and supporting presentation by the SD is attached and self evident.

The Board of Commissioners previously discussed the concept of waiving fees for non-profit organizations and the School District, no determination was made. The matter currently before the oard of Commissioners is to consider approving the aforementioned agreement.

#### ***PREVIOUS BOARD ACTIONS:***

Agenda Item - ACL-020-030818, Motion to establish a policy where Township permit or fees of any kind are not waived except for political subdivisions of the Commonwealth to be effective six months from the enactment of the Resolution setting forth this policy.

No action

#### ***RECOMMENDED BOARD ACTION:***

Consider approving the agreement by and between Abington School District and the Township of Abington as recited and contained for the purpose of Township waiver of fees and School District waiver of permit fees.

**AGREEMENT**

This Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between **ABINGTON SCHOOL DISTRICT** (the "District"), having administrative offices located at 970 Highland Avenue, Abington, PA 19001 and **THE TOWNSHIP OF ABINGTON** (the "Township"), having administrative offices located at 1176 Old York Road, Abington, PA 19001. The District and the Township are sometimes individually referred to herein as a "Party" and collectively as the "Parties."

**RECITALS**

**WHEREAS**, the Township and the District recognize the value and mutual consideration each Party has provided to the other Party regarding waiver of certain payments and waiver of certain fees; and

**WHEREAS**, the Township waived the District's payment of any and all sewer charges in consideration of the District not enacting business privilege taxes against the Township beginning in or around 1978; and

**WHEREAS**, the Township has historically waived construction permit fees, professional services, inspection fees, engineering etc. for District construction projects, including, but not limited to, construction projects located at Abington Senior High School, Abington Junior High School, McKinley Elementary School, Rydal Elementary School East, Rydal Elementary School West, Copper Beech Elementary School, Overlook Elementary School, Highland Elementary School, Willow Hill Elementary School, Roslyn Elementary School, the Abington High School Stadium and Memorial Field; and

**WHEREAS**, the District entered into the Ardsley Community Center Lease with the Township for the property located at 2828 Spear Avenue, Ardsley, Pennsylvania, on or about

September 27, 1980, as thereafter amended (the “Ardsey Lease”) for the annual rental payment of \$1.00, whereby the District forewent market rate rental income in return for the waiver of permit fees as set forth above; and

**WHEREAS**, the District waived payments due from the Township to the District for permit fees including, but not limited to, Township Meetings; Martin Luther King Jr. Celebration; Police Training, National Night Out; 24-hour Relay, Abington Police Department – (1) Entry Level Police Officer examination, (2) D.A.R.E graduation and (3) Police Officer Physical Agility Test, Police Dog Training; Parks and Recreation Department Fun Day Camps; Township Fire Department Training Program and various other fees and costs prior to 2004 through 2018 for Township events and/or Township programs; and

**WHEREAS**, the District and the Township waived certain taxes and payments due and owing from the other Party in around 2002 through 2007 related to storm water and open space for various properties; and

**WHEREAS**, the Township and the District desire to continue their mutual partnership and enter into this Agreement to waive payment of certain Township fees and District fees as enumerated herein; and

**NOW, THEREFORE**, with the intent to be legally bound hereby, and in consideration of the foregoing Recital paragraphs, which are incorporated into this Agreement, and the mutual promises and covenants contained herein, the District and the Township agree as follows:

1. **Township Waiver of Fees**. In consideration of the mutual promises and covenants contained herein, the Parties’ mutual waiver of permit and other fees, the Parties’ actions and course of conduct as set forth in the foregoing Recital paragraphs incorporated herein and in exchange for good and valuable consideration the receipt of which is hereby acknowledged, the

Township agrees to waive and not charge the District for the following fees (“collectively Township Fees”):

a. All permit fees associated with any construction on or relating to any property owned by the District or property on which the District conducts its operations (hereafter, “District Property”);

b. All sewer fees that relate or pertain to any District Property in perpetuity as indicated by Attachment 1;

c. All fees for professional services, including, but not limited to, consultant services, engineering services, engineering inspections, legal services, review fees, and administrative costs and expenses that relate or pertain to any construction on or relating to any District Property; and

d. All fees that relate or pertain to Township inspections of any kind or nature of District Property.

2. **District Waiver of Permit Fees.** In consideration of the mutual promises and covenants contained herein, the Township waivers set forth above, the Parties’ actions and course of conduct as set forth in the foregoing Recital paragraphs incorporated herein and in exchange for good and valuable consideration the receipt of which is hereby acknowledged, the District agrees to waive and not charge the Township for permit fees (“collectively District Fees”) relating to Township events or Township sponsored programs, including, but not limited to such events and programs held by the Abington Township Police Department and the Abington Township Fire Department, which occur or take place on District Property due to the Township inability to host the event or program itself which will be delineated with the permit request. The issuance of permits by the District to the Township remains subject to the District’s Policy and Superintendent’s Administrative Procedure regarding Community Use of School Facilities After School Hours, copies of which are attached as Attachments 2 and 3. Both of these documents are reviewed annually and periodically updated by the District and School Board.



3. **Term.** The term of this agreement shall be for ten (10) years and shall automatically renew for one year periods, year after year, without the necessity or notice of renewal.

4. **Termination.** After the initial ten (10) year term, either Party shall have the right to terminate the Agreement for convenience upon ninety (90) days written notice to the other Party.

5. **Governing Law.** This Agreement shall be construed, governed and enforced under the laws of the Commonwealth of Pennsylvania.

6. **Entire Agreement.** This Agreement, including any attachments thereto, is an integrated agreement containing the entire understanding among the Parties regarding the matters addressed herein, and, except as set forth in this Agreement, no representations, warranties, or promises have been made or relied upon by the Parties to this Agreement. This Agreement shall prevail over prior communications, oral or in writing, regarding the matters addressed herein.

7. **Amendment.** The terms of the Agreement herein shall only be amended in writing signed by both the Township and the District.

8. **Successors.** This Agreement shall be binding upon and inure to the benefit of the Parties and their respective heirs, successors, executors, trustees, administrators and assigns.

9. **Severability.** The provisions of this Agreement are severable and if any provision is held to be unenforceable or invalid, it shall not affect the validity or enforceability of any other provision.

10. **Enforcement.** Nothing contained in this Agreement shall preclude the Parties from initiating legal action solely for the purpose of enforcing their rights under this Agreement.

11. **Execution.** This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one agreement. Facsimile or electronic signatures

on this Agreement are and shall be enforceable for all purposes. The Parties executing this Agreement represent that they each have sole authority to prosecute, compromise and release any and all claims released by this Agreement and that none of said claims has been sold, assigned, conveyed or otherwise transferred to any other person or entity.

**IN WITNESS WHEREOF**, and intending to be legally bound hereby, the Parties have hereunto set their hands and seals as of the date set forth above.

**TOWNSHIP OF ABINGTON**

BY: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_

**ABINGTON SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_

**ACKNOWLEDGEMENT**  
**Between the Township of Abington**  
**and**  
**Abington School District**

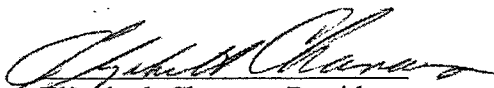
At an Abington Township/Abington School District Liaison meeting held on November 19, 2002, the representatives of the Township acknowledged that at the December 27, 1978 Township meeting of the Board of Commissioners a motion was passed that the Abington School District would not be charged any sewer fees.

The above action was taken as a result of a Liaison Committee meeting prior to December 27, 1978 at which time the School District indicated it would not enact the Mercantile and Business Privilege Tax if the Township did not charge for sewers.

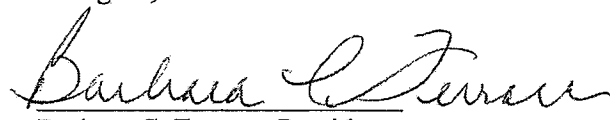
The fact that the Township may modify the method by which it bills for sewer charges does not change the Township motion of 1978.

Mrs. Barbara C. Ferrara, President of the Abington Board of Commissioners, and Mrs. Elizabeth Chavous, now President of the Abington Board of School Directors, agreed to sign an acknowledgement of this matter.

ABINGTON SCHOOL DISTRICT  
970 Highland Avenue  
Abington, PA 19001

  
Elizabeth Chavous, President

TOWNSHIP OF ABINGTON  
1176 Old York Road  
Abington, PA 19001

  
Barbara C. Ferrara, President

February 4, 2003  
Date

2/13/03  
Date

ABINGTON SCHOOL DISTRICT  
ABINGTON, PENNSYLVANIA

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BOARD POLICY STATEMENT

REGARDING: **Community Use of  
School Facilities after  
School Hours**

Section: **Buildings and Grounds**

Approved: November 7, 2016

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Supersedes/Amends Policy

See Also:

Related SAP;  
Board Policy and SAP  
Regarding Rules for  
Use of School Grounds  
and Buildings

Dated: 9/11/56, 7/11/67, 10/14/69,  
10/13/70, 8/10/82, 4/7/87,  
10/9/90, 1/8/91, 4/27/99,  
8/24/99, 1/11/05, 8/26/08  
8/15/12

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The Board of School Directors recognizes the desire of parents/guardians and community groups to utilize District facilities for educational, cultural, recreational, civic, or social purposes when such facilities are not scheduled for District programs or maintenance. District facilities are intended for use primarily by residents and community groups that are located within the Abington School District boundaries.

District facilities that may be made available under this Policy include, but are not limited to, buildings, fields, parking lots and, in certain instances, equipment. ***The Senior High School Natatorium and Steven A. Schwarzman Stadium are not available for community use under this Policy.***

Due to difficulties in staffing, no permits for the use of fields or facilities on Sundays will be issued.

Permits for the use of school buildings in Class A and B, as detailed in the Superintendent's Administrative Procedure related to this Policy, will be issued only to organizations with membership limited to residents of the Abington School District area or composed predominantly of Abington School District residents.

When District buildings and/or grounds are used, an insurance policy with at least a one million dollar (\$1,000,000) combined single limit liability for bodily injury and property damage is required. (The insurance requirement does not apply to local and Commonwealth governmental agencies or to Abington Township Commissioners, members of the Rockledge Borough Council, Abington School Directors, and state or Federal representatives of Abington Township and the Borough of Rockledge, when



conducting official business.) Proof of this insurance in the form of a certificate of insurance with Abington School District named as an additional insured must be filed with the Facilities Department at least three (3) days before the day of the event. Mechanical rides or events involving animals are discouraged. If mechanical rides or events involving animals are included in the permit, the certificate of insurance must specifically cover these by name.

A school custodian will generally be on duty when school facilities are in use; however, the Supervisor of Facilities may waive the need for a custodian for school activities.

No payments will be made directly to custodians.

Smoking is prohibited in all District buildings and on school grounds.

Buildings and equipment must be left in a clean and orderly condition. Failure to do so will result in an extra charge based on the time necessary to return the building to proper condition and may result in the rejection of future requests to use school facilities.

Gambling, possession or consumption of alcoholic beverages or other unauthorized substances, or other conduct detrimental to the public interest are not permitted in school buildings or on school grounds.

Organizations or individuals to whom permits are issued are responsible for any damages to District buildings, equipment, or facilities. Costs for repairs will be established and restitution will be required.

It is the responsibility of the organization or individual to whom a permit is issued to ensure that attendance and/or participation is limited to the number of individuals approved in the state-rated capacity for the facility.

Each elementary school PTO or PTA will be extended an annual credit to defray the fees of operating Class A cost basis permits. The credit line will be calculated by multiplying each school's official Pennsylvania Department of Education (PDE) student enrollment by \$3.00. The credit line may not be transferred to another group. Any unused credit at the end of the year reverts to the District.

The Abington Educational Foundation also will be extended an annual credit to defray fees emanating from Class A cost basis permits. The credit line will be calculated by multiplying the official PDE total elementary enrollment by \$3.00 and dividing that number by the number of elementary schools.

Invoices for fees associated with cost basis and rental permits will be rendered by the Facilities Department within thirty (30) days of the event. Payment is due to the District within thirty (30) days after receipt of the invoice. Individuals or organizations that submit a request to utilize District facilities that have a past due balance on fees related to prior facility use/rental requests may be required to pay their past due balance as a condition of approval of future requests. The Board further reserves the right to impose a late fee equal to 1.5% per month for any outstanding balances more than 90 days overdue.

The Board reserves the right to limit, restrict, prohibit, or condition any proposed facility use/rental request that interferes with school-sponsored programs or when it is determined that the proposed use is not in the best interest of the District.

The Superintendent or his/her designee shall have the discretion to close any school facilities and cancel any previously approved facility use/rental requests in the event of inclement weather or other circumstances that would result in a potential hazard to users or District property. In such circumstances, applicable refunds shall be processed upon request to the Business Manager.

ABINGTON SCHOOL DISTRICT  
ABINGTON, PENNSYLVANIA

SUPERINTENDENT'S  
ADMINISTRATIVE PROCEDURE

REGARDING: **Community Use of  
School Facilities After  
School Hours**

Section: **Buildings and Grounds**

Effective

Date: October 14, 1969

Reissued: 10/14/69, 8/10/82, 5/20/87, 7/1/97,  
10/20/97, 5/27/98, 5/14/99, 5/23/00,  
6/15/01, 6/12/02, 5/28/03 5/25/04,  
1/12/05, 4/27/05, 8/26/08, 9/1/09,  
5/25/10, 6/7/11, 8/22/11, 4/18/12,  
8/13/14, 8/17/15, 11/7/16

See Also: Related Board Policy  
and SAP re: Rules for  
Use of School Grounds  
and Buildings

Application forms for use of school facilities will be located in the various buildings. Persons desiring to submit an application may obtain the forms in the building for which the permit is sought or in the Facilities Office. In order to ensure that the Board of School Directors has the opportunity to approve a permit request prior to the date of the activity, a request for a permit must be initiated six (6) weeks in advance of the date of the activity. The application shall be completed and given to the building principal for approval or disapproval. If approved, the application will be forwarded to the Facilities Office for final action. The Facilities Office will inform the applicant of the outcome.

Class A. Any school-sponsored organization having secured the appropriate administrative approvals as outlined above may use District facilities at no charge.

Any educational/recreational activities conducted for the benefit of children of District residents may take place in District facilities free of charge, provided that additional staff is not required. If additional staff is judged necessary, service charges will be levied on a cost basis determined by the District.

Class B. Organizations in the Abington School District area that are civic in orientation may apply for the use of buildings on a cost basis determined by the attached schedule effective July 1, 2016. To be considered a civic organization eligible to use the District's facilities, the activities and services of the organization must be available to all age-appropriate District residents without restriction to race, religion, color, national origin/ethnicity, sex, age, veteran status, disability, sexual orientation, and/or gender identity/expression and may not have a charter or admission policy that violates Federal or state law.

Class C. Other organizations and "for profit" businesses sponsoring activities will be charged the fees as outlined in Class C in addition to hourly labor charges. The basic charge includes one custodian for a seven-hour period. Abington School District, at its discretion, may require up to a 50% deposit at the time of application for Class C permits. Deposits are refundable for all permits that are not approved.

ABINGTON SCHOOL DISTRICT  
Abington, Pennsylvania

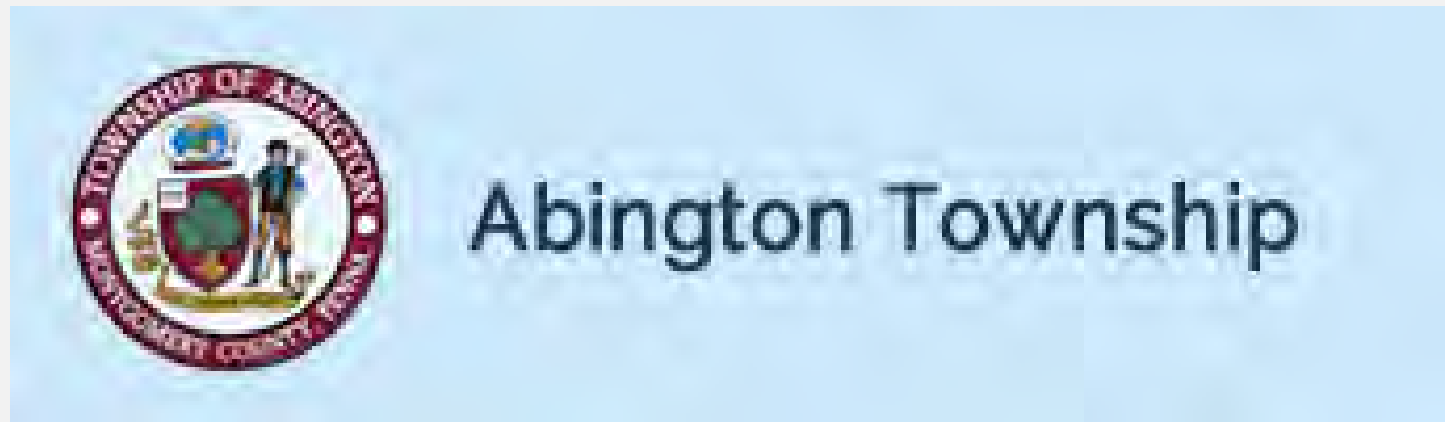
Community Use of School Facilities after School Hours

The following fee schedule for use of school district buildings is hereby established:

Facility	Class A	Class B	Class C Monday – Friday 2016-17	Class C Saturday – Holiday 2016-17
<b>Senior High School</b>	N O  C H A R G E	C O S T   C H A R G E		
Auditorium			\$1,368.00	\$1,769.00
Audion			486.00	648.00
Gymnasium			1,368.00	1,769.00
Cafeteria (per side, excluding kitchen)			486.00	648.00
Classroom			328.00	408.00
Natatorium			1,368.00	1,769.00
<b>Junior High School</b>				
Little Theatre			1,208.00	1,451.00
Large Group Room	C H A R G E	C H A R G E	486.00	648.00
Main Gymnasium			1,368.00	1,769.00
Small Gymnasium			648.00	808.00
Commons (each)			486.00	648.00
Classroom			328.00	408.00
Dance Studio			328.00	408.00
<b>Elementary Schools</b>				
Gymnasium			648.00	808.00
Multi-Purpose Room			648.00	808.00

Note: The above fees are the minimum personnel required for the maximum time frame of seven hours with the primary responsibility of building security and monitoring permit activity with moderate site clean-up. Assigned personnel are based on type of function and number of participants and/or spectators.

Note: The above fees do not include amounts charged when extra school personnel are required. Designated school employees must be present whenever stage, lighting or central sound systems are used in any secondary school. Cafeteria employees (one or more) must be present whenever kitchen facilities are to be used. The charge for these employees will be based on hourly rates and will be the same for all classes or organizations. Cafeteria use must be cleared by permit holder with the Director of Food Services.



**A Community Partnership**

**March 27, 2018**



# History & Information



# History & Information

## **Waiver of Sewer Charges In Return for Not Enacting Business Privilege Tax by School District**

### **December 27, 1978 - Township Board Of Commissioners Meeting**

A motion was passed that the school district would not be charged “any sewer fees” in exchange for the school district not enacting a business privilege tax (Attachment 1).

### **November 19, 2002 - School Board-Township Liaison Committee Meeting**

The passing of the December 27, 1978 township motion was acknowledged (Attachment 1).



# History & Information

**February 4, 2003 – Board of School Directors &  
February 13, 2003 – Board of Commissioners**

Board of School Directors President Elizabeth Chavous and Board of Commissioners President Barbara Ferrara signed a formal Acknowledgement agreement stipulating that the school district did not enact a business privilege tax in exchange for not being charged any sewer fees. It was also acknowledged that any modification that may occur to the method for charging for sewers does not change the township's 1978 motion (Attachment1).



# History & Information

## Waiver of Construction Permit Fees

### **September 23, 2004 - School Board and Abington Township Liaison Committee Meeting**

Abington Township Liaison Committee agreed to bring a resolution to the October 14, 2004 meeting of the Commissioners to waive permit fees due to an agreed upon change in the renewal lease of the Ardsley School Building. The five year term was increased to an eleven year term. The school projects discussed included Overlook, Highland, Willow Hill, Roslyn, and the high school stadium (Attachment 2).

### **October 14, 2004 – Abington Township Board of Commissioners**

At the meeting of the Commissioners a resolution was approved waiving permit fees for Highland, Overlook, and high school stadium projects (Attachment 3). Waivers for Willow Hill and Roslyn were obtained at a later meeting(s).





# **Abington School District Payments to Abington Township**

# Abington School District Annual Payments to Abington Township

- Police
  - \$101,000 SRO
  - \$9,300 Athletic and Commencement Security Details
- Crossing Guards
  - \$65,000
- Leaf and Brush Debris Disposal
  - \$1,200

Total – \$176,500

(Trash & Recycling Collection of \$83,540 – Formerly with Township)





# **Abington School District Providing Facilities for Abington Township at Submarket Value**



# Abington School District Providing Facilities for Abington Township at Submarket Value

- Ardsley Lease - \$1.00 annual lease
  - School district foregoes market rate rental income for 33,879 square foot facility since September 27, 1980 (Attachment 4).
- Quid Pro Quo of Ardsley Lease
  - Renewal of lease from 2015 to 2025 has same parameters
  - Total Value - Annual and ongoing
    - Estimated market value property lease - \$406,500 to \$1,016,400





# **Abington School District Waived Permit Payments for Abington Township**

# Abington School District Waived Payments for Abington Township in 2016-17

- National Night Out – Stage Rental, Delivery, Setup and Tear Down
  - (\$3,800)
- CAPT - 2016/2017 Estimated Cost
  - Board Meetings in Administration Building – (\$3,700)
  - Movie Night – (\$1,100) (No Facility Use Fee Included)
  - Rock-a-Thon – (\$1,600)



# Abington School District Waived Payments for Abington Township in 2016-17

- ACT – 2016/2017 Estimated Cost
  - Board of Directors Meetings in Administration Building – (\$6,300)
- Permits - 2016/2017 Estimated Cost for Programs in the Schools/Facilities
  - 24 Hour Relay – (\$26,600)
  - Dr. Martin Luther King, Jr. Day Celebration – (\$2,500)
  - Abington Township Police Department – Entry Level Police Officer Examination – (\$1,900)
  - Abington Township Police Department – D.A.R.E. Graduation – (\$1,500)



# Abington School District Waived in 2016-17 Payments for Abington Township

- Permits - 2016/2017 Estimated Cost
  - Abington Township Police Department – Police Officer Physical Agility Test – (\$1,650) (No Facility Use Fee Included)
  - Abington Township Fire Department – Training Program – (\$1,500)



# Abington School District Waived in 2016-17 Payments for Abington Township

- Total Permit Fees Waived in 2016-2017 - (\$52,150)





# Costs Waived in Previous Years

- 2016/2017 Estimated Cost
  - Police Athletic League (Glenside-Weldon) – (\$77,100) Estimated PAL facility fees waived
    - 2004/05 to 2013/14 (\$684,200)
  - Police Dog Training (Glenside-Weldon) Custodial Charges – (\$3,400)
  - Abington Township Parks and Recreation – Fun Day Camps – (\$25,700)



# Abington School District Waived Payments for Abington Township

- 2004-2005 to 2016-2017 total permit estimated fees waived (\$480,300)





# **Abington School District & Abington Township Cooperative Ventures**

# Abington School District & Abington Township Cooperative Ventures

- Tookany/Tacony-Frankford Watershed Partnership
- Cable Television Station
- Local Economic Revitalization Tax Assistance (LERTA) – 1996 through 2020
- Hillside Cemetery – \$500,000 payment to Township on 2/28/2007
- Pumping Station Lease - \$1.00
- Memorial Field Sewer Pipe Right-of-Way Agreement - \$1.00





# **Use of Abington School District Facilities by Community Groups**

# Use of Abington School District Facilities by Community Groups

- Athletic Groups
  - Roslyn Boys and Girls Club Gymnasium Use – (\$151,000)
  - GYAC Gymnasium Use – (\$92,700)
- Adult School
  - Abington Adult School – (\$219,600)
  - 2004-2005 to 2016-2017 total adult school estimated fees waived (\$2,576,700)
- Community
  - Abington Township Parks and Recreation – Tennis Instruction for Adults - No Facility Use Fee Exists
  - Greater Glenside Patriotic Association July 4<sup>th</sup> Fireworks – No Facility Use Fee Exists
- Township Meetings







# **Abington School District & Abington Township Waived Taxes/Payments**

# Abington School District & Abington Township Waived Taxes/Payments

- Storm Water & Open Space – 22 properties between 2002 and 2007, \$75,900



# Abington School District & Abington Township Partnership Summary Values

- Annual Payments - \$176,500
- Annual Ardsley Lease - \$406,500 to \$1,016,400
- Waived Payments - \$1,270,700
- Storm water & Open Space – \$575,900

Since 2004 Abington School District has expended or waived millions of dollars



# CONCLUSION

## Continue Partnership & Waive Fees in Perpetuity

### Waive Fees in Perpetuity for:

- Permits
- Sewer Hook Ups
- Professional Services
- Inspections



# **NEW BUSINESS**



## ADMINISTRATIVE CODE AND LAND DEVELOPMENT

### AGENDA ITEM

5-25-18

DATE

ACL-01-060618

AGENDA ITEM NUMBER

Engineering and Code

DEPARTMENT

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Subdivision Application SD-18-01, 936 Moredon Road and 1407 Mill Road, Meadowbrook, PA 19046 - Yaron, Parke, Taitleman and Frey

#### EXECUTIVE SUMMARY:

The applicants seek approval to subdivide the two properties and transfer 3,551 square feet of ground from 1407 Mill Road to 936 Moredon Road. In addition, 8269 square feet of ground will be transferred from 936 Moredon Road to 1407 Mill Road. The property located at 936 Moredon Road will be decreased in lot area from 3.50 acres to 3.40 acres. 1407 Mill Road will increase in lot area from .45 of an acre to .65 of acre. Other than the existing legal nonconforming lot area of 1407 Mill Road, the properties will comply with the dimensional requirements of Section 302 of the Zoning Ordinance. The properties are zoned within the R-1 Residential District of Ward No. 1 of the Township of Abington.

#### PREVIOUS BOARD ACTIONS:

Planning Commission recommended approval for the Subdivision Application at their regularly scheduled meeting of May 22, 2018.

#### RECOMMENDED BOARD ACTION:

Consider approving the Subdivision Application by Harrise Yaron, Jennifer Parke, Scott Taitleman and Jamie Frey, owners of the properties located at 936 Moredon Road and 1407 Mill Road, Meadowbrook, PA.



# **Township of Abington Planning Commission Recommendation Form**

**Application Number:** SD-18-01

**Date:** May 22, 2018

**Applicant's Name:** Yaron, Parke, Tailteman & Frey

**Applicant's Address:** 936 Moredon & 1407 Mill Road, Meadowbrook, Pa.

**Recommendation:** ☒ **APPROVED**    ☐ **DENIED**    **VOTE:** 7 of 7

## **Over View:**

**PC1:** This is the application of Harrise Yaron, Jennifer Parke, Scott Tailteman and Jamie Frey owners of the properties located at 936 Moredon Road and 1407 Mill Road, Meadowbrook, Pa. The applicants seek approval to subdivide the two properties and transfer 3,551 square feet of ground from 1407 Mill Road to 936 Moredon Road. In addition, 8,269 square feet of ground will be transferred from 936 Moredon Road to 1407 Mill Road. The property located at 936 Moredon Road will be decreased in lot area from 3.50 acres to 3.39 acres. 1407 Mill Road will increase in lot area from .45 of an acre to .65 of acre. Other than the existing legal nonconforming lot area of 1407 Mill Road, the properties will comply with the dimensional requirements of Section 302 of the Zoning Ordinance. The properties are zoned within the R-1 Residential District of Ward #1 of the Township of Abington.

## **Conditions:**

1. The items listed within the Staff Review letter dated May 15, 2018 are to be taken under consideration and addressed to the satisfaction of the Board of Commissioners of the Township of Abington.
2. The applicant will add the riparian buffer requirements for Unit #5 of this plan.

The following waivers have been requested.



- A. **Section 146-11.A - Property Identification Plan** – The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application. Yes {X} No { }
- B **Section 146-11.B – Existing Features Plan** – The plan is required to plot the location of all utilities on the sites and within 400 feet of the properties involved in this application. Yes {X} No { }
- C. **Section 146-11.C – Proposed Layout Plan** – The plan is required to plot the location of all existing utilities, to include the size, type and depth of all existing improvements proposed to remain and be removed. Yes {X} No { }
- D. **Section 146-11.L – Architectural Plan** – Architectural plans have not been submitted. Floor plans have been submitted for the proposed addition. Yes {X} No { }.
- E. **Section 146-11.G – Utility Plan** - The applicant is required to provide detail on the type, size, depth and location of all utilities. Yes { } No {X}. The applicant is required to revise the plan to plot the location of all on-site utilities to ensure no easements are required.
- F. **Section 146-24 – Streets** – To allow for the right-of-way widths to remain as plotted {Moredon Road 36.5 feet and Dale Road 40 feet} and not provide the required 50 foot right-of-way as listed in Chart 4.A of the Subdivision & Land Development Ordinance. Yes {X} No { }.
- G. **Section 146-27 – Sidewalks & Curbing** - From the requirement to install sidewalks and curbing along all frontages. Yes {X} No { }.
- H. **Section 146-38 – Street Lighting** - From the requirement to install street lighting. Yes {X} No { }.
- I. **Section 146-11.H – Street Trees** – From the requirement to plant street trees along the frontages of all properties involved in this application.



# Township of Abington

Engineering & Code Department

Wayne C. Luker, President  
Steven N. Kline, Vice President

Richard J. Manfredi, *Manager*  
Amy R. Montgomery, *P.E., Director*

## Subdivision & Land Development Notice Plan Review SD-18-01

Notice is hereby given that the Township of Abington will hold the following public meetings at the Abington Township Administration Building (1176 Old York Road) Planning Commission, Engineering & Code Committee and Board of Commissioners, to discuss the application of **Yaron, Parke, Taitleman & Frey**.

MEETINGS	DATE AND TIME
Planning Commission Committee	May 22, 2018 @ 7:30 p.m.
Engineering & Code Committee	June 6, 2018 @ 7:00 p.m.
Board of Commissioners	June 14, 2018 @ 7:30 p.m.

This is the application of Harrise Yaron, Jennifer Parke, Scott Taitleman and Jamie Frey owners of the properties located at 936 Moredon Road and 1407 Mill Road, Meadowbrook, Pa. The applicants seek approval to subdivide the two properties and transfer 3,551 square feet of ground from 1407 Mill Road to 936 Moredon Road. In addition, 8,269 square feet of ground will be transferred from 936 Moredon Road to 1407 Mill Road. The property located at 936 Moredon Road will be decreased in lot area from 3.50 acres to 3.39 acres. 1407 Mill Road will increase in lot area from .45 of an acre to .65 of acre. Other than the existing legal nonconforming lot area of 1407 Mill Road, the properties will comply with the dimensional requirements of Section 302 of the Zoning Ordinance. The properties are zoned within the R-1 Residential District of Ward #1 of the Township of Abington.

The application and plans are on file in the Engineering & Code Department and may be reviewed upon request. If there are any questions and/or comments that you may have, please feel free to contact me at 267-536-1010.

Mark A. Penecale  
Planning & Zoning Officer  
Township of Abington

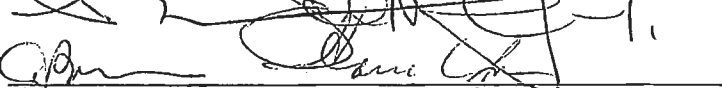
- ***These meetings are subject to change if additional review time is required by Township Staff or requested by the applicant.***

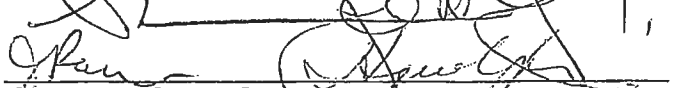
**Township of Abington**  
**APPLICATION FOR APPROVAL OF PLAN**

Submission Date 4/17/18 Application No. SA-18-01

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for approval of plan type as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled "The Subdivision and Land Development Regulations of the Township of Abington of 1991" and any supplements and amendments thereto.

  
Signature of Applicant

  
Signature of Land Owner

Title of Plan Submitted: Plan of Lot Line Change Prepared for Tax Block 33 Units 5 & 41

A. Plan Type:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Minor Subdivision  | <input type="checkbox"/> Minor Land Development       |
| <input type="checkbox"/> Preliminary Major Subdivision | <input type="checkbox"/> Pre Major Land Development   |
| <input type="checkbox"/> Final Major Subdivision       | <input type="checkbox"/> Final Major Land Development |
| <input type="checkbox"/> Preliminary Major SD & LD     | <input type="checkbox"/> Final Major SD & LD          |

B. Plan Identification:

Plan Dated: 1/25/18 Engineer: Nick T. Rose, P.E., ProTract Engineering, Inc.

Plan Proposes: Brief narrative of the proposed activity. Commercial applications to include building square footage and specific uses; Residential applicants to include number of lots and amount of dwelling unit types:

8,269 square feet of land to be transferred from Unit 5 to Unit 41, and 3,551 square feet of land to be transferred  
from Unit 41 to Unit 5. No development or construction proposed, no new lots proposed.

C. Property Identification:

Address/Location 936 Moredon Road and 1407 Mill Road, Meadowbrook PA 19046

between streets Dale Road and Moredon Road

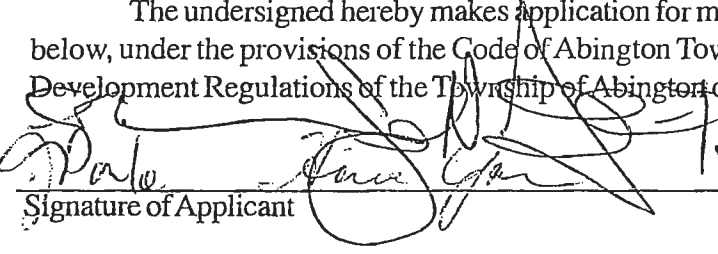
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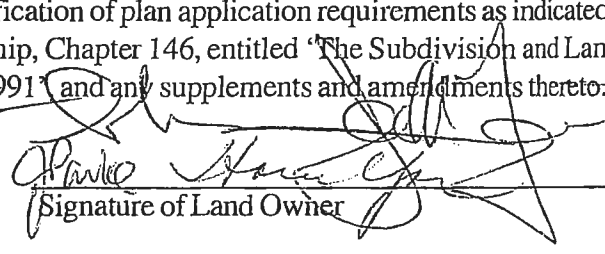
**Township of Abington**  
**APPLICATION FOR MODIFICATION OF PLAN**

Submission Date 4/18/18 Application No. SA-18-01

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for modification of plan application requirements as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991' and any supplements and amendments thereto.

  
Signature of Applicant

  
Signature of Land Owner

Title of Plan Submitted: Plan of Lot Line Change Prepared for Tax Block 33 Units 5 & 41

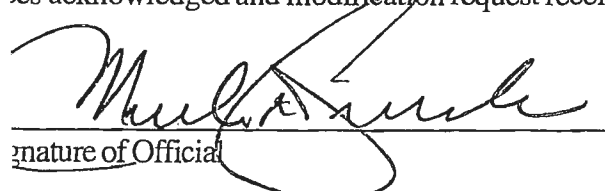
A. Plan Type:

☒ Minor Subdivision  
☐ Preliminary Major Subdivision  
☐ Final Major Subdivision  
☐ Preliminary Major SD & LD

☐ Minor Land Development  
☐ Pre Major Land Development  
☐ Final Major Land Development  
☐ Final Major SD & LD

<u>Regulation Topic</u>	<u>Section #</u>	<u>Extent of Modification Requested</u>
<u>Property Identification</u>	<u>146-11.A &amp; 146-11.B</u>	<u>(Partial Waiver) To not include all properties &amp; existing features within 400 feet of the site.</u>
<u>Property Identification</u>	<u>146-11.C</u>	<u>To not require the location of all existing utilities</u>
<u>Architectural Plan</u>	<u>146-11.L</u>	<u>To not require tentative architectural plans (no work proposed)</u>
<u>Right of Way Width</u>	<u>146-24.D</u>	<u>To have the right-of-way widths remain as plotted</u>
<u>Curb, Gutter &amp; Sidewalk</u>	<u>146-27</u>	<u>To not require sidewalks and curbs along Moredon Road or along Mill Road</u>
<u>Street Lighting</u>	<u>146-38</u>	<u>To not require additional street lighting</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

.....  
I hereby acknowledge and modification request received:

  
Signature of Official

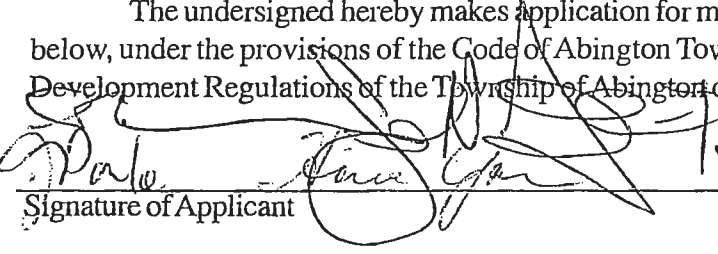
4/17/18  
Date

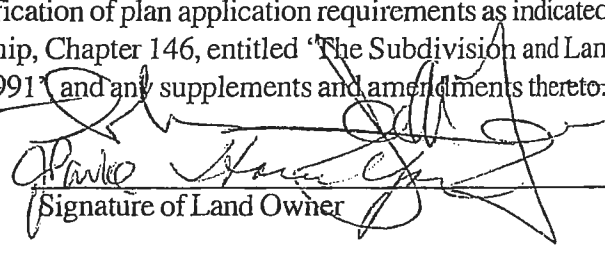
**Township of Abington**  
**APPLICATION FOR MODIFICATION OF PLAN**

Submission Date 4/18/18 Application No. SA-18-01

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for modification of plan application requirements as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991' and any supplements and amendments thereto.

  
Signature of Applicant

  
Signature of Land Owner

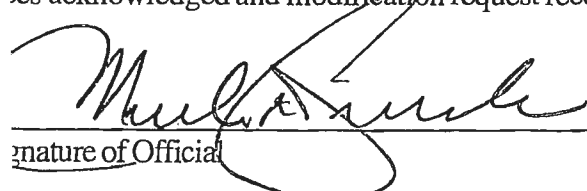
Title of Plan Submitted: Plan of Lot Line Change Prepared for Tax Block 33 Units 5 & 41

A. Plan Type:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Minor Subdivision  | <input type="checkbox"/> Minor Land Development       |
| <input type="checkbox"/> Preliminary Major Subdivision | <input type="checkbox"/> Pre Major Land Development   |
| <input type="checkbox"/> Final Major Subdivision       | <input type="checkbox"/> Final Major Land Development |
| <input type="checkbox"/> Preliminary Major SD & LD     | <input type="checkbox"/> Final Major SD & LD          |

<u>Regulation Topic</u>	<u>Section #</u>	<u>Extent of Modification Requested</u>
Property Identification	146-11.A & 146-11.B	(Partial Waiver) To not include all properties & existing features within 400 feet of the site.
Property Identification	146-11.C	To not require the location of all existing utilities
Architectural Plan	146-11.L	To not require tentative architectural plans (no work proposed)
Right of Way Width	146-24.D	To have the right-of-way widths remain as plotted
Curb, Gutter & Sidewalk	146-27	To not require sidewalks and curbs along Moredon Road or along Mill Road
Street Lighting	146-38	To not require additional street lighting

.....  
I hereby acknowledge and modification request received:

  
Signature of Official

4/17/18  
Date

D. Applicant Identification:

Applicant Harrise Yaron & Jennifer Parke, Scott Taitleman & Jamie Frey (co-applicants)

Address 936 Moredon Road, and 1407 Mill Road, Meadowbrook, PA 19046 Phone 484-800-6404

Land Owner same as co-applicants

Address \_\_\_\_\_ Phone \_\_\_\_\_

Equitable Land Owner \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Architect \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Engineer Nick T. Rose, P.E., ProTract Engineering, Inc.

Address P.O. Box 58, Hatboro, PA 19040 Phone 215-442-9230

Attorney \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**IMPROVEMENTS PROPOSED**

**UNITS**

**ESTIMATED COST**


Streets	<u>NONE</u>	
Street Widening	_____	
Street Signs	_____	
Street Lighting	_____	
Curbs	_____	
Sidewalks	_____	
Storm Sewers	_____	
Water Supply	_____	
Fire Hydrants	_____	
Sanitary Sewers	_____	
Monuments	_____	
Shade Trees	_____	
Open Space	_____	
Park Lane	_____	
Other	_____	

Total Cost: 0.00

.....  
Fees received from applicant:

Application Fee	<u>\$ 300.00</u>
Review Escrow	<u>\$ 2500.00</u>
Total	<u>\$ 2800.00</u>

Fees acknowledged and application accepted as complete:

  
Signature of Official

4/17/18  
Date

Prepared By: T A Executive Settlement Services, L.P.  
ATTN: Julie Reyna  
610 Old Lancaster Road  
Bryn Mawr, Pennsylvania 19010  
Phone: 610-520-0415

Return To: T A Executive Settlement Services, L.P.  
ATTN: Julie Reyna  
610 Old Lancaster Road  
Bryn Mawr, Pennsylvania 19010  
Phone: 610-520-0415  
30-00-43652-00-4  
1407 Mill Road, Abington Township  
BRY137-3132

MONTGOMERY COUNTY COMMISSIONERS REGISTRY  
30-00-43652-00-4 ABINGTON TOWNSHIP  
1407 MILL RD  
AMUNDSON ERIK J  
B 033 L 246 U 041 1101 DATE: 06/06/2008

\$5.00  
JU

Fee Simple Deed

**This Deed**, made on May 02, 2008, between,

Erik J. Amundson,

hereinafter called the Grantor, of the one part, and

Scott P. Taitleman and Jamie N. Frey,

hereinafter called the Grantees, of the other part.

**Witnesseth**, that in consideration of Five Hundred Seven Thousand Two Hundred Fifty dollars & no cents, (\$507,250.00) in hand paid, the receipt whereof is hereby acknowledged, the said Grantor does hereby grant and convey unto the said Grantees, their heirs and assigns, as tenants in common and not with the right of survivorship.  
30-00-43652-00-4

ALL THAT CERTAIN lot or piece of ground SITUATE in Abington Township, Montgomery County, Pennsylvania, bounded and described according to a survey and plan thereof made by Albright and Mebus, Registered Professional Engineers and Land Surveyors, Glenside, PA dated July 14, 1926, as follows, to wit:

BEGINNING at a point in the bed of Mill Road (36.5 feet wide) at its intersection with the center line of Dale Road (40 feet wide), thence extending along a line in the bed of Mill Road North 39 degrees 45 minutes East 246.06 feet to a point, thence leaving said Mill Road and extending South 08 degrees 35 minutes East 435.88 feet to a point, thence extending South 81 degrees 28 minutes West 24.40 feet to a point in the center line of Dale Road aforesaid; thence extending along the same North 08 degrees 32 minutes West 74.70 feet to a point; thence extending on a line curving to the left with a radius of 120 feet, the arc distance of 131.70 feet to a point, thence extending still along the center line of said Dale Road North 71 degrees 25 minutes West 1.99 feet to a point, thence extending still along the same on a line curving to the right with a radius of 160 feet, the arc distance of 62.23 feet to a point, thence extending still along the same North 49 degrees 08 minutes West 67.49 feet to a point in the bed of Mill Road, being the first mentioned point and place of beginning.

BEING Parcel # 30-00-43652-00-4 Block 33 Unit 41.

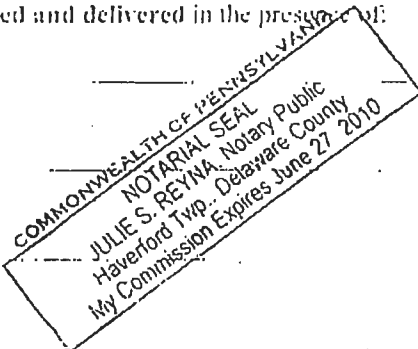
BEING the same premises which June Clashaus by Indenture dated 06/26/2006, and recorded in the Office for the Recording of Deeds, in and for the County of Montgomery, aforesaid, in Deed Book and Page 5607/943, granted and conveyed unto Erik J. Amundson, in fee.

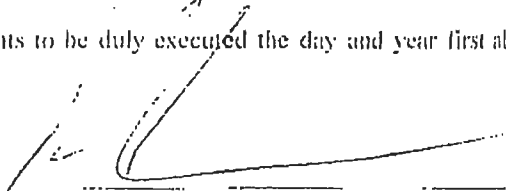


And the said Grantor does hereby covenant to and with the said Grantee that he, the said Grantor, his heirs and assigns, SHALL and WILL, warrant and forever defend the herein above described premises, with the hereditaments and appurtenances, unto the said Grantees, their heirs and assigns, against the said Grantor and against every other person lawfully claiming or who shall hereafter claim the same or any part thereof, by, from or under him or any of them.

In witness whereof, the said Grantor has caused these presents to be duly executed the day and year first above written.

Sealed and delivered in the presence of:



 Seal  
Erik J. Amundson

\_\_\_\_ Seal

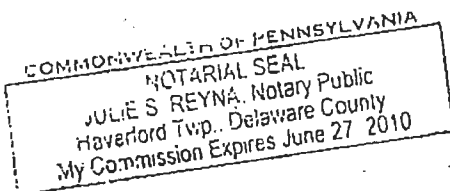
\_\_\_\_ Seal


\_\_\_\_ Seal

State of Pennsylvania  
County of Delaware

On this May 02, 2008, before me, the undersigned officer, personally appeared Erik J. Amundson, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.



 Notary Public

## DEED

File No. BRY137-3132

Grantor: Erik J. Amundson

Grantee: Scott P. Taftelman and Jamie N. Frey

I certify the address of the Grantee to be, and mail tax bill to: 1407 Mill Road, Meadowbrook, PA 19046

Premises: 1407 Mill Road, Abington Township, Montgomery County, Pennsylvania

REGISTERED

ABINGTON TOWNSHIP

DATE 5/7/08 BY ME  
MICHAEL E. FOWLES  
TOWNSHIP ENGINEER

Prepared by and Return to:

Alan H. Zuckerman, Esq.  
Flaster/Greenberg P.C.  
1810 Chapel Avenue West  
Cherry Hill, NJ 08002  
(856) 661-2266

RECORDER OF DEEDS  
MONTGOMERY COUNTY

2012 OCT -3 AM 11:02

UPI # 30-00-44552-00-4

This Indenture, made the 6<sup>th</sup> day of September 2012,

Between

HARRISE YARON, AS TO AN 80% INTEREST AND JENNIFER YARON, AS TO A 20% INTEREST, AS TENANTS IN COMMON

(hereinafter called the Grantor), of the one part, and

HARRISE YARON, AS TO AN 60% INTEREST AND JENNIFER YARON (NOW MARRIED AND KNOWN AS JENNIFER PARKE), AS TO A 40% INTEREST, AS TENANTS IN COMMON

(hereinafter called the Grantees), of the other part,

Witnesseth, that the said Grantor for and in consideration of the sum of ONE DOLLAR (\$1.00) lawful money of the United States of America, unto her well and truly paid by the said Grantees, at or before the sealing and delivery hereof, he receipt whereof is hereby acknowledged, has granted, bargained and sold, released and confirmed, and by these presents does grant, bargain and sell, release and confirm unto the said Grantees, as tenants in common:

ALL THAT CERTAIN piece or parcel of ground with the buildings and improvements thereon erected, SITUATE in Abington Township, Montgomery County, Pennsylvania and described in accordance to a Certain Plan of Property made for Charles L. Levesque and Myron A. Manchel, made by Charles E. Shoemaker, Inc., Engineers and Surveyors, dated June 7, 1966 and revised September 10, 1966, said plan being recorded in the Office of the Recorder of Deeds for Montgomery County at Norristown, Pennsylvania in Plan Book A-9 page 92, as follows, to wit:

BEGINNING at a point in the center line of Moredon Road (36.50 feet wide) said point being the distance of 66.87 feet measured South 56° 38' 30" East along the center line of Moredon Road from its point of intersection with the center line of Mill Road (36.50 feet wide); thence extending from said point of beginning South 56° 38' 11" East along the original center line of Moredon Road 204.82 feet to a point, thence extending South 21° 15' 45" West crossing the Southwesterly side of Moredon Road 145.08 feet to a point; thence extending South 04° 53' 15" West 234.89 feet to a point; thence extending North 84° 48' 31" West 317.03 feet to a point; thence extending North 08° 35' West partly through an area for Right of Way for Drainage (of irregular width) 413.49 feet to a point at or near the Southeasterly side of Mill Road; thence extending South 59° 22' 15" East through the aforesaid area for Right of Way for Drainage (of irregular width) 135.52 feet to a point on the Northeasterly side of said area for Right of Way for Drainage; thence extending North 51° 52' 30" East re-crossing the Southwesterly side of Moredon Road aforesaid, 215.91 feet to the first mentioned point and place of beginning.

INCLUDING Lot Number 1 as shown on the above mentioned plan.

INCLUDING 936 Moredon Road.

INCLUDING County Parcel Number 30-00-44552-00-4.

MONTGOMERY COUNTY COMMISSIONERS REGISTRY  
30-00-44552-00-4 ABINGTON  
936 MOREDON RD  
YARON HARRISE & JENNIFER  
B 033 U 005 L 1 1101 DATE: 10/03/2012

\$10.00  
JO

B33  
05



# Township of Abington

## Engineering & Code Department

Wayne C. Luker, President  
Steven N. Kline, Vice President

Richard J. Manfredi, *Manager*  
Amy R. Montgomery, *P.E., Director*

May 15, 2018

Harrise Yaron and Jennifer Parke / Scott Taitleman and Jamie Frey  
936 Moredon Road 1407 Mill Road  
Meadowbrook, PA 19046 Meadowbrook, PA 19046

**RE: Subdivision Application SD-18-01, 936 Moredon Road and 1407 Mill Road,  
Meadowbrook, PA 19046 - Yaron, Parke, Taitleman and Frey**

Dear Applicants:

Staff of the Township of Abington have received and reviewed the subdivision application of Harrise Yaron, Jennifer Parke, Scott Taitleman and Jamie Frey, owners of the properties located at 936 Moredon Road and 1407 Mill Road, Meadowbrook, PA. The applicants seek approval to subdivide the two properties and transfer 3,551 square feet of ground from 1407 Mill Road to 936 Moredon Road. In addition, 8269 square feet of ground will be transferred from 936 Moredon Road to 1407 Mill Road. The property located at 936 Moredon Road will be decreased in lot area from 3.50 acres to 3.40 acres. 1407 Mill Road will increase in lot area from .45 of an acre to .65 of acre. Other than the existing legal nonconforming lot area of 1407 Mill Road, the properties will comply with the dimensional requirements of Section 302 of the Zoning Ordinance. The properties are zoned within the R-1 Residential District of Ward No. 1 of the Township of Abington.

The submitted information consists of a one-sheet plan of lot line change prepared by ProTract Engineering, Inc. dated January 25, 2018 and Stormwater Management report prepared dated March 19, 2018.

The following is a listing of the staff review comments that will need to be addressed to the satisfaction of the Board of Commissioners of the Township of Abington. Several of the conditions listed within the staff review letter are permit related comments and must be addressed at the time permits are submitted for review.

### Engineering and Code Department:

1. The properties are zoned within the R-1 Residential District of Ward No. 1.
2. Unit No. 5 is addressed at 936 Moredon Road and is being decreased by a net of 4,718 square feet in lot size to 3.398 acres in total lot area.

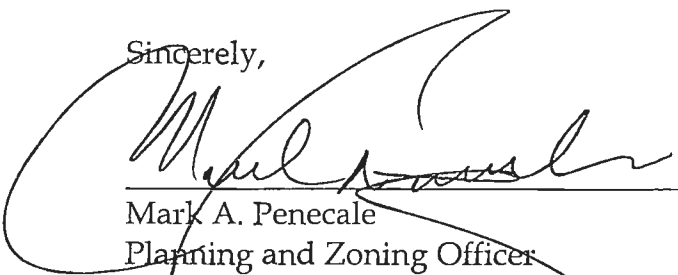
3. Unit No. 5 is proposed to have 200 feet of lot frontage on Dale Road. This now provides this lot dual frontage and may lead to another subdivision of the property at some point.
4. Unit No. 5 will remain in compliance with the requirements of Section 302, Figure 3.1 of the Zoning Ordinance of the Township of Abington.
5. Unit No. 41 is addressed at 1407 Mill Road and is being increased in lot area from .547 of an acre to .655 of an acre or the same net 4,718 square feet.
6. There is a legal nonconforming dimensional condition on Unit No. 41. The property is undersized for the R-1 District, but the nonconformity is being improved with the proposed increase in lot area.
7. The project engineer has the building envelopes for 1407 Mill Road correctly plotted. Both properties now have dual frontage; however, 936 Moredon Road is not a corner property and Section 302, Figure 3.1 allows for the second front yard of a corner property to be reduced to 40 feet. The front yard setback on Dale Road should be increased to 50 feet.
8. The applicant has failed to plot the location of the required street trees as per the requirements of Section 146-11.H of the Subdivision & Land Development Ordinance.
9. This plan was submitted as a preliminary/final plan. Since there are no public improvements proposed, the Board of Commissioners may consider granting this request.
10. The applicant is required to install concrete monuments as per the requirements of Section 146-32 of the Subdivision & Land Development Ordinance. Upon approval of this plan, the applicant shall install four (4) new concrete monuments along the newly formed property line (2 at each ROW and 1 at each directional change).
11. The right-of-way width for Dale Road is not shown on the plan and must be added.
12. The Abington Township application number SD-18-01 shall be added to all plan sheets.
13. Upon approval of this plan, the applicant will need to prepare four (4) new deeds [one (1) each describing just the land being transferred to the other property owner (2 total) and one (1) each describing the new parcels in their entirety (2 total).] These executed deeds will need to be recorded at the Montgomery County Recorder of Deeds office AND with the Township of Abington (Engineer's office). This is a requirement of the subdivision process.

14. The applicant has requested the following waivers from the requirements of the Subdivision & Land Development Ordinance:

- a. **Section 146.11.A - Property Identification Plan** - The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application.
- b. **Section 146-11.B - Existing Features Plan** - The plan is required to plot the location of all utilities on the sites and within 400 feet of the property involved in this application.
- c. **Section 146-11.C - Proposed Layout Plan** - To not provide the location of all utilities proposed to remain and to be removed or relocated. The Engineering & Code Department does not recommend the approval of this waiver. All utilities on the subject properties shall be shown to ensure they remain with the correct property after the subdivision.
- d. **Section 146-11.L - Architectural Plan** - To not require tentative architectural plans. Note: No construction is proposed at this time.
- e. **Section 146-24 - Streets** - To allow the right of way widths to remain as plotted (Moredon at 36.5 feet and Dale at approximately 40 feet) and not provide the required right of way of 50 feet as listed in Chart 4.A of the Subdivision & Land Development Ordinance.
- f. **Section 146-27 - Sidewalks and Curbs** - To waive the requirement for the installation of curb, gutter and sidewalks improvements.
- g. **Section 146-38 - Street Lighting** - To waive the requirement for the installation of street lighting.

This application is scheduled to be reviewed by the Planning Commission on Tuesday, May 22, 2018. If there are any questions pertaining to the comments listed above, I would ask that you contact the reviewing department directly or I can be reached at 267-536-1010.

Sincerely,



Mark A. Penecale  
Planning and Zoning Officer

cc: Richard J. Manfredi, Manager, Township of Abington  
Amy Montgomery, P.E., Director of Engineering and Code  
John Rohrer, Abington Township Fire Marshal  
George Wrigley, Director, Waste Water Treatment Facilities  
Scott Marlin, Engineering and Code  
Nicholas T. Rose, P.E., ProTract Engineering, Inc.

**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR  
KENNETH E. LAWRENCE, JR., VICE CHAIR  
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY  
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311  
NORRISTOWN, PA 19404-0311  
610-278-3722  
FAX: 610-278-3941 • TDD: 610-631-1211  
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP  
EXECUTIVE DIRECTOR

May 22, 2018

Mr. Mark A. Penecale, Zoning Officer  
Abington Township  
1176 Old York Road  
Abington, Pennsylvania 19001-3713

Re: 18-0096-001  
Tax Block 33, Units 5 and 41 Lot Line Change  
2 Lots on 4.00 Acres  
Mill Road (S), Dale Road (E)  
Abington Township

Dear Mr. Penecale:

We have reviewed the above-referenced subdivision in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code, as you requested on April 20, 2018. We forward this letter as a report of our review.

## BACKGROUND

Harrise Yanor, Jennifer Parke, Scott Taitleman and Jamie Frey; the applicants; have submitted a subdivision plan for a lot line adjustment between two properties. Each existing lot has an existing dwelling. Unit 5 also includes a tennis court, pool, patio, and car port. Unit 33 also includes a patio. The applicant has proposed adjusting the lot line, so that 8,269 square feet are transferred from Block 33, Unit 5 to Block 33, Unit 41 in one location and 3,551 square feet are transferred from Unit 41 to Unit 5 in another location. Unit 5 currently is 3.51 acres in size; after the lot line adjustment, it would be reduced to 3.40 acres. Unit 41 is currently 0.55 acres in size. After the lot line adjustment it would increase to 0.66 acres. The proposed development is located in the R1 Low Density Residential District and is served by public sewer and water. The applicant has submitted a minor and final plan.



## RECOMMENDATION

The applicant's proposal generally creates a more logical, conventional lot configuration with reduced nonconforming conditions. The Montgomery County Planning Commission (MCPC) generally supports this proposal, however, in the course of our review we have identified the following issues that the applicant and Township may wish to consider prior to final plan approval. Our comments are as follows:

## REVIEW COMMENTS

### ZONING

- A. Riparian Corridor. Riparian Corridor Conservation District regulations apply to Unit 5 [§1502]. The corridor exists along all identified waterways, but the zoning requirements of the district only apply to properties of at least one acre. Therefore, the corridor's location on Unit 5 shall be shown.
- B. Front Yard. The applicant shows a front yard for Unit 5 on Dale Road but shows a setback of 40 feet; this should say "50 feet".

### SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO)

#### A. Sidewalk.

- (1) There is a sidewalk on Moredon Road that ends at Warner Road, and there is a sidewalk on Warner Road. We recommend that the sidewalk requirement not be waived for Moredon Road [§146-27] .

## CONCLUSION

We wish to reiterate that MCPC generally supports the applicant's proposal but we believe that our suggested revisions will better achieve the Township's planning objectives for residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Narcowich".

Mike Narcowich, AICP, Principal Planner II  
610.278.5238 - [mnarcowi@montcopa.org](mailto:mnarcowi@montcopa.org)

c: Richard J. Manfredi, Township Manager  
Nicholas T. Rose, P.E., Applicant's Representative  
Amy Montgomery, P.E., Township Engineer  
Michael P. Clarke, Esq., Rudolph Clarke, LLC, Township Solicitor

Attachments:    Applicant's Plan  
                         Aerial Image







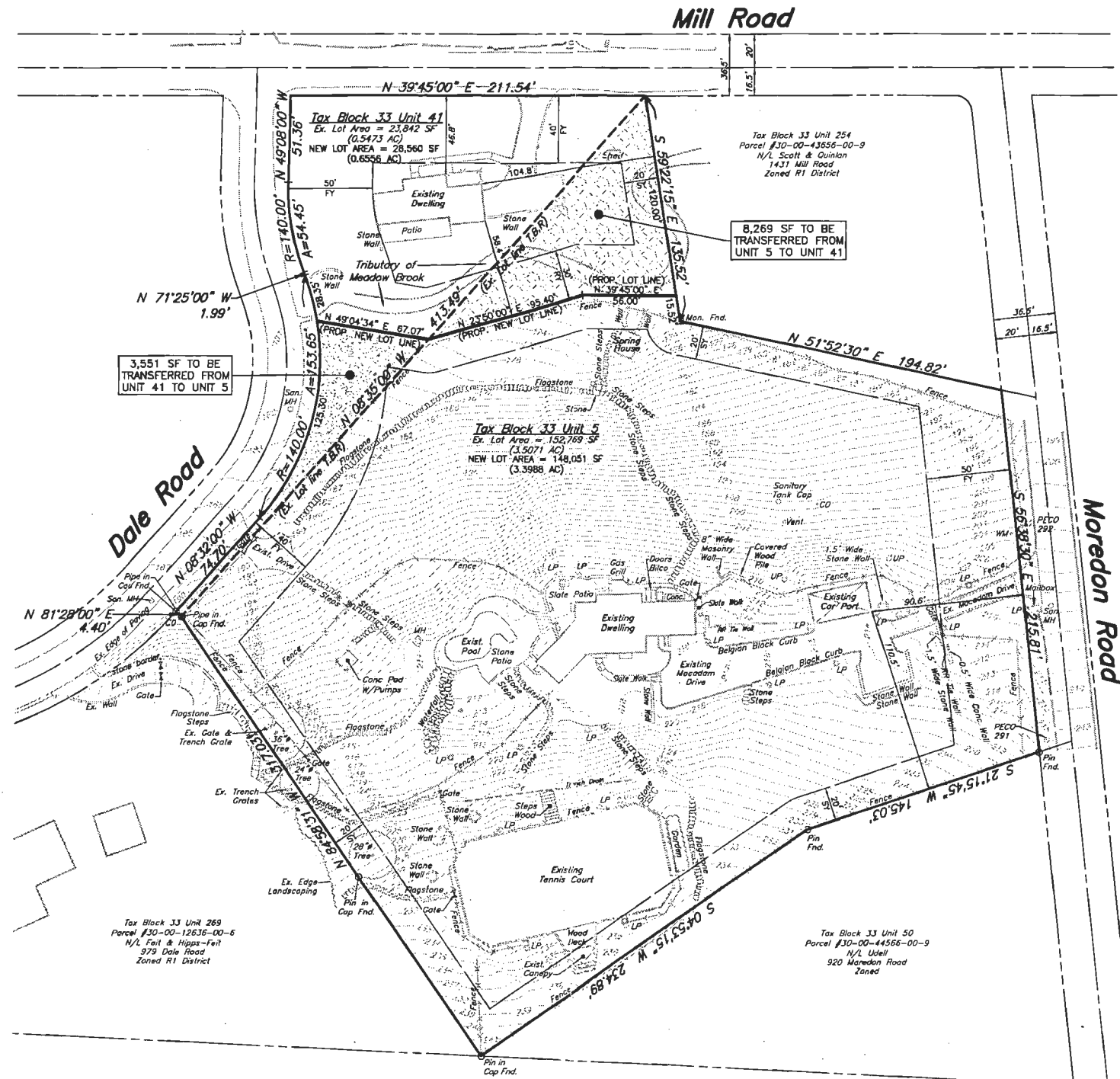
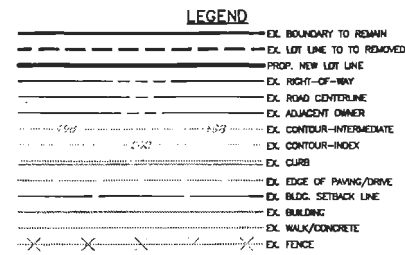
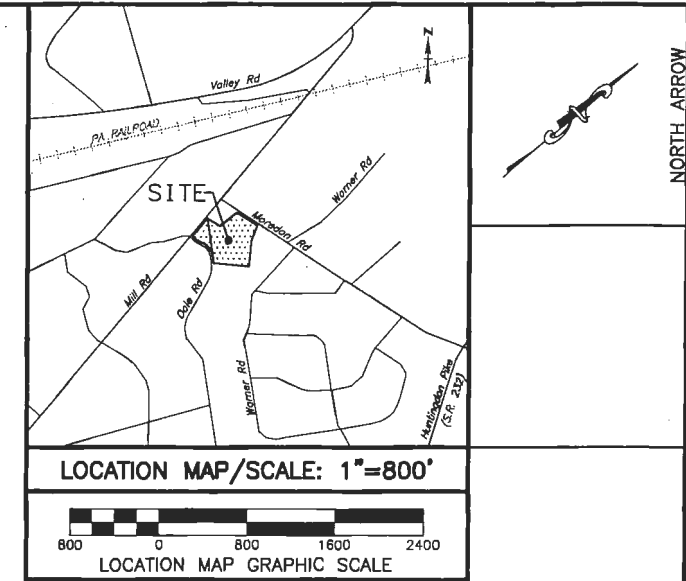
Tax Block 33, Unit 5 and Lot 41  
Lot Line Change  
180096001

Montgomery  
County  
Planning  
Commission

Montgomery County Courthouse - Planning Commission  
PO Box 311 • Norristown PA 19384-0311  
(p) 610.276.3722 • (f) 610.276.3941  
[www.montcopa.org/planning](http://www.montcopa.org/planning)

Year 2015 aerial photography provided by the  
Delaware Valley Regional Planning Commission





GENERAL NOTES:

1. PROPERTY INFORMATION:  
TAX PARCEL NO. 30-00-44552-00-4  
TAX BLOCK 33 UNIT 5  
DEED BOOK 5850 PAGE 01401  
OWNER:  
HARRISE YARON & JENNIFER PARKS  
936 MOREDON ROAD  
MEADOWROCK, PA 19048  
SITE ADDRESS:  
936 MOREDON ROAD  
MEADOWROCK, PA 19048  
TRACT AREA TO EXISTING R.O.W. = 152,789 SF (3.5071 ACRES)  
  
TAX PARCEL NO. 30-00-4352-00-4  
TAX BLOCK 33 UNIT 41  
DEED BOOK 5899 PAGE 00992  
OWNER:  
SCOTT P. TATLEMAN & JAMIE N. FREY  
1407 MILL ROAD  
MEADOWROCK, PA 19048  
SITE ADDRESS:  
1407 MILL ROAD  
MEADOWROCK, PA 19048  
TRACT AREA TO EXISTING R.O.W. = 23,842 SF (0.5473 AC)
2. BOUNDARY AS SHOWN TAKEN FROM DEEDS AND PLANS OF RECORD, AND A SURVEY BY PROTRACT ENGINEERING, INC. IN NOVEMBER 2017.
3. TOPOGRAPHY AS SHOWN IS FROM A SURVEY BY PROTRACT ENGINEERING, INC. IN NOVEMBER 2017.
4. PROTRACT ENGINEERING, INC. DOES NOT GUARANTEE THE ACCURACY OF LOCATIONS FOR EXISTING SUBSURFACE UTILITY STRUCTURES SHOWN ON THE PLANS. NOR DOES PROTRACT ENGINEERING, INC. GUARANTEE THAT ALL EXISTING UTILITY STRUCTURES ARE SHOWN. TO COMPLY WITH ACT 187 THE CONTRACTOR SHALL VERIFY THE LOCATION AND ELEVATION OF ALL UNDERGROUND UTILITIES BEFORE THE START OF WORK.
5. ZONING DATA: R1 LOW DENSITY RESIDENTIAL DISTRICT  

CATEGORY	REQUIRED	EXISTING UNIT 5	PROPOSED UNIT 5	EXISTING UNIT 41	PROPOSED UNIT 41
MIN LOT AREA	1 ACRE	3,5071 AC	3,3985 AC	0,5473 AC*	0,6556 AC
MIN LOT WIDTH	200 FT	215.8 FT	215.8 FT	211.5 FT	211.5 FT
MIN LOT DEPTH	100 FT	441 FT±	441 FT±	130 FT±	120.0 FT
MIN FRONT YARD	50 FT±*	90.6 FT	90.6 FT	46.8 FT	46.8 FT
MIN SIDE YARD	20 FT	110.5 FT	110.5 FT	21.7 FT	104.8 FT
MIN REAR YARD	30 FT	159.6 FT	N/A	N/A	58.4 FT
MAX BUILDING HEIGHT	35 FT	<35 FT	<35 FT	<35 FT	<35 FT
MAX BUILDING LENGTH	150 FT	<150 FT	<150 FT	<150 FT	<150 FT
MAX BUILDING AREA	20 %	2.1 %	2.2 %	6.1 %	5.1 %
MAX IMPERVIOUS AREA	25 %	13.6 %	14.0 %	16.4 %	13.9 %
MIN GREEN AREA	75 %	86.4 %	86.0 %	83.3 %	86.1 %

\*EXISTING NON-CONFORMING CONDITION IMPROVED BY PROPOSED CHANGE  
\*\*THE FRONT YARD ON ONE SIDE OF A CORNER LOT MAY BE REDUCED TO 40 FEET
6. SOILS DATA WAS OBTAINED FROM THE USDA/NRCS WEB SOIL SURVEY OF MONTGOMERY COUNTY PA, OCTOBER 2017. SOILS ON SITE ARE CLASSIFIED AS CH - ODOROUS SILT LOAM AND Mbd - MANOR LOAM, 15 TO 25 PERCENT SLOPES.
7. SITE 15 IS OUTSIDE THE FEMA 100 YEAR FLOODPLAIN AS SHOWN ON PANEL 402 OF 401, PREPARED FOR MONTGOMERY COUNTY, PA DATED MARCH 2, 2016.
8. THE FOLLOWING WAIVERS ARE REQUESTED FROM THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE:  
A) FROM SECTION 146-11.A (PARTIAL WAIVER) TO NOT INCLUDE ALL PROPERTIES WITHIN 400 FEET OF THE SITE.  
B) FROM SECTION 146-11.B (PARTIAL WAIVER) TO NOT INCLUDE THE LOCATION OF ALL UTILITIES WITHIN 400 FEET OF THE SITE.  
C) FROM SECTION 146-11.C, TO NOT REQUIRE THE LOCATION OF ALL EXISTING UTILITIES PROPOSED TO REMAIN AND TO BE REMOVED. (NO CONSTRUCTION IS PROPOSED AT THIS TIME.)  
D) FROM SECTION 146-11.L, TO NOT REQUIRE TENTATIVE ARCHITECTURAL PLANS. (NO CONSTRUCTION IS PROPOSED AT THIS TIME.)  
E) FROM SECTION 146-24.D, TO HAVE THE RIGHT-OF-WAY WIDTHS REMAIN AS PLOTTED.  
F) FROM SECTION 146-27, TO NOT REQUIRE CURBS, GUTTER AND SIDEWALK IMPROVEMENTS AT THIS TIME.  
G) FROM SECTION 146-38, TO NOT REQUIRE ADDITIONAL STREET LIGHTING TO BE INSTALLED.

\_\_\_\_\_  
 MCPPC, Inc.  
 \_\_\_\_\_  
 PROCESSED AND REVIEWED. A report has been prepared by  
 the Montgomery County Planning Commission in accordance  
 with the Montgomery County Planning Code.  
 \_\_\_\_\_  
 Certified this date \_\_\_\_\_  
 \_\_\_\_\_  
 For the Director  
 Montgomery County Planning Commission

[illegible]

APPROVAL OF TOWNSHIP:  
Approved by the Board of Commissioners of the Township of Abington  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

CERTIFICATION FOR RECORDING:  
Recorded in the Office for the Recording of Deeds for Montgomery County  
at Norristown, Pennsylvania, in Plan Book \_\_\_\_\_, Page No. \_\_\_\_\_,  
on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
By: \_\_\_\_\_, Recorder of Deeds

COMMONWEALTH OF PENNSYLVANIA:  
COUNTY OF MONTGOMERY:

On the \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_, before me, the Subscriber a Notary Public of the Commonwealth of Pennsylvania, personally appeared Horrie Yarr and Jennifer Parks, known to me (or satisfactorily proven) to be the person(s) whose name(s) (is/are) subscribed to the foregoing plan, and acknowledged that (he, she, they/ is/are) the owner(s) of the designated land, that all necessary approval of the plan has been obtained and is endorsed thereon, and that (he, she, they) desire that the foregoing plan may be duly recorded.

COMMONWEALTH OF PENNSYLVANIA:  
COUNTY OF MONTGOMERY:

On the \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_, before me, the Subscriber a Notary Public of the Commonwealth of Pennsylvania, personally appeared Scott Taitelman, known to me (or satisfactorily proven) to be the person(s) whose name (is/are) subscribed to the foregoing plan, and acknowledged that (he, she, they) is/are the owner(s) of the designated land, that all necessary approval of the plan has been obtained and is endorsed thereon, and that (he, she, they) desire that the foregoing plan may be duly recorded.

\_\_\_\_\_  
Attest: \_\_\_\_\_

\_\_\_\_ Notary Public  
\_\_\_\_ My Commission Expires \_\_\_\_\_  
\_\_\_\_ Owner  
(Harris Yaron)  
\_\_\_\_ Owner  
(Jennifer Parks)

\_\_\_\_ Notary Public  
\_\_\_\_ My Commission Expires \_\_\_\_\_  
\_\_\_\_ Owner  
(Scott P. Tottleman)  
\_\_\_\_ Owner  
(Jamie M. Fray)

PLAN OF LOT LINE CHANGE

PREPARED FOR  
TAX BLOCK 33 UNITS 5 & 41



**ProTract**  
Engineering, Inc.

Earl Moreland Avenue, P.O. Box 68  
Libero, Pennsylvania 19040





## ADMINISTRATIVE CODE AND LAND DEVELOPMENT

### AGENDA ITEM

5-25-18

DATE

ACL-02-061418

AGENDA ITEM NUMBER

Engineering and Code

DEPARTMENT

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Land Development Application LD-18-03, 1768 Kimball Avenue, Willow Grove, PA 19090 - Popper & Deacon, Inc.

#### EXECUTIVE SUMMARY:

The applicant seeks approval to subdivide the existing 34,169 square foot lot into three parcels. Lot No. 1 is proposed to contain the existing single family dwelling on a lot of 7,500 square feet. Lot No. 2 has a lot area of 8,843 square feet and is proposed for development. Lot No. 2 has a lot area of 17,826 square feet and is also proposed for development of a single-family dwelling. All three lots have frontage on Kimball Avenue and meet the dimensional requirements of Section 602 of the Zoning Ordinance. The property is zoned within the R-4 Residential District of Ward No. 8 of the Township of Abington.

#### PREVIOUS BOARD ACTIONS:

Planning Commission recommended approval for the Land Development Application at their regularly scheduled meeting of May 22, 2018.

#### RECOMMENDED BOARD ACTION:

Consider approving the Land Development Application for a three-lot Subdivision and Land Development by Mr. Patrick Deacon, Popper & Deacon, Inc. at 1768 Kimball Avenue, Willow Grove, PA.



# **Township of Abington Planning Commission Recommendation Form**

**Application Number:** LD-18-03

**Date:** May 22, 2018

**Applicant's Name:** Popper & Deacon, Inc.

**Applicant's Address:** 1768 Kimball Avenue, Willow Grove, Pa.

**Recommendation:** ☒ **APPROVED**    ☐ **DENIED**    **VOTE:** 7 of 7

## **Over View:**

**PC2:** This is the application of the Popper & Deacon, Inc., applicant for the property located at 1768 Kimball Avenue, Willow Grove, Pa. The applicants seek approval to subdivide the existing 34,169 square foot lot into three parcels. Lot #1 is proposed to contain the existing single family dwelling on a lot of 7,500 square feet. Lot #2 has a lot area of 8,843 square feet and is proposed for development. Lot #3 has a lot area of 17,826 square feet and is also proposed for development of a single family dwelling. All three lots have frontage on Kimball Avenue and meet the dimensional requirements of Section 602 of the Zoning Ordinance. The property is zoned within the R-4 Residential District of Ward #8 of the Township of Abington.

## **Conditions:**

1. The items listed within the Staff Review letter dated May 15, 2018 are to be taken under consideration and addressed to the satisfaction of the Board of Commissioners of the Township of Abington.
2. A minimum of two new shade trees will be planted in the area of the Windsor Road frontage. The trees are required to be a minimum of 2.5 caliper inches at the time of planting.

The following waivers have been requested.

- A. **Section 146.9.B – Plan Categories** – To review the plan as a preliminary as final plan. Yes {x} No { }
- B. **Section 146-11.A - Property Identification Plan** – The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application. Yes {X} No { }
- C. **Section 146-11.B – Existing Features Plan** – The plan is required to plot the location of all utilities on the sites and within 400 feet of the properties involved in this application. Yes {X} No { }
- D. **Section 146-11.C – Proposed Layout Plan** – The plan is required to plot the location of all existing utilities, to include the size, type and depth of all existing improvements proposed to remain and be removed. Yes {X} No { }. The applicant will relocate the existing sanitary sewer line to avoid the drip line of the existing trees along the driveway.
- E. **Section 146-11.F – Sanitary Sewer Plan** – The applicant has plotted the locations of the existing and proposed new laterals, however, a profile plan has not been submitted. Yes { } No {X}
- F. **Section 146-11.K – Planning Modules** – The applicant has submitted an ACT 537 Sanitary Sewer Exemption Mailer and not a full Planning Module. Yes {X} No { }
- G. **Section 146-11.L – Architectural Plan** – Architectural plans have not been submitted. Floor plans have been submitted for the proposed addition. Yes {X} No { }.

MAPenecale  
5/22/2018



# Township of Abington

Engineering & Code Department

Wayne C. Luker, President  
Steven N. Kline, Vice President

Richard J. Manfredi, Manager  
Amy R. Montgomery, P.E., Director

## Subdivision & Land Development Notice Plan Review LD-18-03

Notice is hereby given that the Township of Abington will hold the following public meetings at the Abington Township Administration Building (1176 Old York Road) Planning Commission, Engineering & Code Committee and Board of Commissioners, to discuss the application of **Popper & Deacon, Inc.**

MEETINGS	DATE AND TIME
Planning Commission Committee	May 22, 2018 @ 7:30 p.m.
Engineering & Code Committee	June 6, 2018 @ 7:00 p.m.
Board of Commissioners	June 14, 2018 @ 7:30 p.m.

This is the application of the Popper & Deacon, Inc., applicant for the property located at 1768 Kimball Avenue, Willow Grove, Pa. The applicants seek approval to subdivide the existing 34,169 square foot lot into three parcels. Lot #1 is proposed to contain the existing single family dwelling on a lot of 7,500 square feet. Lot #2 has a lot area of 8,843 square feet and is proposed for development. Lot #3 has a lot area of 17,826 square feet and is also proposed for development of a single family dwelling. All three lots have frontage on Kimball Avenue and meet the dimensional requirements of Section 602 of the Zoning Ordinance. The property is zoned within the R-4 Residential District of Ward #8 of the Township of Abington.

The application and plans are on file in the Engineering & Code Department and may be reviewed upon request. If there are any questions and/or comments that you may have, please feel free to contact me at 267-536-1010.

Mark A. Penecale  
Planning & Zoning Officer  
Township of Abington

- *These meetings are subject to change if additional review time is required by Township Staff or requested by the applicant.*

# Township of Abington

## APPLICATION FOR APPROVAL OF PLAN

Submission Date 4/18/2018

Application No. LA-18-03

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for approval of plan type as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled The Subdivision and Land Development Regulations of the Township of Abington of 1991, and any supplements and amendments thereto.

Patrick J. Dancer  
(Signature of Applicant)

Patrick J. Dancer  
(Signature of Land Owner)

Title of Plan Submitted: Plan of Subdivision-1768 Kimball Ave.

### A. Plan Type:

- ☐ Minor Subdivision  
☒ Preliminary Major Subdivision  
☐ Final Major Subdivision  
☐ Preliminary Major SD & LD

- ☐ Minor Land Development  
☐ Pre Major Land Development  
☐ Final Major Land Development  
☐ Final Major SD & LD

Eastern Chadrow Assoc. Inc.

333 E. Street Road

Warminster, PA 18974

### B. Plan Identification:

Plan Dated: 3/29/2018

Engineer: \_\_\_\_\_

Plan Proposes: Brief narrative of the proposed activity. Commercial applications include building square footage and specific uses; Residential applications include number of lots and amount of dwelling unit types:

Subdivision of property, Lot 1 will contain existing dwelling, Lots 2 and 3 will become proposed building lots. Public improvements will consist of Road widening, curb, sidewalk and preserving two existing mature trees as street trees and the addition of one proposed street tree.

### C. Property Identification:

Address / Location 1768 Kimball Ave  
Between streets Old Welsh Road and Windsor Ave



# Township of Abington

## APPLICATION FOR MODIFICATION OF PLAN

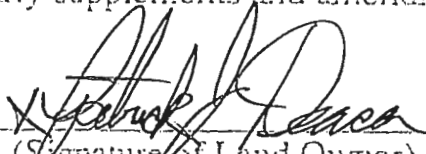
Submission Date 4/18/10

Application No. LD-18-03

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for modification of plan application requirements as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled The Subdivision and Land Development Regulations of the Township of Abington of 1991, and any supplements and amendments thereto.

\_\_\_\_\_  
(Signature of Applicant)

  
(Signature of Land Owner)

Title of Plan Submitted: \_\_\_\_\_

### A. Plan Type:

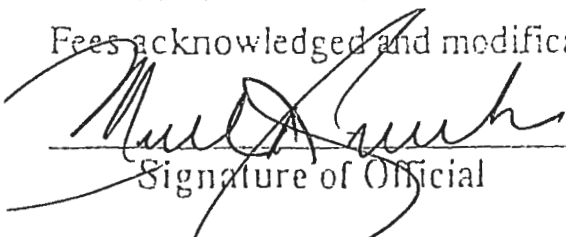
- ☐ Minor Subdivision
- ☐ Preliminary Major Subdivision
- ☐ Final Major Subdivision
- ☐ Preliminary Major SD & LD

- ☐ Minor Land Development
- ☐ Preliminary Land Development
- ☒ Final Land Development
- ☐ Final Major SD & LD

Regulation Topic	Section #	Extent of Modification Requested
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*\*\*\*\*

Fees acknowledged and modification request received:

  
Signature of Official

4/18/10  
Date

D Applicant Identification:

Applicant: Popper & Deacon, Inc. c/o Patrick Deacon  
Address: 659 Roberts Ave Phone: 215-416-9050  
Glenside, Pa 19038

Land Owner: Same as applicant Pideacon@tdabs.com  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Equitable Land Owner: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Architect: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Engineer: Eastern Chadrow Assoc. Inc.  
333 E. Street Road  
Address: Warminster, PA 18974 Phone: 215-672-8671

Attorney: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

IMPROVEMENTS PROPOSED	UNITS	EST. COST.
-----------------------	-------	------------

Streets		
Street Widening		
Street Signs		
Street Lighting		
Curbs		
Sidewalks		
Storm Sewers		
Water Supply		
Fire Hydrants		
Sanitary Sewers		
Monuments		
Shade Trees		
Open Space		
Park Land		
Other		

Total:

Fees received from applicant:

Application Fee

Review Escrow

Total

300.00

2500.00

2800.00

check # 11527

Rec # 881449

check # 11526

Rec # 884450

Fees acknowledged and application accepted or complete:

RECEIVED

APR 18 2018

BY: MAR

Date

4/18/18

Signature of Official



# Township of Abington

*Engineering & Code Department*

Wayne C. Luker, President  
Steven N. Kline, Vice President

Richard J. Manfredi, *Manager*  
Amy R. Montgomery, P.E., *Director*

May 15, 2018

Mr. Patrick Deacon  
Popper & Deacon, Inc.  
659 Roberts Avenue  
Glenside, PA 19038

**RE: Land Development Application LD-18-03, 1768 Kimball Avenue, Willow Grove, PA 19090 – Popper & Deacon, Inc.**

Dear Mr. Deacon:

Staff of the Township of Abington have received and reviewed the land development submission packet submitted to subdivide the existing 34,169 square foot lot into three parcels. Lot No. 1 is proposed to contain the existing single family dwelling on a lot of 7,500 square feet. Lot No. 2 has a lot area of 8,843 square feet and is proposed for development. Lot No. 2 has a lot area of 17,826 square feet and is also proposed for development of a single-family dwelling. All three lots have frontage on Kimball Avenue and meet the dimensional requirements of Section 602 of the Zoning Ordinance. The property is zoned within the R-4 Residential District of Ward No. 8 of the Township of Abington.

The submitted information consists of a four-sheet plan set prepared by Eastern/Chadrow Associates, Inc., undated, and a Post Construction Stormwater Management Report dated March 28, 2018.

The following is a listing of the staff review comments that will need to be addressed to the satisfaction of the Board of Commissioners of the Township of Abington. Several of the conditions listed within the staff review letter are permit related comments and must be addressed at the time permits are submitted for review.

## Engineering and Code Department:

1. The properties are zoned with the R-4 Residential District of Ward No. 8.
2. This plan was reviewed as a land development application due to the fact that the plan is for three residential lots. Please refer to Section 146-9.C.2 of the Subdivision & Land Development Ordinance.

3. Public improvements are proposed as sidewalks are shown to be installed along the Kimball Avenue frontage.
4. Proposed Lot No. 3 has dual frontage along both Kimball Avenue (50 feet) and Windsor Avenue (20 feet).
5. The encroachments from the existing single family dwelling include three accessory buildings, a portion of the existing driveway, a walkway and a portion of the existing dwelling. All are marked (TBR) To Be Removed.
6. The plan shows an existing 36 inch and 24 inch shade tree which will remain and one new 2.5 inch caliper shade tree will be planted to serve as the required street trees as per the requirements of Section 145-11.H of the Subdivision & Land Development Ordinance.
7. The plans call for 208 caliper inches of existing tree growth to be removed and over 340 inches in existing tree growth to remain.
8. It is recommended that the sanitary sewer line proposed to be installed for Lot No. 3 be relocated to north side of the proposed driveway in order to avoid the drip line and root structure of the 24 inch and 30 inch shade tree proposed to remain on the site.
9. Lot No. 3 is laid out as a standard lot with a front yard, a rear yard and two side yards. As noted in Comment No. 4, this lot has dual frontage and is permitted to have two front yards, one of 20 feet in depth and one of 15 feet in depth and two side yards of 10 feet each.
10. All of the proposed lots comply with the dimensional requirements of Section 602, Figure 6.1 of the Zoning Ordinance.
11. The applicant has requested that this plan be reviewed as a preliminary and final plan.
12. The applicant must comply with the requirements of Section 2103.H, Use H-7 "Design Standards for In-Fill Development" of the Zoning Ordinance of the Township of Abington.
13. Sanitary sewers flow to the Abington Township Treatment Plant and are NOT affected by the DEP/Cheltenham Township moratorium.
14. Upon approval of this plan, the applicant shall provide the Township with three (3) new executed (signed, notarized and recorded) deeds; one for each property.

15. The plans should show new concrete monuments to be installed at any new property corners and any new directional change; which means there should be seven (7) proposed concrete monuments. Upon approval of this plan, the applicant shall install the concrete monuments. Iron Pins are not acceptable.
16. Depending on the location of the sanitary lateral of "Lot 3," there may need to be an easement for the location. The same can be said for any other utilities (gas, cable, water, electric, etc.) that may need to be connected to the new home.
17. When the applicant applies for a (BP) Building Permit for any of the properties, the applicant is also required to apply for a Storm Water Management (SWM) permit. The fee for said permit is \$110/per property. The applicant will also need to provide an escrow in the sum of \$250/per property, for inspection of the SWM system for the next five (5) years [\$50 inspection fee per year times five years = \$250.] The seepage pit will be the responsibility of the new homeowner and will be inspected by the Township on a yearly basis. The contractor must schedule the inspection of the on-site storm-water collection system(s) with the Engineering/Code Department during the construction. To read the entire Stormwater Management Ordinance, check our webpage at:  
<http://www.abington.org/residents/stormwater-management>
18. The "Crushed Stone Seepage Pit" detail on sheet 3 does not appear to apply to the project. The detail must be removed from the plan.
19. Specific elevations for Lots 2 & 3 must be added to the dry well detail on sheet 3. This includes bottom and top of stone, and inlet pipe insert.
20. Addressing: The address for "Lot 1" (the existing residence) will remain 1768 Kimball Avenue. The address for "Lot 2" will be 1764 Kimball Avenue. The address for "Lot 3" will be 1772 Kimball Avenue.
21. The Abington Township application number LD-18-03 shall be added to all plan sheets.
22. This application requires the following waivers from the requirements of the Subdivision & Land Development Ordinance:
  - a. **Section 146.9.B - Plan Categories** - To review the plan as a preliminary/final plan.
  - b. **Section 146.11.A - Property Identification Plan** - The plan is required to supply the tax parcel information, owner's name & lot area for all properties within 400 feet of the site involved in this application.

- c. **Section 146-11.B - Existing Features Plan** - The plan is required to plot the location of all utilities on the sites and within 400 feet of the property involved in this application.
- d. **Section 146-11.C - Proposed Layout Plan** - To not provide the location of all utilities proposed to remain and to be removed or relocated.
- e. **Section 146-11.F - Sanitary Sewer Plan** - The applicant has plotted the locations of the existing and proposed new laterals; however, a profile plan has not been submitted.
- f. **Section 146-11.K - Planning Modules** - The applicant has submitted ACT 537 Sanitary Sewer Exemption Mailer and not a full Planning Module.
- g. **Section 156-11.L - Architectural plans and/or renderings** have not been submitted as of the date of this review.

**Waste Water Treatment Facility:**

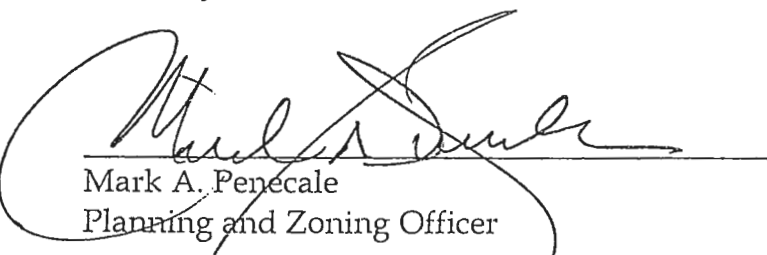
**Sanitary Sewer Review Letter (attached)**

**Fire Marshall**

No Issues.

This application is scheduled to be reviewed by the Planning Commission, Engineer and Code Committee on Tuesday, May 22, 2018. If there are any questions pertaining to the comments listed above, I would ask that you contact the reviewing department directly or I can be reached at 267-536-1010.

Sincerely,



Mark A. Penecale  
Planning and Zoning Officer

cc: Richard J. Manfredi, Manager, Township of Abington  
Amy Montgomery, P.E., Director of Engineering and Code  
John Rohrer, Abington Township Fire Marshal  
George Wrigley, Director, Waste Water Treatment Facilities  
Scott Marlin, Engineering and Code  
Eastern/Chadrow Associates, Inc.  
File Copy (2)



# Township of Abington

## Wastewater Treatment

Wayne C. Luker, *President*

Steven N. Kline, *Vice President*

Richard J. Manfredi, *Manager*

George Wrigley, *Director*

May 11, 2018

Mr. Lawrence J. Byrne  
Eastern Chadrow & Associates, Inc.  
333 East Street Road  
Warminster, PA 18974

RE: 1768 Kimball Avenue (Parcel # 300036264003) - Sanitary Sewer Review

Dear Mr. Byrne:

The Abington Township Wastewater Utilities Department has reviewed the land development plans dated March 29, 2018 prepared by Eastern Chadrow & Associates, Inc. in regards to the proposed sanitary sewer connections and the projected sanitary sewer generation rates in the existing sanitary collection, conveyance and treatment plant systems. We have the following comments:

### **Estimated sanitary generation rates:**

The criteria for verifying the existing sanitary sewer collection and conveyance systems are based on the water consumption rates for similar residential buildings throughout Abington Township. The average sanitary generation rate is 265 gallons per day (gpd) per unit. There are two (2), new residential units proposed for the development, which also includes one (1) existing single family residence. The total additional number of Equivalent Dwelling Units (EDU) for the proposed development is two (2), which equates to a total of 530 gpd ( $2 \times 265 \text{ gpd/EDU} = 530 \text{ gpd}$ ). The tapping / capacity fee for the additional 2 EDU's at \$3,500.00 /EDU totals \$7,000.00.

### **Development plan review:**

The following comments are based on the set of development plans consisting of Sheet 1 of 4 thru 4 of 4 dated March 29, 2018.

All Sheets should be revised to indicate the existing sanitary sewer manhole with the stated Rim of 318.82 located within Kimball Avenue adjacent to Lot 2 should be labelled as MH No.1913F.

All Sheets should be revised to include the existing sanitary sewer Manhole No. 5196 located at the end of Windsor Avenue.

Sheet 3 of 4 – A note should be added to state that all sanitary sewers and appurtenances shall conform to the current regulations and standards of the Township of Abington.



Sheet 3 of 4 - The proposed sewer line for Lot No. 2 should not connect into the sanitary sewer main in Kimball Avenue. The lateral sewer shall be connected directly into the existing Manhole No.1913F. (See enclosed construction detail). The size of the pipe is not required to be 6" and should conform to the requirements of the Plumbing Code. (The pipe material shall be Ductile Iron Pipe within the road Right-of-Way)

Sheet 3 of 4 - The proposed sewer line for Lot No. 3 should not connect into the sanitary sewer main in Kimball Avenue. The lateral sewer shall be connected directly into the existing Manhole No.5196 located in Windsor Avenue. (See enclosed construction details. The pipe material shall be Ductile Iron Pipe within the road Right-of-Way)

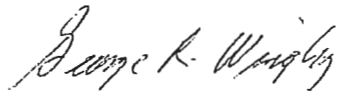
Sheet 3 of 4 - Our records indicate that the existing home's sanitary sewer lateral is located at Station 0+45.7 along Kimball Avenue, measured upstream from MH No.1913F. The house sewer line does not include a bend, but runs straight from the home to the street. Please verify and revise the plan as required.

**Planning Module Exemption Mailer:**

Please forward to our office a digital copy of the WORD file for the PaDEP mailer form and a digital (pdf) copy of plan Sheet No. 3 of 4. The form and supporting documents are required to be submitted to PaDEP for the collection, conveyance and the Abington treatment plant capacity verifications.

Should you have any questions or require any additional information, please contact me at 215-884-8329 or email at [gwrigley@abington.org](mailto:gwrigley@abington.org).

Sincerely,

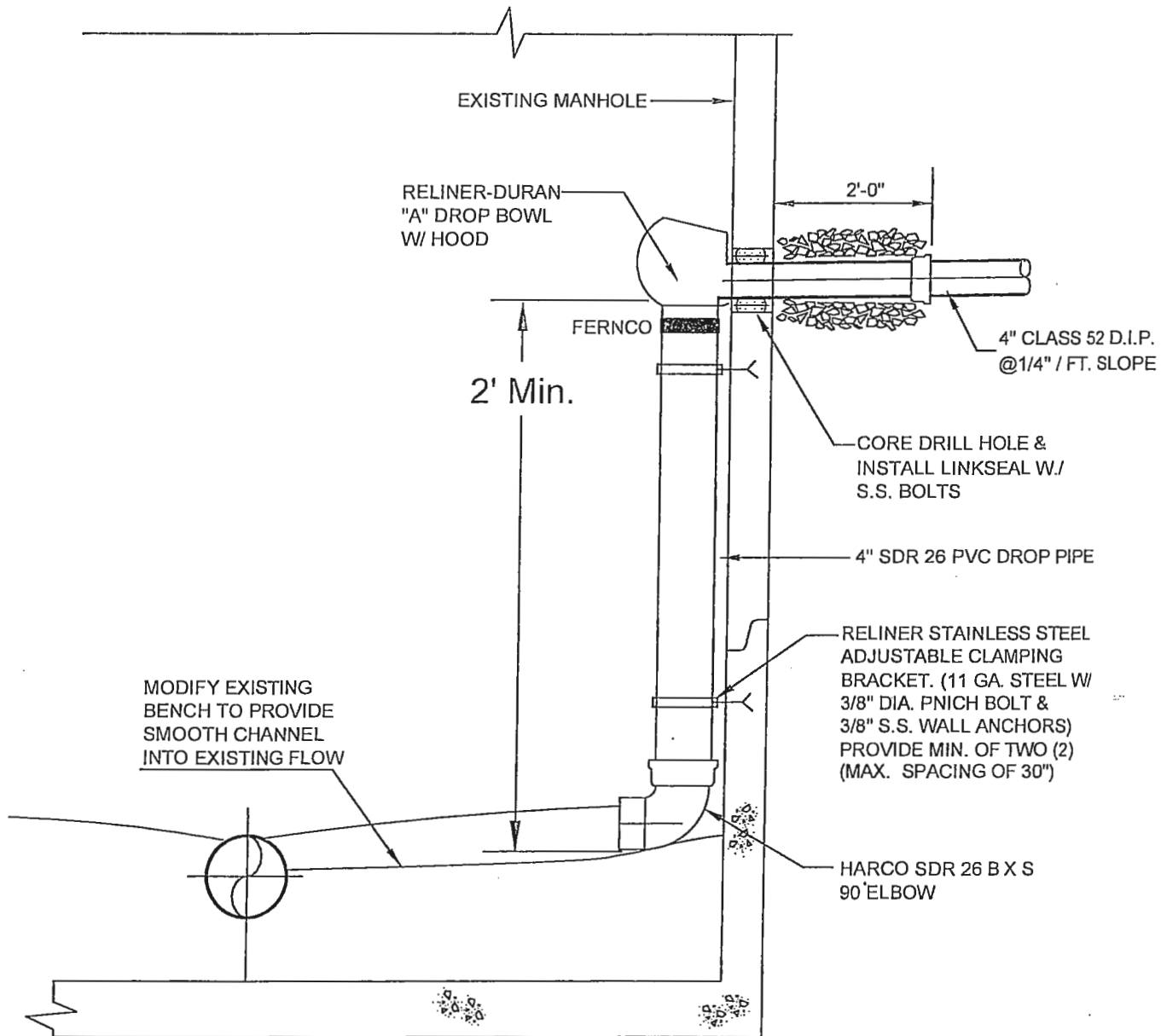


George R. Wrigley, Director  
Abington Township Wastewater Utilities Department

pc: Ms. Amy Montgomery, PE., Abington Township Director of Engineering & Code Enforcement  
Mr. Mark Penecale, Abington Township Planning & Zoning Officer

Enclosures

NOTE: WHEN THE DISTANCE BETWEEN THE INVERT OF THE PROPOSED LATERAL AND THE SPRING LINE OF THE EXISTING SEWER IS LESS THAN 24", THE PROPOSED LATERAL SHALL CONNECT INTO THE MANHOLE AT THE SPRING LINE ELEVATION.

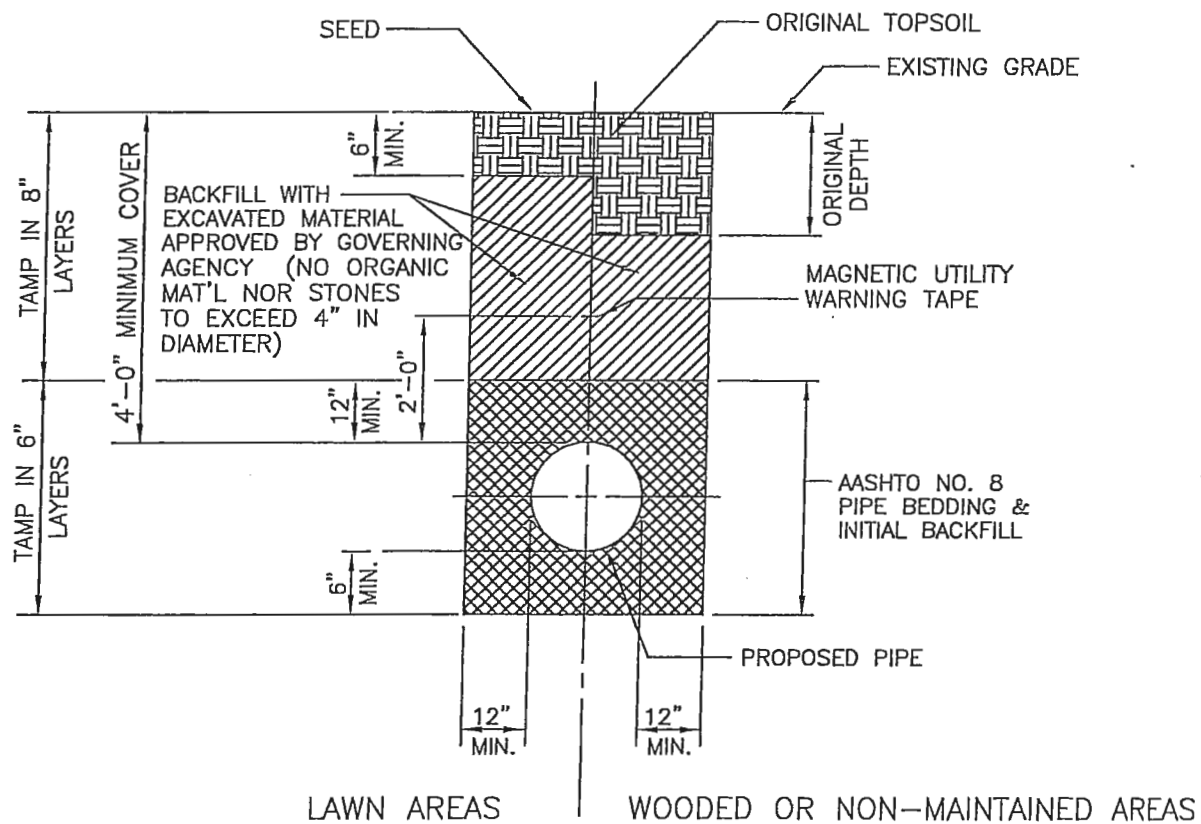


Township of Abington  
STANDARD DETAIL - SANITARY SEWER SYSTEM

4" LATERAL CONNECTION TO  
AN EXISTING SANITARY MANHOLE

DATE:  
SEPT. 2015

DETAIL:



Township of Abington  
STANDARD DETAIL - SEWER SYSTEM

TRENCH RESTORATION  
LAWN / WOODED AREAS

DATE:  
NOVEMBER 2015

DETAIL:







**MONTGOMERY COUNTY  
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR  
KENNETH E. LAWRENCE, JR., VICE CHAIR  
JOSEPH C. GALE, COMMISSIONER



**MONTGOMERY COUNTY  
PLANNING COMMISSION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311  
NORRISTOWN, PA 19404-0311  
610-278-3722  
FAX: 610-278-3941 • TDD: 610-631-1211  
WWW.MONTCOPA.ORG

JODY L. HOLTON, AICP  
EXECUTIVE DIRECTOR

May 18, 2018

Mr. Mark A. Penecale, Zoning Officer  
Abington Township  
1176 Old York Road  
Abington, Pennsylvania 19001-3713

Re: 18-0094-001  
Plan Name: Popper and Deacon, North Hills Avenue  
(3 Units on 3 Lots on 0.79 Acres)  
Situate: Kimball Avenue at Windsor Avenue  
Abington Township

Dear Mr. Penecale:

We have reviewed the above-referenced land development in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code, as you requested on April 23, 2018. We forward this letter as a report of our review.

## BACKGROUND

Popper & Deacon, Inc., the applicant, has submitted a subdivision and land development plan for single-family homes at 1768 Kimball Avenue. The site is the location of an existing 1,327 square foot dwelling. The applicant has proposed removing three sheds and a portion of the dwelling. The proposed development is located in the R4 High Density Residential District and is served by public sewer and water. The applicant has submitted a preliminary plan.

## RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issues that the





applicant and Township may wish to consider prior to final plan approval. Our comments are as follows:

## REVIEW COMMENTS

### ZONING

#### A. Infill Standards [Article XXI: Use Regulations, H-7: Single Family Detached Dwelling Unit].

- (1) The applicant shall show compliance with the infill standards, designed to ensure that new development respects the context of the existing neighborhood. In this case, the reference houses for Lot 2 include the existing dwelling on the applicant's lot, and the existing dwelling on Block 99, Unit 36 (Solheim residence). The reference houses for Lot 3 are the existing house on the applicant's lot, Block 99, Unit 20 (Ott & Morris residence) and Block 99, Unit 30 (Tanaiweski residence). We defer to the Zoning Officer as to the build-to-line requirements for Lot 3 due to the unusual lot configuration.
- (2) To determine compliance with the infill standards, we recommend the applicant provide the following information for the reference houses and proposed new dwellings:
  - a. build-to-line (this was provided for the existing dwelling)
  - b. height
  - c. openings-to-walls ratio
  - d. whether the predominant materials are brick/stone (yes/no)

### SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO)

#### B. Landscaping.

- (1) Shade Trees. A shade tree is required on the Windsor Avenue frontage [§146-39.A].
- (2) Buffer. Since the three homes (including two infill homes) will be constructed in close proximity to one another, we recommend a softening buffer be created along the property lines to help the homes fit in with the existing neighborhood, define property lines and protect privacy.

### OTHER

- A. Access. To increase the amount of green space, we recommend the proposed home located closest to Windsor Avenue take access from the dead end of that street, so that the longer driveway to Kimball Avenue is not needed.



## CONCLUSION

We wish to reiterate that MCPC generally supports the applicant's proposal, but we believe that our suggested revisions will better achieve the Township's planning objectives for infill residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files.

Sincerely,



Mike Narcowich, AICP, Principal Planner II  
610.278.5238 - [mnarcowi@montcopa.org](mailto:mnarcowi@montcopa.org)

c: Popper & Deacon, Inc., Applicant  
Eastern/Chadrow Associates, Inc., Applicant's Engineer  
Richard J. Manfredi, Township Manager  
Patrick Deacon, Applicant's Representative  
Amy Montgomery, P.E., Township Engineer  
Michael P. Clarke, Esq., Rudolph Clarke, LLC, Township Solicitor

Attachments:    Applicant's Plan  
                      Aerial Image  
                      Street Level Image





Popper and Deacon, North Hills Avenue  
180094001

Montgomery  
County  
Planning  
Commission

Montgomery County Courthouse - Planning Commission  
PO Box 311 • Norristown PA 19384-0311  
(p) 610.278.3722 • (f) 610.278.3941  
[www.montcopa.org/plancom](http://www.montcopa.org/plancom)

Year 2015 aerial photography provided by the  
Delaware Valley Regional Planning Commission





*Locating one driveway off of Windsor Avenue would increase green space compared with having access off Kimball Avenue*









WINDSOR AVENUE

BLOCK 89, UNIT 20  
N/A CASEY OTT &  
JULIA MORRIS

ZONING - R4

VACATED SECTION OF WINDSOR AVENUE

REQUIRED	PROVIDED LOT No.1	PROVIDED LOT No.2	PROVIDED LOT No.3
a.BLDG. AREA-40%	15.9% or 1,192 SF	12.3% or 1,089 SF	9.2% or 1,840 SF
b.IMP. COV.-55%	28.3% or 2,122 SF	26.3% or 2,327 SF	21.4% or 3,815 SF
c.GREEN AREA-45%	71.7% or 5,378 SF	73.7% or 6,516 SF	78.6% or 14,011 SF

ZONING - R4

TEMPORARY CONSTRUCTION ENTRANCE  
PROVIDE 50' LONG BY 8" DEEP CRUSHED  
STONE BED FOR TRUCK TIRE CLEANING

AVENUE

1 - PLATANUS ACERIFOLIA  
LONDON PLANE TREE  
2-1/2" MIN. CALIPER

BLOCK 89, UNIT 35  
N/A JEN & LISA  
SOLHEIM

ZONING - R4

BLOCK 89, UNIT 23  
N/A MICHAEL & JESSICA  
HALL

ZONING - R4

### ACT 187 USERS LIST

USER	ADDRESS	TELEPHONE
1. TOWNSHIP OF ABINGTON	1176 OLD YORK RD. ABINGTON, PA 19001	215-884-5000
2. AQUA PENNSYLVANIA, INC.	762 LANCASTER AVE. BRYN MAWR, PA 19001	1-800-711-4770
3. BELL TELEPHONE CO. OF PA.	104 INTIMER RD. HORSHAM, PA 19044	215-856-2623
4. PHILADELPHIA ELECTRIC CO.	400 PARK AVE. WARMINGSTER PA 18074	OUTSIDE PA. 412-323-7100 IN PA. 800-242-1776
5. PENNA. DEPT. OF TRANSPORTATION	EAST HORTON TWP. P.O. BOX 350 HORTON, PA	1-215-278-2388

STOP-CALL BEFORE YOU DIG!

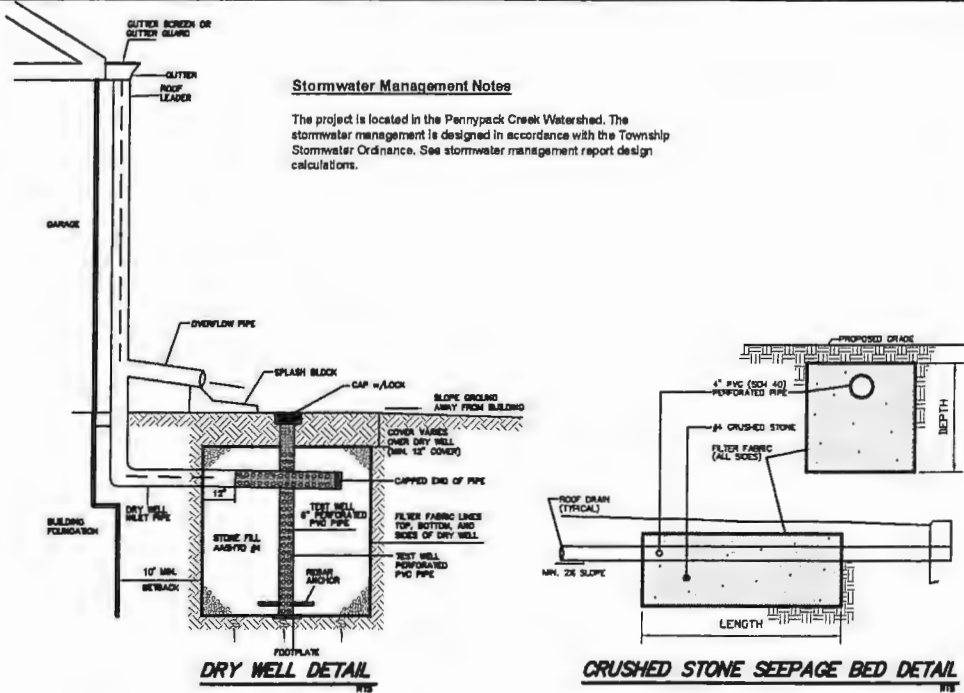


PENNSYLVANIA ONE CALL SYSTEM, INC.  
SERIAL No. 20170181782

### LEGEND

Flow Arrow	PROPOSED SPOT ELEVATION
Flow Arrow	EXISTING SPOT ELEVATION
Flow Arrow	PROPOSED CONTOUR
Flow Arrow	EXISTING CONTOUR
Flow Arrow	PROPOSED MONUMENT
Flow Arrow	EXISTING MONUMENT
Flow Arrow	CONCRETE CURB
Flow Arrow	EXISTING INTERLUM
Flow Arrow	EXISTING SANITARY SEWER
Flow Arrow	EXISTING STORM SEWER
Flow Arrow	EXISTING MANHOLE
Flow Arrow	EXISTING SANITARY LATERAL
Flow Arrow	CONCRETE SIDEWALK OR PAD
Flow Arrow	EDGE OF PAVED
Flow Arrow	PROPOSED WATER SERVICE
Flow Arrow	PROPOSED SANITARY LATERAL
Flow Arrow	18" BILTY FENCE
Flow Arrow	TREE PROTECTION FENCE

LOCATION MAP  
SCALE: 1" = 800'



### KEY DESIGN ELEMENTS

- MAINTAIN MINIMUM DISTANCE FROM BUILDING FOUNDATION (TYPICALLY 10 FEET)
- PROVIDE ADEQUATE OVERFLOW OUTLET FOR LARGE STORMS
- DEPTH OF DRY WELL AGGREGATE SHOULD BE BETWEEN 18 AND 48 INCHES DEEP
- AT LEAST ONE OBSERVATION WELL; CLEAN OUT IS RECOMMENDED
- WRAP AGGREGATE WITH NONWOVEN GEOTEXTILE
- MAXIMUM DRAIN-DOWN TIME IS 72 HOURS
- PROVIDE PRETREATMENT FOR SOME SITUATIONS

### RESIDENTIAL: YES

COMMERCIAL: YES  
ULTRA URBAN: YES  
INDUSTRIAL: LIMITED  
RETIROIT: YES  
HIGHWAY/ROAD: NO

### STORMWATER FUNCTIONS

VOLUME REDUCTION: MEDIUM  
RECHARGE: MEDIUM  
PEAK RATE CONTROL: MEDIUM  
WATER QUALITY: MEDIUM

### POLLUTANT REMOVAL

TSS: 85%  
TP: 85%  
NO<sub>3</sub>: 30%

### Construction Sequence

1. Protect infiltration area from compaction prior to installation.
2. If possible, install Dry Well during later phases of site construction to prevent sedimentation and/or damage from construction activity.
3. Install and maintain proper Erosion and Sediment Control Measures during construction as per the Pennsylvania Erosion and Sediment Pollution Control Program Manual (March 2000, or latest edition).
4. Excavate Dry Well bottom to a uniform, level uncompacted subgrade free from rocks and debris. Do NOT compact subgrade. To the greatest extent possible, excavation should be performed with the lightest practical equipment. Excavation equipment should be placed outside the limits of the Dry Well.
5. Completely wrap Dry Well bottom with nonwoven geotextile. (If sediment and/or debris have accumulated in Dry Well bottom, remove prior to geotextile placement.) Geotextile rolls should overlap by a minimum of 24 inches within the trench. Fold back and secure excess geotextile during stone placement.
6. Install continuously perforated pipe, observation wells, and all other Dry Well structures. Connect roof leaders to structures as indicated on plans.
7. Place uniformly graded, clean-washed aggregate in 8-inch lifts, lightly compacting between lifts.
8. Fold and secure nonwoven geotextile over trench, with minimum overlap of 12-inches.
9. Place 12-inch lift of approved Topsoil over trench, as indicated on plans.
10. Seed on stabilizer topsoil.
11. Connect surcharge pipe to roof leader and position over splashboard.
12. Do not remove Erosion and Sediment Control measures until site is fully stabilized.

### Maintenance Issues

As with all infiltration practices, Dry Wells require regular and effective maintenance to ensure prolonged functioning. The following represent minimum maintenance requirements for Dry Wells:

- Inspect Dry Wells at least four times a year, as well as after every storm exceeding 1 inch.
- Dispose of sediment, debris, trash, and any other waste material removed from a Dry Well at suitable disposal/recycling sites and in compliance with local, state, and federal waste regulations.
- Routinely evaluate the drain-down time of the Dry Well to ensure the maximum time of 72 hours is not being exceeded. If drain-down times are exceeding the maximum, drain the perate, the system may need replacing.
- Regularly clean out gutters and ensure proper connections to facilitate the effectiveness of the dry well.
- Replace filter screen that intercepts roof runoff as necessary.
- If an intermediate sump box exists, clean it out at least once per year.

SHEET 3 of 4

### OWNER CERTIFICATION

ANY REVISION OF THE APPROVED STORMWATER MANAGEMENT PLAN MUST BE APPROVED BY THE MUNICIPALITY & THAT A REVISED E&S PLAN MUST BE SUBMITTED TO THE CONSERVATION DISTRICT FOR A DETERMINATION OF ADEQUACY.

OWNER \_\_\_\_\_ DATE \_\_\_\_\_

OWNER \_\_\_\_\_ DATE \_\_\_\_\_

### MUNICIPAL ENGINEER CERTIFICATION

I, \_\_\_\_\_, ON THIS DATE \_\_\_\_\_, HAS REVIEWED AND HEREBY CERTIFIES THAT THE SWM SITE PLAN MEETS ALL DESIGN STANDARDS AND CRITERIA OF MUNICIPAL ORDINANCE NO. \_\_\_\_\_.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I, LAWRENCE J. BYRNE, P.E. ON THIS DATE HEREBY CERTIFY THAT THE DRAINAGE PLAN MEETS ALL REQUIREMENTS OF THE DEPARTMENT OF ENVIRONMENTAL PROTECTION REGULATIONS AND THIS CHAPTER.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



GRADING & EROSION CONTROL PLAN  
1768 KIMBALL AVENUE  
ABINGTON TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA  
MADE FOR  
**POPPER & DEACON, INC.**  
SCALE: 1"=20' 0 20 40 60 29 MARCH 2018  
**EASTERN/CHADROW ASSOCIATES, INC.**  
333 S. STREET ROAD • WARMINGSTER, PA 18974 • (215) 672-8971 FAX (215) 672-8765  
EST. 1997







## ADMINISTRATIVE CODE AND LAND DEVELOPMENT

### AGENDA ITEM

6-1-18

*DATE*

Administration

*DEPARTMENT*

ACL-05-061418

*AGENDA ITEM NUMBER*

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### **AGENDA ITEM:**

To approve the Retained Realty, Inc Confidential Settlement Agreement and Release.

#### **EXECUTIVE SUMMARY:**

As reviewed by and with consent of the Board as negotiated by the Solicitor.

#### **PREVIOUS BOARD ACTIONS:**

#### **RECOMMENDED BOARD ACTION:**

Motion to approve the Retained Realty, Inc Confidential Settlement Agreement. and Release.



## ***PUBLIC SAFETY COMMITTEE***

### ***AGENDA ITEM***

5-30-18

*DATE*

PS-03-061418

*AGENDA ITEM NUMBER*

Administration

*DEPARTMENT*

#### **FISCAL IMPACT**

Cost > \$10,000.

Yes

☐

No

☐

#### **PUBLIC BID REQUIRED**

Cost > \$20,100

Yes

☐

No

☒

#### ***AGENDA ITEM:***

Consider adopting Resolution 2018 - 026 A Resolution of The Township of Abington, County of Montgomery, Commonwealth of Pennsylvania, Establishing a uniform policy and procedure for considering certain traffic regulations and the installing of proper signs and markings.

#### ***EXECUTIVE SUMMARY:***

The Board of Commissioners have discussed at various public meetings the policy and procedures for Commissioner members to have certain traffic safety measures reviewed and approved for installation and implementation on Township roads within their Wards within the Township limits. The proposed Resolution which is self-evident, is proposed by the Township Manager with the input and concurrence with the Chief of Police to memorialize the current procedure(s) and provide additional opportunities for the Board of Commissioner Members to respond to either citizen requests for traffic safety measures or for individual Commissioner Members to have their own ideas explored for increased traffic safety.

This proposed resolution adds two options for Commissioner consideration to current practices. First, IF the Board of Commissioners approves additional funding for traffic safety engineering reviews of Commissioner requests in 2018, or authorizes budget funds to engage the Township traffic engineer for these specific reviews in FY 2019 and beyond, a more detailed and site specific traffic evaluation of a request can be accomplished. Second, this Resolution utilizes the existing alternative of the Board approving experimental measures, that are legally enforceable, to serve as an opportunity to evaluate for a ninety (90) day period the impact in fact of the proposed traffic safety measure.

#### ***PREVIOUS BOARD ACTIONS:***

Resolution No. 1996 - 018 was adopted on July 11, 1996.

#### ***RECOMMENDED BOARD ACTION:***

Consider approving and recommending the adoption of Resolution 2018 - 026 A Resolution of The Township of Abington, County of Montgomery, Commonwealth of Pennsylvania, Establishing a uniform policy and procedure for considering certain traffic regulations and the installing of proper signs and markings.

**ABINGTON TOWNSHIP**  
**RESOLUTION NO. 2018- 026**

**A RESOLUTION OF ABINGTON TOWNSHIP,**  
**COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA,**  
**ESTABLISHING A UNIFORM POLICY AND PROCEDURE FOR CONSIDERATION OF**  
**TRAFFIC REGUALTIONS AND THE INSTALLATION OF PROPER SIGNS AND MARKINGS**

WHEREAS, in 1996 the Township of Abington Township Board of Commissioners established by Resolution 1996 – 018 a Resolution establishing a uniform traffic safety policy to protect the health, safety and welfare of motorists, and desired to facilitate the safe and effective movement of traffic throughout the Township, and;

WHEREAS, the Township of Abington Township Board of Commissioners recognized then and recognizes now that a responsible traffic safety program must adhere to and provide consistent, clear and current standards and guidelines, for sound decision-making for traffic safety requests by the public and Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Township of Abington Township Board of Commissioners hereby repeals Resolution 1996-018 and herewith establishes a uniform policy and procedure whereby new traffic control signals, signs, and regulations shall be approved in accordance with the following procedure:

1. A request for a traffic safety review or installation of a traffic control device shall be submitted on forms approved by the Chief of Police to a designated individual in the Traffic Safety Division;
2. The Officer in Charge (OIC) within the Traffic Safety Division shall assure the request is reviewed and a recommendation is made to the Chief of Police or his designee in a timely manner;
  - a. The Chief of Police or his designee shall make a determination on the request. In evaluating the request, and in determining the appropriate measure, current regulations, standards and guidelines, and assuring the public's safety is enhanced by and not made less safe by the traffic safety measure, shall be considered.
3. The Chief of Police shall forward a written determination to the Township Manager for consideration by the specific Ward Commissioner;
4. The Ward commissioner, may accept or reject the police department determination. If the determination is **not** accepted by the Ward commissioner:

- a. The Township Manager, at the request of the Ward Commissioner may, if budgeted funds are available, engage a Township traffic engineer to review the request and determination, and make a written recommendation, **or**
- b. The Township Manager may schedule the request for consideration at a public meeting for the Board of Commissioners to authorize experimental regulations in accordance with Chapter 156, Vehicles and Traffic, subsection 156-4.

FURTHER, that exceptions to the above-stated policy will be considered only after the Board of Commissioners, by majority vote, has determined that "such unique and compelling conditions exist in the specific case before the Board that a significant risk to the health, safety and welfare of the public will be created if such exception is not considered."

RESOLVED this \_\_th day of Ju\_\_, 2018, by the Abington Township Board of Commissioners.

I HEREBY CERTIFY that this Resolution was adopted by Abington Township at its public meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

ABINGTON TOWNSHIP

---

Richard J. Manfredi  
Township Secretary

---

Wayne C. Luker, President  
Board of Commissioners

## **RESOLUTION NO. 96-018**

### **UNIFORM TRAFFIC SAFETY POLICY**

**WHEREAS**, it is the intention of the Abington Township Board of Commissioners to protect the health, safety and welfare of motorists in Abington Township; and,

**WHEREAS**, the Board desires to facilitate the safe and effective movement of traffic throughout the Township; and,

**WHEREAS**, the Board recognizes that a responsible traffic safety program allows for local input but, at the same time, must adhere to accepted traffic safety standards and guidelines; and

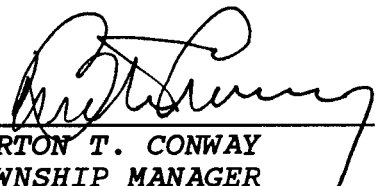
**WHEREAS**, the Board desires to have a uniform traffic safety policy for the Township based on accepted traffic standards;

**NOW, THEREFORE, BE IT RESOLVED** that the Abington Township Board of Commissioners hereby establishes a uniform policy whereby new traffic control signals, signs, regulations, etc. will not be considered by the Board unless recommended by both the local Township Commissioner and the Township/Police Department Administration; and

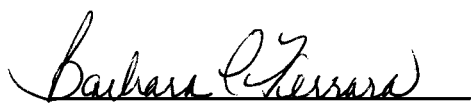
**FURTHER**, that exceptions to the above-stated policy will be considered only after the Board of Commissioners, by majority vote, has determined that "such unique and compelling conditions exist in the specific case before the Board that a significant risk to the health, safety and welfare of the public will be created if such exception is not considered."

**RESOLVED** this 11th day of July, 1996, by the Abington Township Board of Commissioners.

**ATTEST:**

  
BURTON T. CONWAY  
TOWNSHIP MANAGER

**BOARD OF COMMISSIONERS**

  
BARBARA C. FERRARA  
PRESIDENT,  
BOARD OF COMMISSIONERS



## PUBLIC SAFETY COMMITTEE

### AGENDA ITEM

5-30-18

DATE

Police

DEPARTMENT

PS-04-061418

AGENDA ITEM NUMBER

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### AGENDA ITEM:

Advertise Ordinance No. 2157

#### EXECUTIVE SUMMARY:

The proposed Ordinance 2157 shall, inter alia, amend Chapter 156 – “Vehicles and Traffic,” Article II – “Traffic Regulations,” Section 14 – “Stop Intersections,” and Article III – “Parking Regulations,” at Sections 25 – “Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner,” and 28 – “Special Purpose Parking Zones,” to add stop intersections on King Road, Garden Road, and Wesley Avenue; add “No Parking Here to Corner” signs on Keswick Avenue; repeal “No Parking Here to Corner” signs on Fairhill Avenue, add Special Purpose parking restrictions on Rockwell Road and repeal Special Purpose parking restrictions on Arlington Avenue, all as more fully set forth in the Ordinance.

#### PREVIOUS BOARD ACTIONS:

NONE

#### RECOMMENDED BOARD ACTION:

Motion to advertise Ordinance No. 2157 amending Chapter 156 – “Vehicles and Traffic,” Article II – “Traffic Regulations,” Section 14 – “Stop Intersections,” and Article III – “Parking Regulations,” at Sections 25 – “Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner,” and 28 – “Special Purpose Parking Zones,” to add stop intersections on King Road, Garden Road, and Wesley Avenue; add “No Parking Here to Corner” signs on Keswick Avenue; repeal “No Parking Here to Corner” signs on Fairhill Avenue, add Special Purpose parking restrictions on Rockwell Road and repeal Special Purpose parking restrictions on Arlington Avenue, all as more fully set forth in the Ordinance.



**TOWNSHIP OF ABINGTON  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2157**

**AN ORDINANCE AMENDING  
CHAPTER 156 – “VEHICLES AND TRAFFIC,”  
ARTICLE II – “TRAFFIC REGULATIONS,” SECTION 14 – “STOP  
INTERSECTIONS”;  
ARTICLE III – “PARKING REGULATIONS”  
SECTIONS 25 – “PARKING PROHIBITED AT ALL TIMES; NO PARKING BETWEEN  
SIGNS; NO PARKING HERE TO CORNER”,  
AND 28 – “SPECIAL PURPOSE PARKING ZONES”**

**WHEREAS**, the Township of Abington is a Township of the First Class, duly organized and existing pursuant to the applicable laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, pursuant to section 1502.44 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56544, the Board of Commissioners has the authority to enact and amend provisions of the Abington Township Code (“Code”) at any time it deems necessary for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof; and

**WHEREAS**, pursuant to section 1502.10 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56510, the Board of Commissioners has the authority to take all needful means for securing the safety of persons or property within the Township; and

**WHEREAS**, pursuant to section 1502.49 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56549, the Board of Commissioners has the authority to regulate traffic and parking; and

**WHEREAS**, the Board of Commissioners of the Township of Abington has determined that the Code of Ordinances of the Township of Abington shall be amended at Chapter 156 – “Vehicles and Traffic,” Article II – “Traffic Regulations,” Section 14 – “Stop Intersections,” and

Article III – “Parking Regulations,” at Sections 25 – “Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner,” and 28 – “Special Purpose Parking Zones,” should be amended for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof.

**NOW, THEREFORE**, the Board of Commissioners of the Township of Abington does hereby **ENACT** and **ORDAIN** as follows:

1. The Code of the Township of Abington is amended at Chapter 156 - “Vehicles and Traffic,” Article II – “Traffic Regulations,” at Section 14 – “Stop Intersections,” Article III, “Parking Regulations,” Section 28 – “Special Purpose Parking Zones,” to **add** the following restrictions:

<b>Name of Highway</b>	<b>Side</b>	<b>Location</b>
King Road	West	Southbound at Dale Road
Garden Road	West	Southbound at Cross Road
Wesley Avenue	West	at Rockledge Avenue
Jericho Road	4 Way	Horace Avenue
Benezet Road	East	at Cumberland Road

2. The Code of the Township of Abington is amended at Chapter 156 - “Vehicles and Traffic,” Article III – “Parking Regulations,” at Section 25 – “Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner,” to **add** the following restrictions:

<b>No Parking Here to Corner Side</b>	<b>Location</b>
Keswick Avenue South	30 ft. East and West of Oakdale Ave.

3. The Code of the Township of Abington is amended at Chapter 156 - “Vehicles and Traffic,” Article III – “Parking Regulations,” at Section 25 – “Parking Prohibited at All Times; No Parking Between Signs; No Parking Here to Corner,” to **repeal** the following restrictions:

<b>Name of Highway</b>	<b>Authorized Purpose of Vehicle</b>	<b>Location</b>
Fairhill Avenue	Parking Prohibited between 8AM and 4PM	2300 Block

4. The Code of the Township of Abington is amended at Chapter 156 - “Vehicles and Traffic,” Article III – “Parking Regulations,” at Section 28 – “Special Purpose Parking Zones,” to **add** the following restrictions:

<b>Name of Highway</b>	<b>Authorized Purpose of Vehicle</b>	<b>Location</b>
Rockwell Road	Handicapped Parking	in front of 1746 Rockwell Road

5. The Code of the Township of Abington is amended at Chapter 156 - “Vehicles and Traffic,” Article III – “Parking Regulations,” at Section 28 – “Special Purpose Parking Zones,” to **repeal** the following restrictions:

<b>Name of Highway</b>	<b>Authorized Purpose of Vehicle</b>	<b>Location</b>
Arlington Avenue	Handicapped Parking	in front of 2452 Arlington Avenue

6. All other ordinances, portions of ordinances, or any section of the Code inconsistent with this Ordinance are hereby repealed.

7. This Ordinance shall become effective five (5) days after enactment.

**ORDAINED AND ENACTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

TOWNSHIP OF ABINGTON  
BOARD OF COMMISSIONERS

Attest:

\_\_\_\_\_  
Richard J. Manfredi, Secretary

By: \_\_\_\_\_  
Wayne Luker, President



## *PUBLIC AFFAIRS COMMITTEE*

### *AGENDA ITEM*

5-30-18

*DATE*

PA-02-061418

*AGENDA ITEM NUMBER*

Administration

*DEPARTMENT*

#### FISCAL IMPACT

Cost > \$10,000.

Yes

☐

No

☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes

☐

No

☒

#### *AGENDA ITEM:*

Real Estate Registry - Vacant Properties - Ordinance 2156

#### *EXECUTIVE SUMMARY:*

Commissioner Schreiber has requested and Commissioner Spiegelman supports consideration of an amendment to the vacant property ordinance as she has concerns that not requiring an appraisal, allows vacant property owners to represent that they are marketing their property at fair market value to avoid be charged the required fees, and possibly never fill the vacancy. Currently, the ordinance provides for a one-time waiver of fees, and that is only an available option for the first 6 months after property becomes vacant. After the 6-month mark, registration fees will be imposed.

In order to assure that the owner of a vacant property is in fact marketing their property at fair market value, Commissioner Schreiber is recommending the Township institute a fair market value test in the "actively selling, renting, marketing" section of the ordinance.

#### *PREVIOUS BOARD ACTIONS:*

Advertised 5/27/18

#### *RECOMMENDED BOARD ACTION:*

Motion to adopt Ordinance # 2156, amending Chapter 126 - "Real Estate Registry - Vacant Properties," at Section 126-4 - "Registration Statement and Fees; Local Agent," Subsection D - "Waiver of Registration Fee."

**TOWNSHIP OF ABINGTON,  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2156**

**AN ORDINANCE AMENDING CHAPTER 126 – “REAL ESTATE REGISTRY – VACANT  
PROPERTIES,”**

**AT SECTION 126-4 – “REGISTRATION STATEMENT AND FEES; LOCAL AGENT,”  
SUBSECTION D – “WAIVER OF REGISTRATION FEE”**

**WHEREAS**, the Township of Abington is a Township of the First Class, duly organized and existing pursuant to the applicable laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, pursuant to section 1502.44 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56544, the Board of Commissioners has the authority to enact and amend provisions of the Abington Township Code (“Code”) at any time it deems necessary for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof; and

**WHEREAS**, pursuant to section 1502.10 of the First Class Township Code of the Commonwealth of Pennsylvania, 53 P.S. §56510, the Board of Commissioners has the authority to take all needful means for securing the safety of persons or property within the Township; and

**WHEREAS**, the Board of Commissioners of the Township of Abington has determined that Chapter 126 – “Real Estate Registry – Vacant Properties,” should be amended at Section 126-4 – “Registration Statement and Fees; Local Agent,” Subsection D – “Waiver of Registration Fee,” for the health, safety, morals, general welfare, cleanliness, beauty, convenience and comfort of the Township and the inhabitants thereof.

**NOW, THEREFORE**, be it and it is hereby resolved as follows:

1. The Board of Commissioners of the Township of Abington hereby amends Chapter 126, “Real Estate Registry – Vacant Properties,” at Section 126-4, “Registration Statement and Fees; Local Agent,” Subsection D – “Waiver of Registration Fee,” which shall read as follows, with the underlined text indicating the revised portions of the code:

**D. Waiver of Registration Fee**

1. Upon written application of the owner and upon satisfaction of the requirements set forth below, the Board of Commissioners may grant a waiver of the Five

Hundred Dollar (\$500.00) registration fee referenced in paragraph C(2) above.

The waiver shall automatically expire after six (6) months from the date the property first becomes vacant. Upon expiration of the waiver, all provisions of this Chapter shall apply. No more than four (4) waivers shall be granted per property. The waiver shall be granted if the owner satisfactorily demonstrates the following:

- i. The owner is in the process of demolition, rehabilitation, or other substantial repair of the vacant building; and
  - ii. The anticipated length of time for the demolition, rehabilitation or other substantial repair of the vacant building; and
  - iii. The owner is actively attempting to sell or lease the property at reasonable terms, including a price reflecting fair market value, during the vacancy period; and
  - iv. All past due vacant registration fees, if any, and all other financial obligations and/or debts owed to the Township in connection with the vacant property have been paid.
2. The initial application shall be submitted to the Township Manager, or his/her designee, who shall review the application and make a recommendation to the Board of Commissioners based on the criteria set forth above. The Board of Commissioners shall consider the Township Manager's recommendation within sixty (60) days of the date of receipt of the written application.
  3. The Township Manager, or his/her designee, and the Board of Commissioners may require specific documentation to support the owner's valuation and pricing of the property. An application for waiver shall be denied upon determination by the Board of Commissioners that the property is not being marketed at a reasonable price. Fair market value of the property may be supported by:



- i. Professional appraisal performed by a certified real estate appraiser;
- ii. Comparative market analysis conducted by a licensed real estate agent; or
- iii. Other valuation method upon approval of the Board of Commissioners.

4. At all times, the burden of proof shall remain upon the owner of the building to demonstrate that the waiver is appropriate in light of the above factors. It is recommended that the owner submit any available photos, plot plan, layout plan, price, appraisal, comparative market analysis, or other documentation concerning fair market value and agent information with the application for fee waiver to demonstrate the active marketing of the property.

2. All other ordinances, portions of ordinances, or any section of the Code inconsistent with this Ordinance, are hereby repealed.
3. The Ordinance shall be effective five (5) days after enactment.

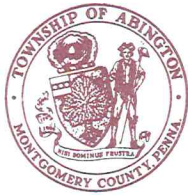
**ORDAINED AND ENACTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

TOWNSHIP OF ABINGTON  
BOARD OF COMMISSIONERS

Attest:

\_\_\_\_\_  
Richard J. Manfredi, Secretary

By: \_\_\_\_\_  
Wayne C. Luker, President



Office of the Treasurer  
&  
Tax Collector

JAY W. BLUMENTHAL

**ABINGTON TOWNSHIP**  
1176 OLD YORK ROAD,  
ABINGTON, PENNSYLVANIA 19001-3713  
P. 267.536.1024 F. 215.572.3935  
[www.abington.org](http://www.abington.org)

**MONIES RECEIVED FROM VARIOUS DEPARTMENTS  
DEPOSITED INTO REPUBLIC BANK**

**MAY 2018 & YEAR TO DATE**

	<u>This Month</u>	<u>Year to Date</u>
Code Enforcement	55,314	245,587
Engineering	18,604	130,232
Finance Department	658,114	1,897,508
<i>Finance ACHs &amp; Credit Cds</i>	1,932,448	9,132,059
<i>Tax Office Real Estate Taxes</i>	355,275	22,645,455
Fire Marshal's Office	1,088	12,096
Parks and Recreation	19,378	149,732
Plumbing	3,050	23,050
Police	33,041	108,326
Refuse	9,729	37,948
<b>Tax Office</b>		
<i>Business Privilege Tax</i>	1,523,337	4,197,669
<i>Mercantile Tax</i>	602,482	1,907,494
<i>Local Services Tax</i>	295,333	697,923
<i>Business Tax Audits</i>	<u>0</u>	<u>0</u>
<b>Tax Office Total</b>	<u>2,421,153</u>	<u>6,803,086</u>
<b>TOTALS</b>	5,507,194	41,185,078
<b>LAST YEAR</b>	<u>5,230,643</u>	<u>42,773,307</u>
<b>INCREASE/(DECREASE)</b>	<u>276,551</u>	<u>(1,588,229)</u>

Jay W. Blumenthal  
Treasurer

# MONTHLY REPORT

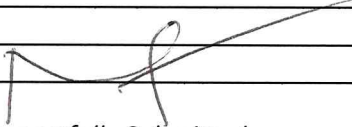
By The Abington Township Treasurer  
To the Board of Commissioners

## DEPOSITS OF REAL ESTATE TAXES AND FEES TRANSFERRED TO FINANCE DEPARTMENT

MONTH OF May 2018 YEAR TO DATE

	RECEIPTS			
	Adjusted Assessments	Month	Year To Date	Balance To Collect
Township	12,088,912	130,986	10,033,034	2,055,878
Fire	2,499,118	27,084	2,074,106	425,012
Sewer Fees	7,489,653	131,029	6,253,879	1,235,774
Refuse Fees	5,012,342	66,176	4,284,436	727,906
TOTALS	27,090,025	355,275	22,645,455	4,444,570
PERCENTAGE	100%		84%	16%

COMMENTS:                      May, 2017                      513,930  
   Decrease                      158,655

  
Respectfully Submitted,  
Jay W. Blumenthal  
Treasurer



## FINANCE COMMITTEE

### AGENDA ITEM

MAY 16, 2018

DATE

Finance

DEPARTMENT

FC-02-051618

AGENDA ITEM NUMBER

#### FISCAL IMPACT

Cost > \$10,000.

Yes ☐

No ☒

#### PUBLIC BID REQUIRED

Cost > \$20,100

Yes ☐

No ☒

#### AGENDA ITEM:

Expenditures/Salaries and Wages

#### EXECUTIVE SUMMARY:

#### PREVIOUS BOARD ACTIONS:

#### RECOMMENDED BOARD ACTION:

Approve the April expenditures in the amount of \$2,931,713.40 and salaries and wages in the amount of \$1,779,566.91, and authorizing the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of July 2018.

**EXPENDITURES:**

Total Payroll in April	1,779,566.91
Total Accounts Payable in April	2,723,001.09
Total Bank Wires	214,232.95
Less Void and Stop Payments	<u>(5,520.64)</u>
Total Payments	4,711,280.31

## Bank wires (total included above) payable to:

US Bank	2010 G. O. Bond	0.00
US Bank	2012 G. O. Bond	0.00
US Bank	2013 G. O. Bond	0.00
US Bank	2014 G. O. Bond	0.00
Republic Bank	2017 G. O. Note	0.00
Keystone Agency	1100 & 1102 OYR	214,232.95
Delaware Valley Reg.	Digital Radio Fund	<u>0.00</u>
Total Wires		214,232.95

## Voided checks:

46832	General Electrodynamic	(1,209.00)
47235	Eagle Power & Equip	(3,520.88)
47357	Suburban Propane	<u>(790.76)</u>
		(5,520.64)

Payroll Related Expenditures:

	<u>April</u>	<u>YTD</u>
FICA Taxes	86,575.28	433,758.61
Hospitalization	369,468.90	1,481,263.39
Prescription	135,913.76	548,150.12
Dental	25,778.64	105,292.11
Disability and Life Insurance	10,893.26	43,907.08
Unemployment Compensation	<u>0.00</u>	<u>0.00</u>
	628,629.84	2,612,371.31

Outstanding Debt Obligations

Bond &amp; Note Debt – General, Refuse &amp; Sewer Operating

<u>Issue</u>	<u>Paying Agent</u>	Total Outstanding <u>Principal</u>	Total Outstanding <u>Interest</u>	
2010 G. O. Bond Issue	U.S. Bank	0.00	36,888.00	
2012 G. O. Bond Issue	U.S. Bank	1,680,000.00	21,000.00	
2013 G. O. Bond Issue	U.S. Bank	5,375,000.00	246,468.00	
2014 G. O. Bond Issue	U.S. Bank	<u>4,540,000.00</u>	<u>526,185.00</u>	
		11,595,000.00	830,541.00	12,425,541.00
Lease Debt Obligation				
Principal & Interest through 04/30/18		54,051.84		

# EXHIBIT "A"

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
The major areas of expenditures in the month of April 2018 (\$2,513,191.54 or 86%) were paid as follows:		
Fidelio Insurance Co.	April Dental Premium	11,409.26
DVHT	April Prescription	135,913.76
Delaware Valley Health	April Health & Dental Insurance Premium	353,467.36
Aetna Health Insurance	April Health Insurance Premium Prescription	20,600.34
	April Health Insurance Premium Non-Prescription	9,770.58
Boston Mutual	April Life & Disability Insurance	30,370.92
Berkheimer Tax Administrator	Earned Income Tax	10,893.29
Cheltenham Township	4th Quarter 2017 Wastewater City of Phila.	294,207.21
	Interception of 4 Sanitary Sewer Replacement	152,378.00
City of Philadelphia	February Payment	446,585.21
Commonwealth of PA	PA DEP Vehicles Sold At Auction	130,039.74
Covanta	Solid Waste Disposal	22,896.00
Delaware Valley Insurance	Rate Stabilization 1	106,113.09
	Rate Stabilization 2	192,623.00
Gatso-USA	Red Light Camera December, January & February	192,623.00
General Auto Outlet LP	Edge Hill Road/Tyson Avenue	126,000.00
Keystone Agency Inc.	1100 & 1102 Old York Road Settlement	13,642.00
Morton Salt	Road Salt	214,232.95
PECO	3216 WWTP February	49,313.28
	1889 Traffic Signals	32,302.44
	1890 Street Lights	1,380.84
	Various Others	29,379.88
Petroleum Traders Corporation	Fuel for Township Fleet	21,650.44
Rehrig Pacific Company	Refuse Containers	84,713.60
Roslyn Fire Company	Insurance Premium	41,862.62
Rudolph Clark, LLC	1071 Old York Road	20,649.50
	Abington Friends	16,885.50
	Republic Bank	45.00
	Willow Grove Park	1,912.50
	O'Neill Consulting	112.50
	Crown Castle	1,845.00
	Colonade Litigation	1,073.00
	Baederwood Zoning & Hearing	740.00
	Legal Service - Retainer	2,686.50
Sarah Care Home Health Agency	Refund Business Privilege Tax	2,424.67
Sternberg Lighting	Poles and Light Fixtures	8,750.00
		19,589.17
		208,770.00
		15,971.00
	Total	2,513,191.54

**TABLE A**

If Budget Number Begins With:	The Fund Name Is:
01	General Fund
02	Sewer Operations
03	Highway Aid
05	Health Care Fund
06	Grant Fund
07	Permanent Improvement Fund
08	Parks Capital
10	Tuition Reimbursement
12	Clearing Fund
13	Workers' Compensation
14	Refuse Fund
15	Main Street Mgr./Economic Dvlpmnt.. Fund
16	S.I.U.
17	Sewer Capital

**TABLE B**

Department Codes in General Fund (Example 01- <u>01</u> -002-0101 = Administration)	
Administration	01
Tax Collector	02
Police	04
Finance	05
Code Enforcement	06
Engineering	07
Community Development	08
WWTP	02-10
Public Works	13
Vehicle Maintenance	14
Fire Services	15
Library	23
Parks & Recreation	24
Miscellaneous (Administration)	27
Insurance	28
Debt Service	30